

## 2014 SVRS November Election Preparation Webinar

The following questions were submitted during the live Webinar presentation on August 27, 2014.

**Q: If you already entered the registration day election form and there is one pending, how do you get rid of the pending application?**

A: This depends on the situation. If you have *already* processed the application, so that the Voter Record is already created, you should process the Pending Application as Denied (Denied – Duplicate Application). This will remove it as a Pending application.

If you become aware of this other Pending application *during* the data entry of a new application (because you see it as a potential Match), you should stop and take a look at the Pending application. If the voter did, indeed, submit the application printed from MyVote (It will have an Online ID), then it is best to “link it” with the Pending application. Or, on the other hand, if the voter did not submit the MyVote application, then you can proceed with a new application (and late Deny the Pending MyVote application).

**Q: I’m very new, can you show me how to check for felons, and if they are a new felon that I know about but are not listed as felons, do we enter it somewhere?**

A: This topic was not covered on this webinar. However, it is a good question! You can always call the G.A.B. Help Desk with any specific questions.

SVRS is updated with felon record data from the Department of Corrections on a monthly basis. Potential voter and felon matches will display in the *Voter Match* node. Extensive step-by-step instructions on how to review these matches are found in the HAVA Interfaces chapter: [http://gab.wi.gov/sites/default/files/publication/69/005\\_hava\\_interfaces20121228\\_blk\\_pdf\\_52195.pdf](http://gab.wi.gov/sites/default/files/publication/69/005_hava_interfaces20121228_blk_pdf_52195.pdf)

The Ineligible List that is used at the polling place as well as the clerk’s office also includes felons who are currently on probation or parole. For information on how to use the Ineligible list please refer to the Ineligible List chapter of the SVRS manual: <http://gab.wi.gov/publications/manuals/svrs/019-ineligible-voter-list>

**Q: But, you don't check the write-in box (on the Candidate Filing)?**

A: That is correct: this box should not be checked when entering write-in candidates in the Candidate Filings screen. Instead, indicate “write-in” as part of the Name on Ballot, as shown in the webinar materials.

**Q: Who contacts your agency on the annexation... the jurisdiction that did the annexing or the one that lost the property?**

A: We have a standard form, the GAB-100 Form. Both parties may submit it (or in general are welcome to contact us with questions). Generally, however, the municipality which is gaining territory submits the Form.

**Q: When a new ward is created, do we have to wait for the ward setup to be completed before progressing with milestones and RUP and PPAP plans?**

A: This is a good question, but it depends. Each annexation has its own characteristics (whether or not a new ward is created, for example), and it is best annexations be handled on a case by case basis. You are encouraged to call the G.A.B. as soon as you learn of a potential annexation, and we can walk through some of the election-related questions.

**Q: If an overseas voter chooses to receive their ballot online via MyVote, are they prompted somehow when the ballot is available?**

A: When municipalities check Milestone #4 in SVRS, an automatic email is sent to any UOCAVA voter who is eligible to participate in the election (Military voters can participate in all elections; Permanently Overseas voters can participate in federal elections only) and which have an application for an online ballot on file.

**Q: Isn't there one federal office on the ballot for the November election?**

A: Yes, in the 2014 General Election, there are Congressional Offices. In this "test" environment for the webinar, we were working in a local election only. We apologize for any confusion!

**Q: Is it easier to reprint label and have new number or save 1<sup>st</sup> label in my documents and print it again from there?**

A: You can do either, whichever works best for you. If you do export your labels, you can always just reprint the label from the saved PDF file. And that may be the simplest option! Again, you do have the option to Reprint one label in SVRS (but it will change the Mailing ID).

**Q: So our permanent overseas voters would be able to access this one office via MyVote, correct?**

A: Yes, that is correct. Permanently Overseas voters will receive a ballot with only the Congressional contest.

**Q: Will the military and permanent overseas absentee voters' mailing IDs print on the absentee ballot log?**

A: Yes, they will.

**Q: Will this information be automatically entered if the military ballot is done online through MyVote?**

A: Yes, this is correct. When a UOCAVA voter uses MyVote for online ballot delivery, the ballot record is automatically created in SVRS. Clerks would only need to record the Returned ballot.

**Q: Is there any option for printing our absentee ballot logs by our reporting units?**

A: Yes. This is achieved through combining Wards in the Report Filter. Depending on the reporting unit, it can be a little complex. Please contact the Help Desk and ask for an SVRS Specialist.