

State of Wisconsin\Government Accountability Board

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DATE: December 1, 2014

TO: Wisconsin County Clerks
Wisconsin Municipal Clerks
City of Milwaukee Election Commission
Milwaukee County Election Commission

FROM: Allison Coakley
Elections Training Coordinator

SUBJECT: 2015 Election Administration/SVRS Training Survey

As we prepare for the 2015 spring elections, and in an effort to maximize our resources and better serve our clerk-partners, we are surveying county and municipal clerks to determine your needs for election administration and SVRS training early next year.

Election administration training consists of Municipal Clerk Core training and Baseline Chief Inspector training for new municipal clerks and new chief inspectors, respectively. Clerks or chief inspectors that lost their certification at the end of their respective terms also need to retake the basic certification class. Both types of training classes will be conducted using a combination of certified clerk-trainers composed of experienced county and municipal clerks and online live webinars conducted by Board staff for instruction.

SVRS Application, Election Management/HAVA Interface training consists of the two-day beginning training series to gain full access to the system. Clerks new to SVRS will be given scheduling and seating priority. Absentee Process training is an elective SVRS class for clerks who are taking or have taken the beginning training series.

While we still have several Election Administration and SVRS webinars coming up prior to the spring elections, it's never too early to solicit your input on our next round of training webinars. Please take a few moments to give us your thoughts on how we can improve our webinars and topics to cover to help you and your election officials perform your job duties effectively.

Please complete and submit the following survey by Friday, December 19, 2014. Thank you for your continued cooperation. If you need assistance, please contact Allison Coakley: allison.coakley@wi.gov or (608) 261-2033.

[Take the 2015 Election Administration/SVRS Training survey!](#)