

# WISCONSIN ELECTIONS COMMISSION

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**DATE:** January 22, 2018

**TO:** Wisconsin Municipal Clerks  
City of Milwaukee Election Commission  
Wisconsin County Clerks  
Milwaukee County Election Commission

**FROM:** Allison Coakley  
Training Coordinator

**SUBJECT:** Canvass

## **Webinar for Clerks, Chief Inspectors and Poll Workers Canvass**

**Wednesday, January 24, 2018: 10:00 a.m. – 11:00 a.m.**

**Registration Link:** <https://attendee.gotowebinar.com/register/6453357387985100803>

Election inspectors count the votes at the polls on election night, but the official results of the elections are not determined until each official board of canvassers – for the municipality, county, state, school district, or other special purpose district – has met and completed the official canvass of their respective offices. This webinar will outline the canvass process for the Municipal Board of Canvassers (MBOC), discuss the composition of the MBOC, review the canvass statement and other documentation and discuss when the MBOC can meet and if it needs to reconvene. We will also provide some guidance for the County Board of Canvassers' process after an election. A copy of the presentation will be posted Tuesday.

The webcast will be posted by the Thursday following the session on the WEC website for clerks and their election workers to review at their convenience: <http://elections.wi.gov/clerks/education-training/webinars>. The training counts toward training hours whether you participate in the live webinar or review the recording at a later date.

### **Live Webinar Requirements**

You must be able to view videos on your computer, using a media application such as Windows Media Player. You will be connected to audio using your computer's speakers. If you are unable to access the audio over your computer speakers, you may select "Use Telephone" after joining the webinar. Using the telephone for audio is a **toll charge**. If you have questions about the technical aspects of the webinar, please contact the Elections Help Desk at [elections@wi.gov](mailto:elections@wi.gov) or (608) 261-2028.

The webinar has a maximum of 500 participants. In response to input from clerks, phones will be muted to reduce ambient noise. Questions may be typed in and will be answered by WEC staff for the benefit of the participants as time allows. A list of Frequently Asked Questions (FAQs) generated from the webinar will be posted after the webcast.

We look forward to you joining us for the webinar on Wednesday. If you have any questions, please contact me: [allison.coakley@wi.gov](mailto:allison.coakley@wi.gov) or (608) 261-2033. Thank you.