

## SVRS Data Requests & Reports Webinar

The following questions were submitted during the live Webinar presentation on January 8, 2014.

**Q: For printed copy is it the \$25 + \$5/1000 and the \$0.25 per page???**

A: Correct. The G.A.B.'s copying charge is \$.25 per page.

**Q: Did I understand Brian correctly to say that if an individual wants a paper copy the GAB charges \$.25/copy?**

A: Yes, this is correct. This is the G.A.B.'s copying charge; you may charge your normal going rate for copying (but, again, we must all charge the mandated charge for the generation of the report: \$25 per report plus \$5 per 1000 records).

**Q: If someone wants both the list of all registered voters, as well as the list of voters for a particular election, do we charge them the base \$25 twice or is that a one-time fee? Or would we charge them just for the larger report (since there will presumably be many duplicates in the participation report)?**

A: It is \$25 per report.

**Q: What prevents someone from requesting a voter list and then later selling those phone numbers if you provide the phone number? Are we required to provide this information? It seems like this will prevent people from providing their phone number, which we have already stressed is only used by our office if there is an issue with an application.**

A: There are not limitations to what people can do with a list they produce. Any information entered into SVRS - except confidential information (covered in the Webinar materials, page 3) – may be part of requested report.

**Q: Is there a point person for us to refer the person to at GAB for reports or should we just give them the main line?**

A: Contact the GAB Help Desk: [gab@wi.gov](mailto:gab@wi.gov) or 608-261-2028. The Voter Data Requests page on the G.A.B. website is also a good resource for anyone requesting data:

<http://gab.wi.gov/clerks/svrs/voter-data>

**Q: Is there a way for me to do a report of all registered voters in a certain CB Supervisory district and within that list show all who voted in April 2013? Or is this something GAB has to do or we would have to do two separate reports and charge them for each report.**

A: It has to be pulled in two separate lists from SVRS. It can be combined in an Excel file (if you are comfortable doing this in Excel!). This is a type of request that is easier for the G.A.B.'s IT Team to produce on the backend.

**Q: Do we charge if someone wants the report via email?**

A: Yes, it does not matter how report is delivered. As long as it was generated from SVRS as a result of a request, the cost is the same.

**Q: Comment: requiring a phone number or email has become important with more individuals going to cell phones.**

A: True.

**Q: I tried to enter Status Code [in the filter] and the system would not accept it - I tried this yesterday.**

A: We would recommend you call the G.A.B. Help Desk. The filters can be a little tricky, as they need to be precisely entered to work correctly. If you are entering the sample filters from the Webinar materials (or those found in the Voter or Post Election Activities chapter of your SVRS Manual) and it is still not working, please call the Help Desk.

**Q: After I received the not accept message, I noted it was not in the drop down box.**

A: Some reports – such as the Voter Listing – require the user to type in the status code (for example, ACTIV\*), but other reports, like the WI Voter Participation, do have a drop-down option for voter status. When there is a drop-down option is available, please select an option from the drop-down.

**Q: I wanted active voters in certain wards, exactly as noted on page 7 of today's outline.**

A: Please call the Help Desk and ask for Lila or an SVRS Specialist: 608-261-2028.

**Q: Where are the training materials from this session on the GAB web site?**

A: They are posted under Recent Clerk Communications as an attachment to the access information.

**Q: Why don't you just have the "show protected information" bulletin unchecked as a default and then if you want it you can manually check it?**

A: This is a good point and something we are aware of. We know it seems like a simple "fix" but technical updates to the report functionality are more complicated than they appear. It is something that we will definitely review for the modernization of SVRS.