



# Wisconsin Elections Commission

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## Election Security Subgrant Compliance Form

### Appendix A

Jurisdiction: \_\_\_\_\_

Official Representative: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

The jurisdiction listed above certifies that as of \_\_\_\_\_ it meets the criteria indicated below with our initials. (date)

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**BASELINE REQUIREMENTS.** Please initial next to all applicable lines.

- \_\_\_\_\_ 1. We perform all election related activities on a jurisdiction-owned computer that meets the Baseline Hardware and Software Standards for Election Officials (Grant Appendix C). If WEC Election Security Subgrant Funds were used to purchase a compliant device the purchase order is attached as part of this submission. If WEC Election Security Subgrant Funds were used to contribute towards upgrading a device to attain compliance, a brief description or receipt is attached as part of this submission.
- \_\_\_\_\_ 2. We possess either a professional information technology staff member, have access to an IT contractor, or have access to a managed service provider that ensures we receive timely security updates and patches to our operating system and software (Grant Appendix C). If WEC Election Security Subgrant Funds were used to contribute towards or procure IT support or managed IT services, a copy of the contract or service agreement is attached.
- \_\_\_\_\_ 3. We have completed WEC election security training requirements including participation in an election security tabletop exercise, roundtable, or other in-person election security training and all staff members performing elections work have completed the WEC Learning Center cybersecurity awareness training modules. (Grant Appendix C). The in-person security training was completed on or about \_\_\_\_\_ at \_\_\_\_\_.  
(date) (location)

*Wisconsin Elections Commissioners*

Ann S. Jacobs, chair | Marge Bostelmann | Julie M. Glancey | Dean Knudson | Robert Spindell | Mark L. Thomsen

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Administrator  
Meagan Wolfe

\_\_\_\_\_ 4. We possess a contingency plan for election security. A copy of the contingency plan was previously provided to the Commission or is included with this form as part of this submission.

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**CURRENT STATUS.** Please choose ONE of the following statements that describes the status of the jurisdiction's compliance with the terms of the election security subgrant provided by the Commission:

\_\_\_\_\_ We have completed all requirements listed above and have applied all election security subgrant funds towards meeting those requirements or other authorized election security needs.

OR

\_\_\_\_\_ We have not completed all requirements listed above but request an extension to complete all tasks no later than \_\_\_\_\_.

OR

\_\_\_\_\_ We intend to return remaining election security funds to the WEC. Remaining funds total:

\_\_\_\_\_

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**CERTIFICATION.**

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729–3730 and 3801–3812).

Signature of Authorized Official

Date:

\_\_\_\_\_

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