



Wisconsin Elections Commission

Important Reminders for the November Election

October 17, 2018

Important Reminders for the November Election

Agenda

□ **Commission Action**

- **2018 Post-Election Voting Equipment Audit**
- **Security & Contingency Planning**
- **MFA/FIDO Key**
- **ERIC Supplemental Poll List**
- **Extended Polling Hours Templates**

□ **POR & POI**

- **Bank/Credit Card Statements as POR**
- **Questionable POR**
- **POR vs. POI Standards**
- **IDPP**
- **Where do I Vote?**

□ **Election Day Procedures**

- **Counting Write-In Votes**
- **Spoiling/Remaking Ballots**
- **Drawdowns**

Agenda

Commission Action



- 2018 Post-Election Voting Equipment Audit
- Security & Contingency Planning
- Multi Factor Authentication/FIDO Key
- ERIC Supplemental Poll List
- Extended Polling Hours Templates

Commission Action

Proof of Residence & Proof of Identification



- Bank/Credit Card Statements as POR
- Questionable POR
- POR vs. POI Standards
- IDPP

WISCONSIN ELECTIONS COMMISSION

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Joseph M. Gorman
David M. Lerner
Doreen M. Sorenson
Mark A. Swanson

DATE: October 1, 2019

TO: Wisconsin Municipal Clerks
City of Milwaukee Election Commission
Wisconsin County Clerks
Milwaukee County Election Commission

FROM: Richard P. Jochims
Assistant Administrator

SUBJECT: Bank and Credit Card Statements as Proof of Residence

The Wisconsin Elections Commission has directed staff to issue updated guidance regarding the use of bank statements and credit card statements as proof of residence for voter registration purposes. As in September 29, 2018 meeting, the Commission clarified the following information about proof of residence:

- The term "bank statement" in Wis. Stat. § 14.34(1)(b) includes any account statement from a bank or credit union, regardless of the type of account listed, including, but not limited to a checking, savings, mortgage loan or home equity line of credit.

- A credit card statement qualifies as a "bank statement" under Wis. Stat. § 14.34(1)(b) and may be used as a valid form of proof of residence when registering to vote.

POR & POI



Where do I Vote?

Voter Situation	Voting Location
Has moved from one ward to another in the same municipality at least 10 consecutive days before an election ⁵	In the new ward
Has moved from one municipality to another at least 10 consecutive days before an election ⁶	In the new municipality
Has moved from one ward to another in the same municipality less than 10 consecutive days before an election ⁷	In the old ward
Has moved from one municipality to another less than 10 consecutive days before an election ⁸	In the old municipality
Has moved to a different ward, or state temporarily, with intent to return	In the ward or municipality from which he or she moved
Lives in one ward or municipality and conducts business in another	In the ward or municipality where the individual lives

Where do I vote?

Election Day Procedures



- ❑ Counting Write-In Votes
- ❑ Spoiling Ballots
- ❑ Remaking/Overriding Ballots
- ❑ Drawdowns

Election Day Procedures

WEC Learning Center

Wisconsin Election Training

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Welcome to the WEC Learning Center!

This website contains learning materials designed to help local election officials get the most out of WisVote. In addition to traditional learning materials like user manuals, we offer a variety of videos including demonstration overviews and interactive tutorials. The online courses below correspond with chapters in the [WisVote User Manual](#). To get started, select from any of the courses. You will be prompted to log in. Use your Wisconsin Election Training username and password provided to you.

Please refer to the [WisVote Learning Curriculum](#) below for all the available training resources in the Learning Center. You may wish to print it and use it to track which training resources you have completed. (Note: We will continue to update our training resources as WisVote changes and processes occur.)

[Online Voter Registration - Manual Supplement](#)

PLEASE USE INTERNET EXPLORER AS YOUR BROWSER (Unless you have Windows10, then use EDGE). CHROME MAY NOT PLAY THE VIDEOS PROPERLY.

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- [Request to Add Authorized MCT & CIT Training Users](#)
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- [Elections Helpdesk: \(800\) 261-2028](#)

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Welcome Chief Inspectors - click to begin [Baseline Chief Inspector Training \(Baseline CIT\)](#).

***New Security Awareness Series - click [Securing WisVote](#).**

MCT Core Curriculum

Municipal Clerk Core Curriculum (MCT Core)- Sixteen Sections

Baseline CIT

Baseline Chief Election Inspector Training- Seven Sections

Election Security Awareness

The Securing WisVote Series- Six Presentations

Introduction to WisVote

Accessing and navigating WisVote. Plus More...

Voter Management

Voter Registration and Records, Reg List Alerts and DMV Checks, etc...

Absentee Voting

Absentee Applications, Ballots, Reports and much more.

<http://www.electiontraining.gab.wi.gov>

WEC Learning Center



Additional Resources

- ▶ Election Day Manual (rev. October 2018)
- ▶ Absentee Voting in Residential Care Facilities and Retirement Homes Manual (rev. October 2018)
- ▶ Manuals and Webinars Order Form

Mail to:
Wisconsin Elections Commission
 P.O. Box 7084 Madison, WI 53707-7084
 Phone: (608) 266-6080 FAX: (608) 267-6700

MANUALS & WEBINARS ORDER FORM

All of our forms and manuals are free to download from the agency website (<http://elections.wis.gov>). We encourage you to check this resource first, so you would be able to download and print out forms, manuals and other documents at your leisure. Manuals are easily photocopied, and the Elections Commission grants you permission to make as many copies of them as you need. If you would like to order either the Election Administration Manual, Election Day Manual or a DVD of our webinar training series, please indicate the quantity and the total cost of all items you are ordering.

Quantity	Item Description	Unit Cost By Mail	Total Cost
	Election Administration Manual for Wisconsin Municipal Clerks (Rev. 10/2016)	\$19.00	\$0.00
	Election Day Manual for Wisconsin Election Officials (Rev. 7/2016)	\$10.00	\$0.00
	Election Administration Training Webinar Series (9/2014 – order date)	\$5.00	\$0.00
		Total	\$0.00



Additional Resources

WISCONSIN ELECTIONS COMMISSION

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INTERIM ADMINISTRATOR MEAGAN WOLFE

DATE: October 1, 2018

TO: Wisconsin Municipal Clerks
City of Milwaukee Election Commission
Wisconsin County Clerks
Milwaukee County Election Commission

FROM: Meagan Wolfe
Interim Administrator

SUBJECT: 2018 Post-Election Voting Equipment Audit

This memorandum is to advise you of the decisions made by the Wisconsin Elections Commission related to the 2018 post-election voting equipment audits at its September 25, 2018 meeting. These audits are required by law to be conducted after every General Election to ensure the accuracy of tabulation equipment approved for use in Wisconsin. Please see the information below for the Commission's final decisions on how the 2018 post-election voting equipment audit will be conducted.

1. The sample size of reporting units selected for auditing will be at least 5% of statewide reporting units. This equates to a minimum of 183 total reporting units. No more than 2 reporting units will be chosen per municipality.
2. At least one audit will be conducted in each of Wisconsin's 72 counties. Reporting units will be selected to include a sample from each piece of voting equipment approved for use that records and tabulates votes.
3. Municipalities selected as part of the audit will be chosen at random by Commission staff on November 7, 2018. Selected municipalities will be informed no later than November 8, 2018.
4. The deadline for completing all audits and submitting materials and documentation to WEC will be November 28, 2018. A municipality may submit a waiver requesting an extension for cause. Any such waiver must be submitted to WEC by November 12, 2018.
5. Municipalities subject to voting equipment audit may submit reimbursement requests for actual costs up to \$300. Requests in excess of the maximum will be considered and may be granted if funds are available.

Audit forms and materials will be provided by WEC staff to selected municipalities after the selection list has been finalized. Training on procedures for conducting the audit and properly completing required documentation will be provided by WEC staff along with the selection notification. A training webinar that outlines audit procedures will be offered for municipalities required to conduct the audit.

If you have any questions related to the 2018 post-election voting equipment audit, please contact us at 608-261-2028 or wecaudits@wisconsin.gov.

Attached please find an Election Day Emergency Response Plan template that can be used to create a contingency plan to prepare for challenging or emergency situations on Election Day. One of the big take-aways from conducting election security training and tabletop exercises was that some municipalities and/or counties do not currently have an emergency response plan, or that existing plans were out of date. As a result, the Wisconsin Election Commission created this template to aid in drafting a plan for your community to ensure that each municipality and county have a current and updated plan.

This document is intended to be a template and is available to you in Word format, on the WEC Learning Center, so that you may create a customized plan that reflects your situation and resources. We have provided scenarios and some suggested responses and encourage you to edit and tailor the document to meet your needs. For example, there are general references to voting equipment. There are many different types of equipment and vendors used throughout the state, so we strongly suggest and encourage you to contact your specific vendor to verify how your equipment works if, for instance, should the power have to be temporarily turned off in an evacuation situation or should you lose power at a polling place on Election Day.

As always, should you have any questions or concerns, please feel free to reach out to our office.

Thank you,
Elections Security Team
Wisconsin Elections Commission
July 2018

P.S. Don't forget to delete this page and remove the "template" watermark to your final draft.

(INSERT NAME OF COMMUNITY)
ELECTION DAY EMERGENCY RESPONSE PLAN

TEMPLATE

This document is maintained by:
(Enter who and where (file path) maintained)

Last updated: _____

(Enter file path of document as a footer so it may be easily found to maintain and update)

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INTRODUCTION

Purpose:

This document will serve as the emergency response/contingency plan in case of an unexpected circumstance that requires a change in the standard operating procedures on Election Day. The purpose of this document is to provide guidance for election staff and for the general safety of polling locations, all while maintaining the integrity of an election.

This document shall be reviewed with Election Inspectors as part of the Clerk's pre-election training. The document and its contents shall be considered sensitive in nature. County Clerks, as well as polling place property owners and facility managers, should be apprised of relevant aspects of these plans.

TEMPLATE

Polling Place Staffing, Hours of Operation, and Location(s)

Address of this Polling Location:

Staffing:

This polling locations will have the following staff on site:

- Chief Election Inspector (1-3)
- Election Inspectors (10-12)

Hours of Operation:

Voters may cast their ballots from 7:00 a.m. to 8:00 p.m.

Extended Polling Place Hours:

In the event of an emergency, a court order may be requested to extend polling place hours.

EMERGENCY PROCEDURES

Chief Election Inspectors should ensure that Election Inspectors are made aware of these procedures and their responsibilities in advance of an election, if possible. Identifying duties and assigning them in advance may help alleviate stress and clarify responsibilities in case of an emergency.

A. WORLDWIDE TERRORISM EVENT

In the event of terrorist activity, the Federal Government may have a preliminary plan in place for moving activities on election days. All elections will continue unless Federal or State officials have ordered otherwise. If there are no police orders to take cover or to remain indoors, all operations of polling places can remain intact. If you are notified to evacuate the polling place, follow the instruction regarding evacuation in this plan (see Section E. Evacuation).

B. ACTIVE SHOOTER

Active shooter situations are unpredictable and evolve quickly. As a result, these situations may be over even before law enforcement arrives on the scene. Individuals must be prepared, both mentally and physically, to react to an active shooter situation. U.S. Department of Homeland Security recommends these best practices when coping with an active shooter situation:

- Be aware of your environment and any possible dangers.
- Take note of the two nearest exits in any facility you visit or are assigned to work as an Election Inspector.
- If you are in an office, stay there and secure the door.
- If you are in a hallway, get into a room and secure the door.
- As a last resort, attempt to take the active shooter down. When the shooter is in close range and you cannot flee, your chance of survival is much greater if you try to incapacitate him/her.
- Dial 9-1-1 WHEN IT IS SAFE TO DO SO!

C. WORKPLACE VIOLENCE / OTHER ACTS OF VIOLENCE

Be aware of the possibility of an incident occurring at your voting location. Treat all threats and warnings seriously.

- Report any and all threats to the Chief Election Inspector to make a determination as to the next course of action.

- **If a situation involves an immediate threat of violence to persons and/or the election process, dial 9-1-1.**
- In the event of a personal confrontation, do your best to stay calm.

D. THREATENING PHONE CALL/BOMB THREAT/SUSPICIOUS OBJECT

If you receive a written threat, suspicious package, or find a suspicious object on the premises:

- Keep anyone from handling or going near the object in question as it may be dangerous. (In addition, preservation of evidence is important for law enforcement).
- Stay calm and dial 9-1-1.
- Promptly write down everything you can remember about receiving the threat and/or finding/receiving the suspicious object.
- Depending on where the object is found (and in accordance with instructions from 9-1-1 operator/law enforcement), you may need to evacuate the polling place. If you are notified to evacuate the polling place, follow the instruction regarding evacuation in this plan (see Section E. Evacuation).

E. EVACUATION

Treat all threats and warnings seriously. If an evacuation becomes necessary (i.e., fire, fire alarm, etc.), the following steps can help keep people safe and effectively continue the election processes:

- Stay calm and dial 9-1-1.
- The evacuation and safety of human life is the first concern. Inform any voters at your location of the safety evacuation route.
- Secure election materials, if possible (voting equipment, ballots, inspectors' statements).
- Proceed to the designated area (**enter the pre-determined designated area for THIS polling place**) until/unless you are directed to do otherwise.
- Take accountability and note any missing people. Report missing people to emergency personnel.
- Stay in designated area until you are otherwise directed.
- Do not re-enter the building until authorized by emergency personnel.
- Do not speak to the media – refer them to the Chief Inspector or emergency personnel.

F. SEVERE WEATHER/NATURAL DISASTER

To ensure safety and security during inclement weather, the Clerk shall monitor and be in communication with local law enforcement, emergency responders, and Chief Election Inspectors. Safety of human life is the first concern.

- If a natural disaster occurs that provides ample time and requires inspectors and voters to take cover in the designated area (**enter the pre-determined designated area for THIS polling place**), all unvoted ballots and polls lists will be secured by the Chief Inspector. The voting equipment/ballot box can be unplugged and locked in a secure storage area. No ballots shall be inserted into the voting equipment/ballot box, nor should any additional ballots be issued during this time. When regular business resumes, the Chief Inspector shall note the time from beginning to end that voting was suspended on the Inspectors' Statement.
- If a tornado is reported or seen in the immediate area, seek shelter in the designated area (**enter the designated area for THIS polling place**). If time does not allow you to evacuate to a safe location, find shelter under a heavy object such as a table and protect your head.
 - Do not stop for personal belongings, ballots, or election equipment.
 - Take accountability and note any missing people.
 - If the building is struck by a tornado, remain in your location until it is safe to evacuate.
 - Stay away from sources of power, power lines, phone lines, gas lines, and windows.
 - Once you are clear of the area, do not re-enter the building until/unless authorized by emergency personnel.
 - Report missing people to emergency personnel.

G. ELECTRICAL OUTAGE

In the event a polling location loses power, voting equipment contains power supply backups that allow the equipment to continue to operate for approximately 3-4 hours. This battery backup also stores the totals for ballots already recorded.

Turn off the voting equipment and have voters deposit their ballots into the equipment's auxiliary compartment. Note the time of the power outage on the Inspectors' Statement and contact the clerk immediately. If flashlights and/or emergency lighting are not already available at the polling location, clerks should reach out to the (**department of public works and/or emergency management services – enter department or resources you can reach out to in case of this emergency**) to deliver flashlights and any other necessary supplies.

When power is restored, turn the voting equipment back on and process any voted ballots located in the auxiliary compartment through the equipment. If power is not restored before the end of Election Day, secure all voted ballots in a ballot bag and bring them, along with all of the election supplies, to the alternate location (**list alternate location here**). Ballots will be processed at the alternate location.

In the event of a long-term power outage, a change of venue may be required (see Change of Polling Location, page 8). If there is a wide spread power outage, ballots should be secured with the Election Inspectors at the polling location until 8:00 p.m. In addition to the instructions listed above:

- Stay calm.
- Provide assistance to visitors and staff in our immediate area.
- If emergency lighting is available, proceed with caution to the area with lighting (perhaps this may be natural light from windows).
- Turn off the voting equipment. The tabulator memory device will retain all data in its memory and can be restarted after a power outage.

H. MEDICAL EMERGENCIES

If you observe a staff member or visitor who appears to be seriously ill or injured:

- Stay calm and dial 9-1-1.
 - Provide your location (**enter address of polling location or refer to page 2**) and the nature of the emergency.
 - Answer all questions asked by the 9-1-1 operator.
 - Listen to and follow all instructions provided by the 9-1-1 operator.
- Do not move a person who has fallen.
- Unless it is a life-threatening emergency, do not render first aid until a qualified individual arrives or you are instructed to do so by the 9-1-1 operator.
- If possible, try to obtain from the injured person his/her name and what happened.
- Report any injury to the clerk (after the injured person is safe).
- Avoid unnecessary conversation about the ill or injured person.
- Do not speak to the media – refer them to the Chief Inspector or emergency personnel.

CHANGE OF VENUE (POLLING PLACE)

When it has been determined by the Chief Election Inspector (in consultation with the Clerk and emergency management personnel, if applicable), that a polling location needs to be moved to effectively respond to a disaster/emergency, follow this guidance:

- The Election Inspectors will assist in packing up all voting equipment, ballots, poll lists, registration materials, and all election forms and information that needs to be relocated (e.g., signs, notices, etc.).
- The Clerk will organize transport vehicles and report to the polling location to help facilitate the move.
- All Election Inspectors will assist the Clerk in moving the election materials/equipment to the transport vehicles.
- The voting equipment/ballot box(es) will remain locked at all times.
- The voting equipment/ballot box(es) will be escorted to a municipal vehicle or police vehicle, if available. A police officer will remain in view of the voting equipment/ballot box(es) at all times and take them to the Alternate Location **(enter address of alternate location)**. At this location, the polling place will be set up as normal.
- All unvoted ballots should remain in the presence of the Chief Inspector and at least one other Election Inspector during the change of location.
- A sign should be posted on the front entry doors of the original polling location designating the new polling place (if the building is safe), or at a place as close to the entry doors as possible.
- A law enforcement officer, or another designated person will remain at the original polling location to direct voters to the new location.
- Notice should be provided/posted to the municipal website, local Public Access Channel, local radio, social media, etc. to direct voters to the new location.
- Notice should be provided to the Wisconsin Elections Commission.
- Inspectors should document the change of venue and what time voting resumed on the Inspectors' Statement.
- Does the situation warrant an extension of polling place hours?

EMERGENCY CONTACTS

Listed below are potential Election Day emergency contacts **(be sure to list both daytime and after hours phone numbers for these contacts and to update this list at least once per year).**

Municipal Contacts

Clerk	Name:
	Daytime Phone Number:
	After Hours Phone Number:
Deputy Clerk	Name:
	Daytime Phone Number:
	After Hours Phone Number:
Fire/Police/EMS	9-1-1
Fire/Police/EMS (non-emergency)	
IT Support	Name:
	Daytime Phone Number:
	After Hours Phone Number:
Voting Equipment Support	Name:
	Daytime Phone Number:
	After Hours Phone Number:
Municipal Attorney	Name:
	Daytime Phone Number:
	After Hours Phone Number:
Public Works Department	Name:
	Daytime Phone Number:
	After Hours Phone Number:

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County Contacts

Clerk	Name:
	Daytime Phone Number:
	After Hours Phone Number:
Deputy Clerk	Name:
	Daytime Phone Number:
	After Hours Phone Number:
Fire/Police/EMS	9-1-1
Fire/Police/EMS (non-emergency)	
IT Support	Name:
	Daytime Phone Number:
	After Hours Phone Number:
Voting Equipment Support	Name:
	Daytime Phone Number:
	After Hours Phone Number:
County Attorney	Name:
	Daytime Phone Number:
	After Hours Phone Number:
County Judge (on-call for election night)	Name:
(this will vary for every election)	Daytime Phone Number:
	After Hours Phone Number:
Public Works Department	Name:
	Daytime Phone Number:
	After Hours Phone Number:

(Enter file path of document as a footer so it may be easily found to maintain and update)

State Contacts

Wisconsin Elections Commission	Help Desk: 608-261-2028
	Help Desk Email: elections@wi.gov
	For extended office hours and applicable phone numbers during those hours, please check Recent Clerk Communications tab the agency website (https://elections.wi.gov).
	Meagan Wolfe (WEC Administrator)
	Daytime Phone Number: 608-266-8175
	After Hours Phone Number: 608-712-6957
	Richard Rydecki (WEC Deputy Administrator)
	Daytime Phone Number: 608-261-2015
	Reid Magney (Public Information Officer)
	Daytime Phone Number: 608-267-7887
	Mike Haas (Staff Counsel)
	Daytime Phone Number: 608-266-0136

WISCONSIN ELECTIONS COMMISSION

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INTERIM ADMINISTRATOR MEAGAN WOLFE

DATE: October 1, 2018

TO: Wisconsin County Clerks
Milwaukee County Election Commission
Wisconsin Municipal Clerks
City of Milwaukee Election Commission
All WisVote Users

FROM: Meagan Wolfe
Interim Administrator

SUBJECT: WisVote Screen Change and Multi Factor Authentication (MFA) Preview

To support our continuing efforts to keep Wisconsin elections safe, the Wisconsin Elections Commission (WEC) will implement a multi-factor authentication (MFA) process that will affect all our WisVote users. WEC staff has been directed by the Commission to implement this process in advance of the November General Election. This communication is intended to give a preview of what is to come as it relates to MFA for WisVote.

First of all, what do we mean by multi-factor authentication (MFA)? MFA is a system employed to securely verify/authenticate the identity of a user. This type of security helps define who the user is (user ID), what the user knows (password), and what the user has (authentication key). Currently in WisVote, each user enters a login and password to access the system. Once MFA is implemented, this enhanced security measure will require each user to provide a user name, password, and authentication key to access WisVote. This additional authentication method will also require that each user have an email address, unique to the user, associated with each WisVote user account.

Our first phase of implementing MFA consists a change in the WisVote login screen that will go into effect on **Monday, October 8, 2018**. How will this new screen affect you on Monday?

Enter User ID and Password

User ID

Password

Show Password

User ID: Enter your current WisVote login **WITHOUT** svrs
Password: Enter your current password

The WEC wants you to get familiar with the new login screen as we continue to prepare to roll out the “authentication” piece of this security measure.

Next, let’s identify what authentication options will be available to clerks. In addition to a unique login and password, each WisVote user will choose a method of authentication. The options are as follows:

1) Windows10 SecurID Application

The application may be downloaded on a computer and has no additional cost associated with its use. The computer must be running Windows 10 in order for this authentication to be selected. Depending on level of security on the computer used to access WisVote, clerks may need to reach out to their IT support for help/permission to download this application.

2) FIDO Token

This is a physical USB device that contains a button to push after a user enters his login and password. Each user must have his own token. The WEC intends to purchase and distribute this option to interested users; however, should the token be lost, the municipality will be required to purchase a replacement. The particular FIDO token that will be purchased will only work within the Google Chrome browser. The FIDO token is only needed during login and does not need to remain inserted during WisVote use.

Should neither of these options be a possibility for your municipality, the WEC requests that you contact us directly to discuss a potential alternative method of authentication. **You are not required to make a decision by Monday.** This communication is designed to inform you of the upcoming changes to the login process and allow you time to work with WEC staff to ensure that these changes can be incorporated into your current IT setup.

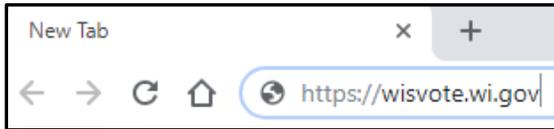
Additionally, we are looking for your feedback and have attached a link to a survey that we ask you to take about 10 minutes to complete. This survey will help us better identify which option may be primarily chosen, what resources and systems are being widely utilized, _____

Finally, we recognize that there are differences in how elections are administered based on the size of a municipality or county, the number of employees that work for the municipality or county, and the resources available to the municipality or county. As a result, the WEC is requesting assistance from several municipalities and counties to be a part of a brief pilot to test the different options and help clarify our roll out plan. If you are interested in the opportunity, please complete the above-reference survey and we will follow up with you.

We all have a responsibility to help ensure that elections remain free, fair, secure, and accessible to everyone who wishes to participate. Thank you for your continued support of the Wisconsin Elections Commission and our elections security initiatives. We appreciate all that you do to continue to keep elections safe throughout Wisconsin. Please contact us at elections@wisconsin.gov or (608) 261-2028 with any questions that you may have.

First, You Must Register Your Multi-Factor Authentication FIDO Key in WisVote (this only needs to be done once)

Step 1: Open WisVote (<https://wisvote.wi.gov>).



Step 7: Re-enter your WisVote **Password** and click **Submit**.

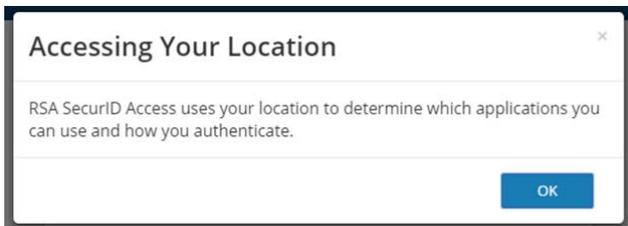
Step 2: Enter your WisVote **User ID** (do not need the "svrs\" prefix).

Step 3: Enter your WisVote **Password** and click **Submit**.

Step 8: Insert your FIDO key into a USB port (gold key facing up).



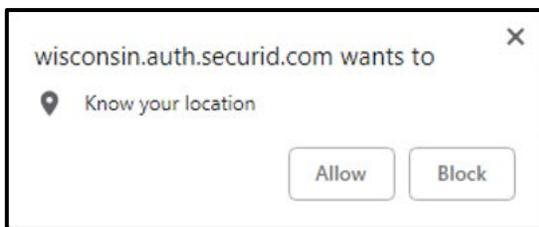
Step 4: Click **OK**.



Step 9: If necessary, tap the gold token on the key.

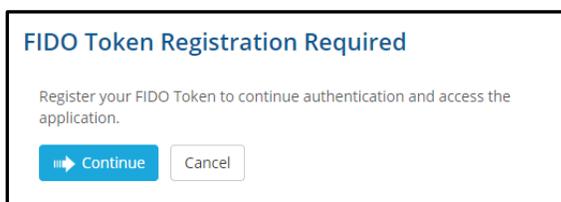


Step 5: Click **Allow**.



Step 10: FIDO key successfully registered. You may enter a name to associate with the key (not required). Click **Continue**.

Step 6: Click **Continue**.



Congratulations!

The FIDO registration process is now complete and the FIDO key is now ready for use. You will only need to register each FIDO key once before use. The FIDO login process will begin immediately after registration.

Turn this page over to view FIDO key login process.

Log into WisVote Using Your FIDO Key

Step 1: Open WisVote (<https://wisvote.wi.gov>).

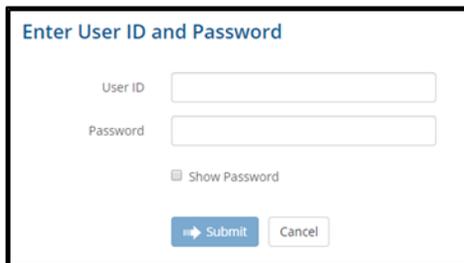


Step 5: If necessary, tap the gold token on the key.



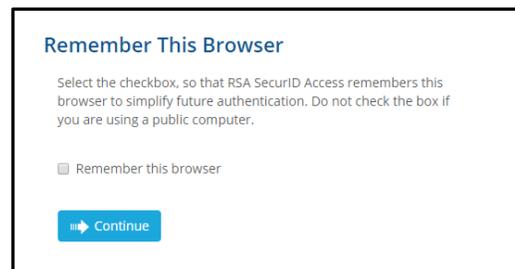
Step 2: Enter your WisVote **User ID** (do not need the "svrs\" prefix).

Step 3: Enter your WisVote **Password** and click **Submit**.

A screenshot of a web form titled 'Enter User ID and Password'. It contains two input fields: 'User ID' and 'Password'. Below the password field is a checkbox labeled 'Show Password'. At the bottom of the form are two buttons: 'Submit' and 'Cancel'.

Step 6: Check **Remember This Browser** if you are not using a public computer (e.g., public library).

Step 7: Click **Continue**.

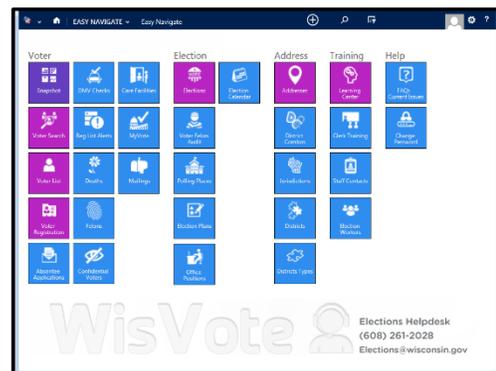
A screenshot of a web form titled 'Remember This Browser'. It contains a single checkbox with the label 'Remember this browser'. Below the checkbox is a blue button labeled 'Continue'.

Step 4: Insert your FIDO key into a USB port (gold key facing up).



The login process is complete, the WisVote Easy Navigate page will now load.

You are the first line of defense in keeping the personal identifying information of Wisconsin voters secure! Please remember to remove your FIDO key and sign out of WisVote when not in use.



Reminder: Using the FIDO key multi-factor authorization option to access WisVote requires the use of **Google Chrome** as your internet browser!

For any questions or concerns with this process, please contact the Wisconsin Elections Commission Help Desk at elections@wi.gov or 608-261-2028.

WISCONSIN ELECTIONS COMMISSION

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INTERIM ADMINISTRATOR MEAGAN WOLFE

MEMORANDUM

DATE: For the Meeting of September 25, 2018 Commission Meeting

TO: Members, Wisconsin Elections Commission

FROM: Meagan Wolfe
Interim Administrator

Prepared by:
Jodi Kitts Sarah Whitt
Elections Specialist WisVote IT Lead

SUBJECT: Update on ERIC Supplemental Poll List Process

This memo provides updates on the ERIC Supplemental Poll List process that was used for the 2018 Spring Election and 2018 Partisan Primary, recommendations for using the same process at the 2018 General Election, and information regarding the 2018 Eligible but Unregistered mailing.

Background

Wisconsin is a member of the Electronic Registration Information Center (ERIC), an interstate data sharing consortium. As a requirement of ERIC membership, the Wisconsin Elections Commission must contact voters who may be eligible to vote and are not registered as well as registered voters who may have moved.

In June of 2018, WEC staff mailed postcards to approximately 384,000 voters that were identified as eligible, but unregistered. This was the second time staff conducted outreach to eligible but unregistered voters with the first mailing taking place in 2016.

In late 2017, WEC staff mailed postcards to approximately 340,000 voters identified by ERIC as having potentially moved. Voters who did not respond to the mailing or re-register at their new address had their voter registration records inactivated. At the 2018 Spring Primary, a relatively small number of voters appeared at the polls who believed they were registered but were not listed in the poll book. An investigation determined that some voters who were sent a postcard had not moved. To ensure that voters who were deactivated in error were not adversely impacted by this process, the WEC directed staff to develop supplemental lists of these voters for the 2018 Spring Election and the 2018 Partisan Primary for use at the polling place.

ERIC Supplemental Poll Lists - 2018 Partisan Primary

Clerks were instructed to print the ERIC Supplemental Poll List along with their poll books in a memo posted on July 26, 2018. Reminders about this requirement were also included in the Pre-Election Checklist (issued June 15, 2018), as well as the Post-Election Checklist (issued July 26, 2018), which were posted on the WEC website.

Clerks were encouraged to scan any pages of the ERIC Supplemental Poll List that were used to record voters and email them to the WEC Help Desk after Election Day. WisVote staff handled the processing for the majority of these ERIC supplemental voters, reactivating the voter records and recording the election participation in WisVote on behalf of the clerks.

The use of the ERIC Supplemental Poll Lists for the 2018 Partisan Primary went smoothly. WEC staff did not take any ERIC-related phone calls from either voters or clerks on Election Day. Some clerks in smaller municipalities with only a few voters on the supplemental list contacted the voters before the Spring Election or Partisan Primary to confirm whether the voter had moved. In those cases, it was not necessary to print the supplemental list for use on Election Day.

Statistics

As of September 17, 2018, WEC staff has heard from 1,571 of the 1,852 Wisconsin municipalities regarding use of the ERIC Supplemental Poll List for the 2018 Partisan Primary. From these municipalities 1,059 individual voters used the ERIC Supplemental Poll List. In comparison, there were more than 1.4 million votes cast in the Partisan Primary. These voter records were reactivated in WisVote, so they will now appear on the regular poll book for future elections. 1,250 municipalities reported they had no voters use the list. WEC staff has not received replies from 281 municipalities regarding whether or not any voters used the list.

Clerk Feedback

The ERIC Movers List Maintenance postcard mailing had some administrative challenges, but it ultimately cleaned up voter lists by identifying hundreds of thousands of voters who had moved. Clerk feedback on the use of the ERIC Supplemental Poll List has been mixed. Some clerks have suggested activating all of the voter registrations that were made inactive due to the mailing, and others have recommended not using the list any longer because voters have had ample time to respond to the mailing. Some clerks have argued that the list is an additional process for election workers to be trained on and to maintain, while others would like to continue to use the list through the 2018 General Election. Clerks also continue to provide examples of voters who were mistakenly allowed to use the ERIC Supplemental Poll List even though they had, in fact, moved. In general, clerks recognize the utility of the ERIC Supplemental Poll List and appreciate that voters who appear on this list and who did not move can vote without having to re-register.

Recommendations for Upcoming Elections

The ERIC Supplemental Poll Lists worked well for the 2018 Spring Election and again in the 2018 Partisan Primary. WEC staff believes the same process should be put in place for the upcoming 2018 General Election, especially due to the expected higher voter turnout. Continuing the same process

allows eligible voters to vote without having to re-register, while minimizing additional training of election workers.

In addition, some municipalities have asked to use their discretion to reactivate voters within their jurisdiction. Considering that some voters on the ERIC Supplemental Poll Lists indicated they had not moved and had not received the ERIC postcard, and given concerns some clerks have expressed regarding the reliability of the postcard delivery, Staff recommends that municipal clerks be allowed to determine whether they consider the ERIC Supplemental Poll List to be reliable information that each voter listed has changed their address. As outlined for the Commission at its March 2018 meeting, Wis. Stat. § 6.50(3) permits municipal clerks the discretion to change the registration status of a voter or contact the voter to confirm their address if the clerk has received reliable information that the voter has moved. If the clerk has a basis for determining that the list does not constitute reliable information related to each individual voter, staff recommends that the clerk be allowed to reactivate the registrations of voters on the list without requiring the list to be used at the polling place. This is consistent with the guidance issued to clerks following the Commission's March 2018 meeting.

Please see the recommended motion at the end of this memorandum.

2018 Mailing to Eligible but Unregistered Voters

In June of 2018, WEC staff sent a mailing to approximately 384,000 Wisconsin residents who were identified by ERIC as being eligible to register to vote, but who were not yet registered. ERIC will be able to provide updated statistics on how many of the voters registered to vote at a new address after receiving a postcard once WEC staff submits its data in September. These statistics will be provided to the Commission at a future meeting.

Milwaukee Supplemental Mailing Request

The City of Milwaukee Election Commission is seeking reimbursement for a mailing that it sent after the February 2018 Primary to Milwaukee voters who had been sent an ERIC movers postcard. The mailing was developed by the City of Milwaukee Election Commission to notify their voters of opportunities to re-register to vote in Milwaukee such as at library registration kiosks. After the mailing was sent, the City of Milwaukee Election Commission requested that the WEC reimburse it \$6,000 for the cost of the mailing. The WEC does not have precedent for reimbursing local election costs without prior approval, and WEC staff requests that the Commission consider this request.

Conclusion and Recommended Motions

The ERIC Supplemental Poll List process has proven to be an effective method to allow those voters who were removed through the ERIC Movers process, but did not move, to vote without unnecessary burdens. It also effectively identifies voters who need to re-register and requires them to do so.

Recommended Motions:

- The Elections Commission approves the staff plan described above to continue use of the ERIC Supplemental Poll List process at the 2018 General Election but permits municipal clerks to reactivate registrations of voters on the List if the clerk determines that it does not constitute reliable information that the voter has changed their residence.
- The Elections Commission approves reimbursement to the City of Milwaukee Elections Commission in the amount of \$6,000 for the cost of its mailing to Milwaukee voters which supplemented the WEC's mailing to voters who appeared to have moved based on the ERIC matching process.

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INTERIM ADMINISTRATOR MEAGAN WOLFE

DATE: October 10, 2018

TO: Wisconsin County Clerks
Wisconsin Municipal Clerks
Milwaukee County Election Commission
City of Milwaukee Election Commission
Wisconsin Municipal Attorneys

FROM: Wisconsin Elections Commission Staff

SUBJECT: Court Document Templates for Extension of Polling Hours

Pursuant to Wis. Stat. § 6.78, polling hours are from 7 a.m. to 8 p.m. However, there are possible situations that could require a municipality to seek an extension of the time set for polling places to be open. For example, an emergency situation, inclement weather or flooding that obstructs traffic or access to the polling place, or a power outage could cause a polling place to close for a period of time.

In some cases, the polling location may be closed for a brief time early enough in the day that it may not be necessary to seek an extension of voting hours. But when a polling location is closed for a significant period of time, especially during the afternoon or evening hours, the municipal clerk should consider whether electors will have adequate opportunity to return to the polls and vote. If an extension of voting hours is necessary, it is the responsibility of the municipality to seek a court order authorizing an extension.

Wis. Stat. § 6.96 provides for an extension of voting hours by court order. While the statute refers to a federal court order, Wisconsin circuit courts have regularly determined that they also have inherent jurisdiction and authority to issue such orders. Time is of the essence in seeking a court order so that election inspectors, voters and the media can be advised whether voting hours will be extended. The Elections Commission has collected pleadings used by several municipalities in prior cases and created templates that can be used to initiate and facilitate court action to extend polling hours.

In such situations, it is important for the municipal clerk to immediately notify and consult with the municipal attorney to discuss the decision whether to extend voting hours and for how long. The extension should take into consideration the amount of time the polling location was closed and the time of day it was closed. Legal staff of the Wisconsin Elections Commission is also available to provide feedback and input and, if necessary, to appear by teleconference to discuss the relevant law and answer any questions of the Court during a hearing related to a petition. If the request must be filed after the courthouse has closed, the County Clerk, Sheriff's Department, or the WEC can help to locate a duty judge who is available after business hours.

To expedite requests to extend voting hours, attached are the following templates which can be tailored to particular circumstances. We recommend providing this information and the templates to municipal

attorneys prior to Election Day so that they may be prepared if it is necessary to petition for a court order to extend voting hours at a polling place.

1. PETITION

The petition for an extension of polling hours may be signed by the municipal clerk of the city, town, or village of the polling place in question. The petition should specify the location of the polling place for which the extension is requested and the specific time requested for the extension. The petition may also briefly state the reason for the request.

2. AFFIDAVIT

In support of the petition, it is helpful to file an affidavit, or sworn statement, from either the municipal clerk or the chief inspector of the polling location. The affidavit can provide more detailed information regarding the reason the polling location was closed and the length of the closure. An affidavit allows the Court to rely on a sworn statement of an election official and creates a record supporting the extension request.

3. STIPULATION

While not required, for partisan elections it may be helpful to seek agreement from the major political parties as to the extension request and the amount of extended time requested, if time permits. The WEC can assist municipalities in reaching out to representatives of the political parties. If time does not allow for a written stipulation, it is helpful to at least attempt to notify the major political parties in advance so that they have an opportunity to provide input or raise any concerns or objections with the Court. When time permits, a written or oral stipulation demonstrates to the Court that parties with potential interests in the extension request have been provided notice and an opportunity to be heard.

4. COURT ORDER

This is a template form for the Court to execute in granting a petition for the extension of polling hours. If the request is considered at an in-person court hearing, it is helpful to have multiple copies of the order available for the court file and the municipality's records.

5. NOTICE TO VOTERS

Wis. Stat. § 6.96 requires that election inspectors must provide an elector who casts a ballot during extended voting hours with a notice stating how the elector can obtain information regarding whether their ballot has been counted, in the event the court order is subsequently vacated. The statute requires that the WEC prescribe the information to be provided to the voter, which is outlined in this template.

Please contact the WEC if situations arise requiring an extension of the voting hours. WEC staff can be helpful in answering questions, facilitating requests and notifying the media. If you have any questions regarding this information or the attached templates, please contact the Help Desk at 608-261-2028 or elections@wi.gov.

**SAMPLE
PETITION FOR EXTENSION OF POLLING HOURS**

STATE OF WISCONSIN

**CIRCUIT COURT
BRANCH _____**

_____ COUNTY

Petition of [name of petitioner], in [his/her] capacity as Municipal Clerk of [municipality], for an Order Extending the Hours of Polling at [polling place name] in the [polling place municipality].

Petition for Extension
of Polling Hours

PETITION FOR EXTENSION OF POLLING HOURS

I, [Petitioner], in my capacity as Municipal Clerk for the [municipality] petition the Court as follows:

1. [Petitioner] is the Municipal Clerk for the [municipality].
2. In my capacity as Municipal Clerk, I am charged with administering elections and supervising the conduct of election inspectors at polling places within the municipality.
3. [Date] is an election day.
4. Based upon the facts alleged in the attached Affidavit, I request that the Court extend voting hours at [polling place] in the [municipality]. An extension of voting hours is necessary to provide sufficient time for electors to vote on Election Day in light of the unanticipated closure of the polling place.
5. On behalf of the [municipality], I petition the Court to enter an order to extend the voting hours at [polling place] until [time] on [date].

In order to allow the voters of this ward the opportunity to vote, [Petitioner] petitions the Court to enter an order allowing the polling place at [polling place location] to remain open until [time] on [date].

Dated this _____ day of _____, _____.

Petitioner

**SAMPLE
AFFIDAVIT FOR POLL HOURS EXTENSION**

STATE OF WISCONSIN

**CIRCUIT COURT
BRANCH ____**

_____ COUNTY

Petition of [name of petitioner], in his or her capacity as Municipal Clerk of [municipality], for an Order Extending the Hours of Polling at [polling place name] in [polling place municipality].

Petition for Extension
of Polling Hours

AFFIDAVIT OF [NAME]

[Name], being first duly sworn, on oath deposes and states:

1. I have personal knowledge of the events set forth in this affidavit.
2. I am the Municipal Clerk of [municipality] [or] the Chief Inspector at [polling place name] in [municipality].
3. I observed that the polling place located at [address] was not in operation for [time] hours, from [start time] to [end time] on [date]. Voting was halted during that time due to [reason for closure].
4. As a result of the closure of the polling place, voters in the wards served by the polling place did not have the opportunity to cast ballots during the 13-hour period on Election Day required by Wis. Stat. § 6.78.

I make this affidavit in support of a petition by [petitioner] to extend the voting hours at [polling place location] until [time].

Dated this _____ day of _____, _____.

[Signature]

Subscribed and sworn to before me this _____ day of _____, _____.

Notary Public

(or any other person authorized to administer oaths)

My Commission Expires: _____
(specify expiration date--month/day/year)

**SAMPLE
POLL HOURS EXTENSION STIPULATION**

STATE OF WISCONSIN

**CIRCUIT COURT
BRANCH __**

_____ **COUNTY**

Petition of [name of petitioner], in [his/her] capacity as Municipal Clerk of [municipality], for an Order Extending the Hours of Polling at [polling place name] in the [polling place municipality].

Petition for Extension of Polling Hours

STIPULATION

The following parties, [list of parties], hereby stipulate to entry of an Order in the form attached hereto, without further hearing or notice.

[Party Name]

By: _____

Dated: _____

**SAMPLE
ORDER FOR POLLING HOURS EXTENSION**

STATE OF WISCONSIN

**CIRCUIT COURT
BRANCH ____**

____ COUNTY

Petition of [name of petitioner], in [his or her] capacity as Municipal Clerk of [municipality], for an Order Extending the Hours of Polling at [polling place name] in the [polling place municipality].

Petition for Extension
of Polling Hours

ORDER

Pursuant to the Petition of [Petitioner], and the affidavit of [name] and/or the stipulation of parties [list of parties],

IT IS HEREBY ORDERED that the polling at [polling place name and location] in [ward], will remain open until [time] on [date] and the ballots of electors arriving between 8 p.m. and [time] shall be marked as ballots cast pursuant to Wis. Stat. 6.96. All eligible electors in line at the end of the extension period shall be permitted to vote.

Dated this ____ day of _____, ____.

Judge [name]
____ County Circuit Court, Br. __

**VOTING INFORMATION RELATED TO
COURT-ORDERED EXTENDED VOTING HOURS**

You are being given a ballot after regular voting hours today because of a court order to extend voting hours for a limited time. Your ballot will be counted unless the court order is vacated. You may check whether the court order was vacated by contacting the municipal clerk.

Municipal Clerk Contact Information:

Name of municipal clerk

Telephone number

Address

Fax number

Municipality, state, zip code

Email address

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INTERIM ADMINISTRATOR MEAGAN WOLFE

DATE: October 1, 2018

TO: Wisconsin Municipal Clerks
City of Milwaukee Election Commission
Wisconsin County Clerks
Milwaukee County Election Commission

FROM: Richard Rydecki
Assistant Administrator

SUBJECT: **Bank and Credit Card Statements as Proof of Residence**

The Wisconsin Elections Commission has directed staff to issue updated guidance regarding the use of bank statements and credit card statements as proof of residence for voter registration purposes. At its September 25, 2018 meeting, the Commission clarified the following information about proof of residence:

- The term “bank statement” in Wis. Stat. § 6.34(3)(a)9. includes any account statement from a bank or credit union, regardless of the type of account listed, including, but not limited to a checking, savings, mortgage loan or home equity line of credit.
- A credit card statement qualifies as a “bank statement” under Wis. Stat. 6.34(3)(a)9. and may be used as a valid form of proof of residence when registering to vote.

These clarifications are effective immediately. Voters are now allowed to use the types of documents listed below to prove their address when registering to vote, provided the document meets all other standards for valid proof of residence. When reviewing a bank statement for proof of residence purposes the focus should be on the issuing institution, rather than the type of account listed on the statement. The document should be an account statement that lists specific account information including an account number and balance information.

What can be used?

- A bank statement issued by a bank or credit union
- A mortgage statement issued by a bank or credit union
- A home equity credit line statement issued by a bank or credit union
- A credit card statement issued by a bank or credit union
- A retail store credit card statement (Kohl’s, Menards, etc.)

What cannot be used?

- Credit card offers
- General correspondence from a bank or credit union that is not an account statement
- General correspondence from a credit card company that is not an account statement
- Closing documents for purchase of a home

What cannot be used?

- Credit card offers
- General correspondence from a bank or credit union that is not an account statement
- General correspondence from a credit card company that is not an account statement
- Closing documents for purchase of a home

The clarified definition of ‘bank statements’ and the use of credit card statements as proof of residence for voter registration represents a change from previous guidance on this issue. The Commission staff will be updating manuals, voter guides and other information on the Commission’s website to reflect this clarification. Please contact us at elections@wi.gov or (608) 261-2028 with any questions that you may have.

QUESTIONABLE PROOF OF RESIDENCE

All valid forms of proof of residence must contain the elector's (1) current name and (2) current Wisconsin address.

If the proof of residence has an expiration date, that date must be on or after the date of registration.

<u>YES</u>	<u>NO</u>
Any account statement from a bank or credit union (including Internet Banks or Credit Unions) - Savings or checking account statement - Mutual fund or other investment account statement - Mortgage loan or credit card statement , etc.	Statements from brokerage, financial advisory and investment service companies, unless the statement indicates the company is a bank or credit union.
Retail Credit Card Statements (Target, Walmart, CITI, Chase, Am Express, etc.)	Credit card offers
A letter confirmation of change of address from USPS	USPS yellow forwarding sticker
Cellular telephone bill	Diploma or degree (unless issued from a public school and contains the name and address of the student)
Private Trash Removal Company Invoice	Great Lakes Higher Education loan statements (private contractor for Federal loans)
Letter or other communication from County Child Support Agency	Title opinion letter, title insurance policy or abstract issued by a title company
Five Day Notice from municipal clerk	Notice of foreclosure
Notice of Hearing from unit of government	ADT, Home Security of America or other home security provider statement.
EMS Bill (if from a unit of government)	State Farm, American Family, Allstate, etc. Insurance Policy
Letter, notice or tax bill from IRS, DOR, etc.	W-2 (unless employer is a government agency)
W-2 (only if employer is a government agency)	W2-G for winning at Ho-Chunk Casino
Mail from the City or County Clerk's Office	WI Realtors Association Renewal
Parking Citation issued by unit of government	Health Insurance Statements or bills--This includes statements from entities that contract with state or federal government to administer Medicaid and Medicare (excludes UW)
Paycheck stubs or direct deposit notice	
Printout from Social Security Office	
Printout from WI DOT for license/ID	
Residential Lease (may not be used for mailed or electronic registrations)	
Student Loan Statement (if from a unit of government)	
Tuition Bills (if from a public school, college, university)	
UW Health Statement/Bill	
WI State License Renewal Notice	
WI Vehicle Registration	
WI Concealed Gun Carry Permit	
Notice of Circuit Court date or outcome	

PROOF OF RESIDENCE VS. PROOF OF IDENTIFICATION

Proof of Residence (Registration)	Standards	Proof of ID (issuing a ballot)	Standards
State of WI Driver License or Instructional Permit <i>(Cannot be used as POR if hole punched)</i>	- May be revoked or suspended --Unexpired	State of WI Driver License or Instructional Permit <i>(May be used if hole punched)</i>	- May be revoked or suspended - Unexpired or expired after 11/8/2016
State of WI Identification Card <i>(Cannot be used as POR if hold punched)</i>	- Unexpired	State of WI Identification Card <i>(May be used if hole punched)</i>	- Unexpired, or expired after 11/8/2016
Identification card issued by WI governmental body or unit.	- Valid on date of registration*	Military ID card issued by a U.S. Uniformed Service	- Unexpired, or expired after 11/8/2016
Identification card issued by employer (not a business card)	- Valid on date of registration* - Photo required	Military ID card issued to a veteran by a U.S. Uniformed Service.	- May be expired—some may indicate “indefinite.”
Real estate tax bill or receipt	- For current year or year preceding date of the election	Photo ID issued by the federal Dept. of Veterans Affairs	- Unexpired or has no expiration date
University, College or Tech College ID	- Photo required – Address not required on ID - Plus fee receipt with address dated within last 9 months	University, College or Tech College ID	- May be expired -Date of issuance - Signature of student -Photo required - Expiration date no later than 2 years after date of issuance. - Document that proves enrollment.
University, College or Tech College ID	- Photo required – Address not required on ID - Plus name appears on certified housing list	U.S. Passport booklet or card	- Unexpired, or expired after 11/8/2016
Utility bill (gas, electric, phone, cell phone, cable TV, satellite, internet)	- For period that starts no earlier than 90 days before registration	Certificate of Naturalization	- Unexpired - issued not earlier than 2 years before election
Bank or Credit Union Statement	- any bank or CU account statement, regardless of the type of account.	WI DOT Driving Receipt	- Unexpired - Valid for 45 days
Credit Card Statement	- any credit card statement, including retail	WI DOT ID Card Receipt	- Unexpired - Valid for 45 days
Paycheck or stub	- None	Citation or Notice to Revoke or Suspend WI Driver License	- Unexpired - Dated within 60 days of the election
Check or other document issued by a unit of government	- Valid on date of registration*	IDPP receipt – temporary process	- Unexpired, valid for 180* days <i>(valid for 60 days - 09-2020)</i>
Residential Lease	- Effective on date of registration* - Cannot be used as POR when registering by mail.	ID card issued by federally recognized WI tribe	- Expired or unexpired
Care Facility Contract or Intake Document	- Must indicate voter resides at facility - Is not required to indicate room number		
<p>*Proof of Residence documents which are valid for use during a specified period must be valid on the day an elector registers to vote. Wis. Stat. 6.34(3)(c).</p>			

Proof of Identification documents do not have to list a current address to be valid.

Counting Write-in votes for Governor and/or Lieutenant Governor at a General Election

If an elector writes in the name of a ballot candidate or registered write-in candidate for lieutenant governor but does not write in a name of a candidate for governor, a vote is counted for the candidate for lieutenant governor.

If an elector writes in the name of a ballot candidate or registered write-in candidate for governor but does not write in a name of a candidate for lieutenant governor, a vote is counted for the candidate for governor.

However, a write-in vote for governor shall not be added to the votes of the same candidate if there are different combinations of governor/lieutenant governor. For example:

- a write-in vote for Mary Jones for governor and Samuel Smith for lieutenant governor may not be added to a write-in vote for Mary Jones for governor with a different candidate for lieutenant governor or no candidate for lieutenant governor.
- a write-in vote for Mary Jones for governor and Samuel Smith for lieutenant governor may not be added to a write-in vote for Samuel Smith for lieutenant governor with a different candidate for governor or no candidate for governor.
- a write-in vote for Mary Jones for governor may not be added to a write-in vote for Mary Jones for governor with a different candidate for lieutenant governor.
- a write-in vote for Samuel Smith for lieutenant governor may not be added to a write-in vote for Samuel Smith for lieutenant governor with a different candidate for governor.

In these situations, the write-in votes are listed separately on the tally sheet for each combination of candidates.

Write-in Candidates Governor/Lt. Governor	Counted as a vote for		
	Team	Governor	Lt. Governor
Mary Jones / Samuel Smith	Mary Jones / Samuel Smith		
Mary Jones / Jack Frost	Mary Jones / Jack Frost		
Mary Jones / No Candidate		Mary Jones	
Robin Bird / Samuel Smith	Robin Bird / Samuel Smith		
Jay Blue / Samuel Smith	Jay Blue / Samuel Smith		
No Candidate / Samuel Smith			Samuel Smith