

Wisconsin Elections Commission Calendar of Election Events

Special Primary and Special Election – 7th Congressional District

Special Primary (if required) – February 18, 2020

Special Election – May 12, 2020

The election events that have variable or non-specific deadline dates are indicated by a dash (-), please see the statute column for details.

October 2019		Statute
-	County clerk publishes the Amended Type A Notice of Special Election as soon as possible after receipt of the order.	8.50(1)(b), 10.06(2)(n) -- as soon as possible after received from the WEC.
December 2019		Statute
2	Deadline (5:00 p.m.) for candidates to file nomination papers, declarations of candidacy, and campaign registration statements for the Special Election with the WEC.	December 2, 2019 Per Special Election Order
5	Deadline for filing officer to accept challenges to nomination papers.	8.07, EL 2.07 – within 3 calendar days of the deadline to file nomination papers
-	Filing officer arranges to deliver a copy of the challenge to the challenged candidate.	EL 2.07(2)(a) – within 24 hours of receipt of challenge
9	Deadline for challenged candidate to file a verified response with the filing officer.	EL 2.07(2)(b) – within 3 calendar days of the challenge being filed
18	WEC draws names of candidates by lot for placement on the Special Primary ballot and sends Type B Notice to county clerks.	5.62(3), 8.50(1)(d) – 62 days before special primary
19	Deadline for municipal governing body to designate an alternate location for requesting and voting an absentee ballot. This location will remain in use through the Special election.	6.855(1) – no fewer than 14 days prior to the time that absentee ballots are available
-	County clerks prepare ballots and send proofs to Wisconsin Elections Commission for review as soon as possible before printing.	5.72(1), 7.10(2) – as soon as possible
January 2020		Statute
1	Deadline for county clerks to deliver ballots and supplies to municipal clerks for the Special Primary.	7.10(3)(a)– 48 days before primary
2	Deadline for municipal clerks to send absentee ballots to electors with valid requests on file for the Special Primary.	7.15(1)(cm) – 47 days before primary
-	After Jan. 2 nd , municipal clerks send absentee ballots to electors with valid requests on file for the Special Primary within one business day of receiving the elector’s request. All absentee ballots must be recorded in WisVote.	Wis. Stat. § 7.15(1)(cm)
Date Set by Municipality	Clerks issue absentee ballots in person in the clerk’s office or other designated location(s). Start date set by municipality, in person absentee ballots can be issued as soon as ballots are available.	Per One Wisconsin Institute Court Order – start date set by municipality
*19	Deadline for governing body of municipality to pass resolution combining wards for Special Primary.	5.15(6)(b) – 30 days before primary
*19	Deadline for governing body of municipality to establish polling places for Special Primary.	5.25(3) – 30 days before primary

January 2020		Statute
*19	Deadline for governing body of municipality to authorize appointment of tabulators for Special Primary.	7.30(3)(a) – 30 days before primary
21	Municipal clerks publish a combination Types A/E Notice of Special Primary and absentee voting instructions for the Spring Primary and Special Primary.	7.15(1)(cm), 8.50(1)(b), (10.01(2)(e), 10.06(3)(cm) – 4th Tuesday preceding the primary
-	Municipal clerks post notice of absentee voting at nursing homes and authorized care facilities.	6.875(6)(a)
27	First day for special voting deputies to conduct absentee voting for residents in nursing homes and authorized care facilities for the Special Primary.	6.875(6) – 4th Monday preceding the primary
29	Deadline for electors to register by mail or online to vote in the Special Primary. After this date, electors must register in person in the municipal clerk's office or at the polling place.	6.28(1) – must be postmarked no later than the 3rd Wednesday before the election. Online registration closes at 11:59 p.m.
30	First day for clerks to issue certificate of registrations (EL-133) to late registrants who register to vote in person.	6.29(2)(a)
	Clerks must have the Ineligible Voter List available for late in-person voter registrations.	6.29(2)(am)
February 2020		Statute
-	Municipal or county clerk must publish notice of electronic voting equipment public test at least 48 hours prior to test.	5.84(1) – 48 hours prior to public test
3	Last day for municipal clerk to post notice of absentee voting at nursing homes and authorized care facilities.	6.875(6)(a) – at least 5 working days before the visit
8	First day for municipal or county clerk to conduct public test of electronic voting equipment.	5.84(1) – 10 days before primary
8	Last day for electors to begin to acquire residence for the Special Primary. Electors moving after this date may vote from their prior address.	Per One Wisconsin Institute Court Order – 10-day residency requirement
10	Last day (5:00 p.m.) for special voting deputies to make arrangements for absentee voting with nursing home and authorized care facility administrators.	6.875(6) – the 6th working day before the primary
13	Deadline (5:00 p.m.) for regular electors to request absentee ballots by mail (online, email or fax) for Special Primary.	6.86(1)(b) – 5th day preceding the primary
14	Deadline (12:00 p.m.) for write-in candidates to file a registration statement with the filing officer for the Special Primary.	7.50(2)(em) – noon the Friday preceding the primary
14	Deadline (5:00 p.m.) for indefinitely confined and military electors not on active duty away from their voting residence to request absentee ballots by mail (online, email or fax) for the Special Primary.	6.86(1)(c), (2)(a) – Friday preceding the primary
14	Deadline (5:00 p.m.) for electors to register to vote in the municipal clerk's office or other designated location(s).	6.29(2)(a) – Friday preceding the primary
16 Date Set by Municipality	Deadline (11:59 p.m.) for electors (except hospitalized electors and sequestered jurors) to make application in person for absentee ballots. Date set by municipality, in person absentee voting can end before this date.	Per One Wisconsin Institute Court Order – Sunday preceding the primary

February 2020		Statute
17	County clerks publish Type B notice of voting instructions and facsimile ballots for Special Primary.	10.01(2)(b), 10.02, 10.06(2)(j) – Monday preceding the primary
17	Municipal clerks publish Type D notice of the location and hours of polling places for the Special Primary.	10.01(2)(c) – Monday preceding the primary
17	Last day (5:00 p.m.) for special voting deputies to conduct absentee voting for residents in nursing homes and authorized care facilities for Special Primary.	6.875(6) – Monday preceding the primary
18	Special Primary	Per Special Election Order
18	Deadline (5:00 p.m.) for sequestered jurors to apply for an absentee ballot for the Special Primary.	6.86(1)(b) – Primary Day
18	Deadline (5:00 p.m.) for hospitalized electors to file a registration form and/or apply for an absentee ballot by agent for the Special Primary.	6.86 (3)(c) –Primary Day
18	Deadline (8:00 p.m.) for absentee ballots to be delivered to the polling place.	6.87(6) – Primary Day
18	Election inspectors complete the returns for all votes cast at the polling place.	7.51(5)(a) – immediately after the polls close
18	Election inspectors report results of the Special Primary to proper clerks immediately after the votes are tabulated or counted.	7.51(4)(b) – immediately after the votes are tabulated or counted
18	Election inspectors deliver all ballots, statements, tally sheets, voter lists, and envelopes to the municipal clerk.	7.51(5)(a) – immediately after the polls close
18	Municipal clerks report the returns, by ward or reporting unit, to the county clerk no later than 2 hours after the votes are tabulated.	7.51(4)(c) – no later than 2 hours after the votes are tabulated
18	County clerks post all election returns, by ward or reporting until on the county website no later than 2 hours after receiving the returns.	7.60(1) – no later than 2 hours after receiving the returns
18	Municipal clerks post a statement at the clerk’s office and on the internet of the number of electors who have cast a provisional ballot.	7.15(15) – as soon as possible after the polls close on primary night
18	Municipal clerks enter Provisional Ballot Reporting Form (EL-123r) information into the WisVote Provisional Ballot Tracker.	42 U.S.C. § 15482 – primary night
19	Municipal clerks deliver tally sheets, inspectors' statements, ballots, and applicable envelopes and materials to county clerks by 4:00 p.m.	7.51(5) – the day following the primary
20	Municipal clerks (in municipalities that canvass absentee ballots at an alternate location) deliver tally sheets, inspectors' statements, ballots, and applicable envelopes and materials to county clerks by 4:00 p.m.	7.51(5), 7.52 – the 2nd day following the primary
21	Deadline (4:00 p.m.) for electors who voted provisionally to provide missing information to the municipal clerk.	6.97(3) – the Friday after the primary
24	Deadline (9:00 a.m.) for the Municipal Board of Canvassers to convene for the canvass of the Special Primary, if necessary.	7.53(1)(a), 7.53(2)(d) – no later than 9:00 a.m. on the Monday after the primary
24	Deadline (4:00 p.m.) for the Municipal Board of Canvassers to finish the canvass of the Special Primary and for the municipal clerk to deliver any amended statements and other materials to the county clerk.	7.51(5)(b) – no later than 4:00 p.m. on the Monday after the primary
25	Deadline (9:00 a.m.) for the County Board of Canvassers to convene for the canvass of the Special Primary.	7.60(3) – no later than 9:00 a.m. on the Tuesday after the primary
27	Last day for county clerks to deliver statement of county canvass of Special Primary for state and federal offices to Wisconsin Elections Commission.	7.60(5)(a) – 9 days after primary

27	Last day for chairperson of the Wisconsin Elections Commission to certify the results of the Special Primary.	7.70(3)(a) – 2nd Thursday following special primary
March 2020		Statute
3	Clerks may clear memory devices for their voting equipment from the Special Primary if the data has been transferred to another medium to be retained for 22 months (until January 3, 2022).	7.23(1)(g) – 14 days after a primary
11	Last day for WEC to send Type B Notice and certification of candidates to county clerks	8.50(1)(b) – 62 days before special election for national office
19	Deadline for municipal clerks to submit voter participation, Inspectors' Statement data, and Election Reconciliation data for the Special Primary via WisVote.	6.275 – within 30 days of each primary for a state or national office
25	Deadline for county clerks to deliver ballots and supplies to municipal clerks for the Special Election.	7.10(1), (3) – 48 days before election
26	Deadline for municipal clerks to send absentee ballots to electors with valid requests on file for the Special Election.	7.15(1)(c), (cm) – 47 days before election
-	After March 26 th , municipal clerks send absentee ballots to electors with valid requests on file for the Special Election within one business day of receiving the elector's request. All absentee ballots must be recorded in WisVote.	7.15(1)(cm)
<u>Date Set by Municipality</u>	Clerks issue absentee ballots in person in the clerk's office or other designated location(s). Start date set by municipality, in person absentee ballots can be issued as soon as ballots are available.	Per One Wisconsin Institute Court Order – start date set by municipality
April 2020		Statute
*12	Deadline for governing body of municipality to establish location of polling places for Special Election.	5.25(3) – 30 days before election
*12	Deadline for governing body of municipality to pass resolution combining wards for Special Election.	5.15(6)(b) – 30 days before election
*12	Deadline for governing body of municipality to authorize appointment of tabulators for Special Election.	7.30(3)(a) – 30 days before election
-	Municipal clerks post notice of absentee voting at nursing homes and authorized care facilities.”	6.875(6)(a)
14	County clerk republishes the Amended Type A Notice of Special Election.	8.50(1)(b), 10.06(2)(n)
20	First day for special voting deputies to conduct absentee voting for residents in nursing homes and authorized care facilities for Special Election.	6.875(6) – 4th Monday preceding the election
21	Municipal clerks publish Type E notice of absentee voting instructions for Special Election.	10.01(2)(e), 10.06(3)(f) – 3rd Tuesday preceding election
22	Deadline for electors to register by mail or online to vote in the Special Election. After this date, electors must register in person in the municipal clerk's office or at the polling place.	Postmarked no later than the 3rd Wednesday before the election. Online registration closes at 11:59 p.m.
23	First day for clerks to issue certificate of registrations (EL-133) to late registrants who register to vote in person.	6.29(2)(a)
	Clerks must have the Ineligible Voter List available for late in-person voter registrations.	6.29(2)(am)

April 2020		Statute
-	Municipal or county clerk must publish notice of electronic voting equipment public test at least 48 hours prior to test.	5.84(1) – 48 hours prior to public test
28	Clerks may clear memory devices for their voting equipment from the Spring Election if the data has been transferred to another medium to be retained for 22 months (until February 28, 2022).	7.23(1)(g) – 21 days after the election
May 2020		Statute
2	First day for municipal or county clerk to conduct public test of electronic voting equipment.	5.84(1) – 10 days before election
2	Last day for electors to begin to acquire residence for the Special Election. Electors moving after this date may vote from their prior address.	Per One Wisconsin Institute Court Order – 10-day residency requirement
4	Last day (5:00 p.m.) for special voting deputies to make arrangements for absentee voting with nursing home and authorized care facility administrators.	6.875(6) – the 6th working day before the election
5	Last day for municipal clerk to post notice of absentee voting at nursing homes and authorized care facilities.	6.875(6)(a) – at least 5 working days before the visit
7	Deadline (5:00 p.m.) for regular and permanent overseas electors to request absentee ballots by mail (online, email or fax) for the Special Election.	6.86(1)(b) – 5th day preceding the election
8	Deadline (12:00 p.m.) for write-in candidates to file a registration statement with the filing officer for the Special Election.	7.50(2)(em) – noon the Friday preceding the election
8	Deadline (5:00 p.m.) for electors to register to vote in the municipal clerk's office or other designated location(s).	6.29(2)(a) – Friday preceding the election
8	Deadline (5:00 p.m.) for indefinitely confined electors and military electors, not on active duty away from their residence to request absentee ballots by mail (online, email or fax) for the Special Election.	6.86(1)(b) – Friday preceding the election
10 Date Set by Municipality	Deadline (11:59 p.m.) for electors (except hospitalized electors and sequestered jurors) to make application in person for absentee ballots. Date set by municipality, in person absentee voting can end before this date.	Per One Wisconsin Institute Court Order – Sunday preceding the election
11	County clerks publish Type B notice of voting instructions and facsimile ballots for Special Election.	10.01(2)(b), 10.02, 10.06(2)(m) – Monday preceding the election
11	Municipal clerks publish Type D notice of locations and hours of polling places for Special Election.	10.01(2)(d), 10.06(3)(d) – Monday preceding the election
11	Last day (5:00 p.m.) for special voting deputies to conduct absentee voting for residents in nursing homes and authorized care facilities for the Special Election.	6.875(6) – Monday preceding the election
<u>12</u>	Special Election	5.02(5) – Per special election order
12	Deadline (5:00 p.m.) for sequestered jurors to apply for an absentee ballot for the Special Election.	6.86(1)(b) – Election Day
12	Deadline (5:00 p.m.) for hospitalized electors to file a registration form and/or apply for an absentee ballot by agent for the Special Election.	6.86 (3)(c) – Election Day
12	Deadline (8:00 p.m.) for absentee ballots to be delivered to the polling place.	6.87(6) – Election Day
12	Election inspectors complete the returns for all votes cast at the polling place.	7.51(5)(a) – immediately after the polls close

May 2020		Statute
12	Election inspectors report results of the Special Election to proper clerks immediately after the votes are tabulated or counted.	7.51(4)(b) – immediately after the votes are tabulated or counted
12	Election inspectors deliver all ballots, statements, tally sheets, voter lists, and envelopes to the municipal clerk.	7.51(5)(a) – immediately after the polls close
12	Municipal clerks report the returns, by ward or reporting unit, to the county clerk no later than 2 hours after the votes are tabulated.	7.51(4)(c) – no later than 2 hours after the votes are tabulated
12	County clerks post all election returns, by ward or reporting unit on the county website no later than 2 hours after receiving the returns.	7.60(1) – no later than 2 hours after receiving the returns
12	Municipal clerks post a statement at the clerk’s office and on the internet of the number of electors who have cast a provisional ballot.	7.15(15) – as soon as possible after the polls close on election night
12	Municipal clerks enter Provisional Ballot Reporting Form (EL-123r) information into the WisVote Provisional Ballot Tracker.	42 U.S.C. § 15482 – election night
13	Municipal clerks deliver tally sheets, inspectors' statements, ballots, and applicable envelopes and materials to county clerks by 4:00 p.m.	7.51(5) – the day following the election
14	Municipal clerks (in municipalities that canvass absentee ballots at an alternate location) deliver tally sheets, inspectors' statements, ballots, and applicable envelopes and materials to county clerks by 4:00 p.m.	7.51(5), 7.52 – the 2nd day following the election
15	Deadline (4:00 p.m.) for electors who voted provisionally to provide missing information to the municipal clerk.	6.97(3) – the Friday after the election
18	Deadline (9:00 a.m.) for the Municipal Board of Canvassers to convene for the canvass of the Special Election, if necessary.	7.53(1)(a), 7.53(2)(d) – no later than 9:00 a.m. on the Monday after the election
18	Deadline (4:00 p.m.) for the Municipal Board of Canvassers to finish the canvass of the Special Election and for municipal clerks to deliver any amended statements and other materials to county clerks.	7.51(5)(b) – no later than 4:00 p.m. on the Monday after the election
19	Deadline (9:00 a.m.) for the County Board of Canvassers to convene for the canvass of the Special Election.	7.60(3) – no later than 9:00 a.m. on the Tuesday after the election
22	Last day for county clerks to deliver statement of county canvass of Special Election for state and federal offices to Wisconsin Elections Commission.	7.60(5) – 10 days after election
*30	Last day for chairperson of the Wisconsin Elections Commission to certify the results of the Special Election.	7.70(3)(a) – 18 days after a special election
2	Clerks may clear memory devices for their voting equipment from the Special Election if the data has been transferred to another medium to be retained for 22 months (until April 2, 2022).	7.23(1)(g) – 21 days after an election
11	Deadline for municipal clerks to submit voter participation, Inspectors’ Statement data, and Election Reconciliation data for the Special Election via WisVote.	6.275 – within 30 days of each primary and election for a state or national office

Records Retention: Because the 7th CD Special Primary and Special Election are federal elections, records related to those elections must be retained according to Wis. Stat. § 7.23(1)(f). Ballots, applications for absentee ballots, registration forms, or other records and papers requisite to voting at any federal election, other than registration cards, may be destroyed after 22 months.

*If a deadline falls on a Saturday where you do not have regular office hours, a Sunday, or a State legal holiday, the deadline is moved to the next secular day. Wis. Stat. § 990.001(4). See Wis. Stat. § 995.20 for a list of legal holidays.