

# State of Wisconsin\Government Accountability Board

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JUDGE GERALD C. NICHOL  
Chairperson

KEVIN J. KENNEDY  
Director and General Counsel

November 5, 2015

Melvenia Wright, MA, Program Specialist  
Administration for Children and Families  
Administration on Developmental Disabilities  
U.S. Department of Health and Human Services  
370 L'Enfant Promenade, SW.  
Mail Stop HHH 405-D  
Washington, DC 20447

Dear Ms. Wright:

RE: State of Wisconsin: Help America Vote Act Annual Report for Federal Fiscal Year 2015

In Wisconsin, elections are administered at the state level by the Government Accountability Board (G.A.B.), but are conducted at the local level by 1,925 local elections officials covering 73 counties and 1,852 municipalities. During FFY-2015, there were three state-level elections. During this time Wisconsin used approximately 2,755 polling places.

Municipal clerks in Wisconsin's 1,853 towns, villages and cities, and the Board of Election Commissioners in the City of Milwaukee, are responsible for establishing polling places, acquiring voting equipment, recruiting and training poll workers, maintaining voter lists, administering absentee voting and supervising the conduct of elections on Election Day. The Government Accountability Board is responsible for the administrative oversight of elections laws (Federal and State) including establishing uniform standards and training local election officials, including poll workers.

The attachments included with this correspondence summarize how the State of Wisconsin used the funds received under HAVA § 261 to satisfy the four mandate areas of: Accessibility, Privacy and Independence, and Education, Training, and Information. Please see the attached narrative and financial reports for our detailed submission.

Please let us know if you have questions or if we can provide additional information. You may contact Richard Rydecki, Accessibility Coordinator, at [Richard.Rydecki@wisconsin.gov](mailto:Richard.Rydecki@wisconsin.gov), or at (608) 261-2015.

Sincerely,

A handwritten signature in cursive script that reads "Michael Haas".

**MICHAEL HAAS**  
Elections Division Administrator  
Wisconsin Government Accountability Board

Attachments

cc: Kevin J. Kennedy  
Director and General Counsel  
Wisconsin Government Accountability Board

Richard Rydecki  
Accessibility Coordinator  
Wisconsin Government Accountability Board

**STATE:** Wisconsin

**FISCAL YEAR:** 2015 (October 1, 2014 – September 30, 2015)

**FISCAL YEAR 2012 AWARD AMOUNT:** N/A

**REPORT SUBMITTED BY:** Kevin J. Kennedy, Director and General Counsel (Chief Election Official), Wisconsin Government Accountability Board

**PERSON COMPLETING REPORT / CONTACT INFORMATION:**

Richard Rydecki, Elections Specialist – Accessibility Coordinator, Wisconsin Government Accountability Board, 608-261-2015, [richard.rydecki@wisconsin.gov](mailto:richard.rydecki@wisconsin.gov)

**DATE SUBMITTED:** November 5, 2015

**Mandate Area 1**

- ❖ To make polling places accessible to individuals with a full range of disabilities including the path of travel, entrances, exits, and voting areas of each polling facility.

**Goal/Activity outlined in the FFY 2014 EAID plan (application):**

Description of activities in the EAID plan (application) carried out to completion: The Wisconsin Government Accountability Board (G.A.B.) provides ongoing information and assistance to municipalities that are considering opening additional (new) polling places or moving existing polling places to a new location. The primary goal of the G.A.B. continues to be 100% accessibility compliance at all polling places in Wisconsin. Before a new polling place is established, a municipality is required to conduct an accessibility survey and submit the results to the G.A.B. Staff review each submitted survey and work with municipalities to correct any problems identified by the survey before a location is used as a polling place.

During the past year, the Wisconsin Government Accountability Board (G.A.B.) completed the development of an online platform that provides polling place accessibility audit results to local election officials. The development of this system was the final phase of a modernization project aimed at increasing the efficiency of the audit program. Previous phases of the project included replacing the paper-based polling place accessibility survey process with an electronic version that significantly improved data quality, configuring the electronic survey for field work on tablet computers and revising the survey to increase compatibility with the audit report generation application. More information about this project can be found in the “Best Practices” section of Mandate Area 1.

The G.A.B. continues to employ a full-time Elections Specialist to serve as the Accessibility Coordinator. The Accessibility Coordinator is responsible for managing the polling place audit program and working with the IT team to continue to develop and improve the electronic survey format and the larger web-based system.

Beginning with the November 4, 2014 General Election and continuing through the April 7, 2015 Spring Election, Government Accountability Board staff and representatives, primarily temporary workers, took advantage of the three elections during the reporting period to conduct onsite accessibility compliance reviews. During this period, the Government Accountability Board conducted 428 onsite accessibility compliance audits, across 37 of Wisconsin’s 72 counties, in 242 of Wisconsin’s 1,853 municipalities.

Top findings of the 2014 - 2015 accessibility compliance reviews include:

- Some polling places lack required election notices and/or those posted are not printed in 18 point font.
- Some polling places lack accessible parking spaces and/or have insufficient signage for accessible parking spaces.
- Some polling places have insufficient signage marking accessible entrances and accessible pathways.
- Some polling places lacked ADA-compliant booth or table for voters casting a paper ballot.
- Some polling places have accessible pathways with breaks or edges where the height difference was larger than ½ inch.
- Some polling places have doors that require excessive force to open, lack lever door handles, and/or do not have an electronic feature such as an automatic opener, power-assist, or bell/buzzer.
- Some polling places did not have their accessible voting equipment or accessible voting booths set up to ensure voter privacy

Please see the attached “2014 - 2015 Accessibility Performance Summary” for details.

Description of activities that displayed innovation which can be shared as “best practices” with other states: During the past year, the Wisconsin Government Accountability Board (G.A.B.) completed the development of an online platform that provides polling place accessibility audit results to local election officials. The development of this system was the final phase of a modernization project aimed at increasing the efficiency of the audit program. Previous phases of the project included replacing the paper-based polling place accessibility survey process with an electronic version that significantly improved data quality, configuring the electronic survey for field work on tablet computers and revising the survey to increase compatibility with the audit report generation application.

The online reporting system allows staff to customize report findings, include photos taken during a site visit and provide reference materials to assist local election officials with their compliance efforts. Local election officials are able to respond electronically to audit findings and attach supporting documents with their response. Users are also able to use the system to request polling place accessibility-related supplies. This system allows the G.A.B. to electronically collect audit response data and use this data to identify common solutions and best practices for compliance. The development of this system moved a paper-based process to an electronic platform that allows for easier transmission, review, storage and analysis of audit information and data.

The accessibility system is being integrated with the WisVote election management system that is currently under development. Once development of the election management system is complete, it will house the details of each polling place’s accessibility and provide a public portal for that information along with photos, maps to the polling place, accessible voting equipment information and tutorial videos on the MyVote Wisconsin website. This feature is still in the development phase and will be integrated into a MyVote Wisconsin upgrade expected to be completed before the end of FFY 2016.

Description of activities in the EAID plan (application) NOT carried out to completion & the barriers and/or reasons: The G.A.B. has not yet completed its plan to print and distribute large-print versions of Wisconsin’s required polling place notices. The G.A.B. is reevaluating whether this effort is a priority, given that local election officials are able to simply arrange for printing notices in a larger font.

Description of significant barriers and/or road blocks to carrying out activities & possible solutions: Elections in Wisconsin are organized and carried out at the local municipal level (currently 1,853 municipalities) using approximately 2,700 polling places. Many of these polling places are town halls in rural areas and were built before the enactment of the Americans with Disabilities Act. These municipalities typically do not have the resources to renovate the buildings to make them more accessible.

Additionally, many municipal clerks are part-time and have other full-time employment. This proves to be a significant challenge for the G.A.B. in education and training, and in seeking full compliance with ADA standards. The G.A.B. has addressed this challenge by more actively suggesting lower cost solutions to reduce accessibility barriers.

Description of collaborative efforts with other organizations or groups: G.A.B. staff meets periodically with its Accessibility Advisory Group and local election officials (as needed) to obtain feedback on agency activities with regards to accessibility, and to leverage voter outreach programs. Most recently during this reporting period, G.A.B. staff has reviewed and offered feedback on informational pamphlets and videos explaining voting rights that were produced by a disability rights organization. Advisory Group members have also ‘shadowed’ polling place accessibility auditors out in the field and offered feedback on the audit process. Prior to the November 4, 2014 General Election, G.A.B. staff provided polling place audit data to the Wisconsin Disability Vote Coalition (WDVC) who used that data to conduct a recognition program for polling places where no accessibility concerns were identified by G.A.B. staff. The local election official for each location with a ‘perfect’ audit was provided with a certificate of recognition and this information was also shared on social media.

Total amount of HAVA funding expended on activities in Mandate Area 1:

FFY16: \$ 179,315.20

Total: \$ 1,357,222.52

**Mandate Area 2**

- ❖ To provide the same opportunity for access and participation in the electoral process, including privacy and independence, to voters with disabilities as that which exists for voters with no disabilities.

**Goal/Activity outlined in the FFY 2014 EAID plan (application):**

Description of activities in the EAID plan (application) carried out to completion: The G.A.B. is currently distributing signature guides and page magnifiers to assist voters in signing the poll book and reading the ballot. Other supplies aimed at ensuring voter independence and improving the accessibility of facilities where voting takes place are available through the supply program. The supply program has been established since 2010, but inventory still remains and requests are still being honored. An accessibility supply order form is available on the agency website for use by local election officials.

Description of activities that displayed innovation which can be shared as “best practices” with other states: The G.A.B. continues to encourage all voters to use the accessible voting equipment. This has a number of advantages. First, a voter with disabilities does not feel singled out by needing to use the accessible voting equipment. Second, the greater usage protects the privacy of the votes cast on the machine. Third, the accessible equipment is often newer and easier to use than paper ballots or older voting equipment. Fourth, ballots cast using accessible equipment are often easier to count as it is either direct-record electronic or machine-marked so there are fewer questions of voter intent during the canvass.

Description of activities in the EAID plan (application) NOT carried out to completion & the barriers and/or reasons: The G.A.B. also planned to investigate the possibility of offering grants to community organizations to provide transportation to the polls for voters with disabilities. This activity has been explored and it has been determined that this project is not feasible at this time due to logistical and implementation concerns.

Description of significant barriers and/or road blocks to carrying out activities & possible solutions:

Elections in Wisconsin are organized and carried out at the local municipal level (currently 1,853 municipalities) using approximately 2,700 polling places. Many of these polling places are town halls in rural areas and were built before the requirements of the Americans with Disabilities Act. These municipalities typically do not have the resources to renovate these buildings to make them more accessible. Many of the facilities used as polling places in Wisconsin have structural barriers and limitations that make it difficult to ensure that all voters can cast a ballot both privately and independently.

Description of collaborative efforts with other organizations or groups: G.A.B. staff meets periodically with our Accessibility Advisory Group and local election officials to obtain feedback on agency activities with regards to accessibility. Through the work of the Accessibility Advisory Group, Board staff entered into a partnership agreement with the Wisconsin Disability Vote Coalition (WDVC) to produce public education materials for voters with disabilities in advance of the November 2014 General Election. The WDVC is a non-partisan voter advocacy group comprised of representatives from Disability Rights Wisconsin and the Board for People with Developmental Disabilities whose goal is “to increase voting turnout and participation in the electoral process among members of Wisconsin’s disability community.” One component of the project consisted of the creation and distribution of informational packets for voters and staff at community-based residential care facilities.

The informational packets related to voting at residential care facilities were created in response to feedback from members of the Accessibility Advisory Committee who identified areas of concern and confusion regarding the voting process and rules for voters who reside in community-based residential care facilities and nursing homes. They reported that both residents and care facility staff were unfamiliar with the details of this process and this uncertainty represented a potential barrier to participation for these voters. The informational packets were designed to provide guidance to care facility staff on how to educate residents on their voting rights and the rules and requirements for registering to vote and casting a ballot.

Included in the packets was a “Guide to Action” for care providers that explained how they can talk to residents about elections, information sheets about the specifics of voting in Wisconsin, details about the voter registration process, and a list of resources for voters or facility staff if any questions arise. The *Voting in Wisconsin* guide was also included along with a WDVC pamphlet on “Competency, Guardianship and Voting in Wisconsin,” a copy of the voter registration application and a DVD containing the local election official and poll worker training video that was produced as part of this project. Residential care facilities and nursing homes eligible for service by special voting deputies were also provided with a revised version of the G.A.B. manual “Absentee Voting in Residential Care Facilities and Retirement Homes.”

Total amount of HAVA funding expended on activities in Mandate Area 2:

FFY15: \$ 4,150.08  
Total: \$ 16,995.37

**Mandate Area 3**

- ❖ To provide training for election officials, poll workers, and election volunteers on how best to promote access and participation of individuals with disabilities in elections for Federal office.

**Goal/Activity outlined in the FFY 2014 EAID plan (application):**

Description of activities in the EAID plan (application) carried out to completion: During the 2014-2015 reporting period the Board conducted 73 Chief Inspector training sessions around the State of Wisconsin using a combination of in-person classes and internet-based training sessions to certify 2,550 election workers. Board staff and certified clerk-trainers have also conducted 17 municipal clerk training sessions during this timeframe with 652 municipal clerks participating in the program. A series of 30 Webinar programs were developed to provide local election officials with current election administration information and guidance. Municipal clerks, chief inspectors and regular election inspectors were the primary audience for these presentations, which lasted between 45 and 120 minutes with 50 - 400 participants per session. In addition, election administration staff attended and participated in conferences sponsored by the Wisconsin County Clerks Association, Wisconsin Municipal Clerks Association, and Wisconsin Towns Association, as well as quarterly district meetings for the Wisconsin Municipal Clerks Association.

A significant portion of this training protocol focused on assisting and working with voters with disabilities. The municipal clerk training program contains a chapter on polling place accessibility, and accessibility concerns were addressed throughout the recent Webinar series. In addition to explaining the rights of voters and the responsibilities of election inspectors and municipal clerks, Board staff created and updated training materials for use with election workers. These materials provide an overview of Americans with Disabilities Act requirements and define how those standards relate to polling place organization and configuration.

Comprehensive information on polling place accessibility, accessible voting issues and voter photo ID law information has been added to the agency website. An information page for [voters](#) has been created that contains information about accessible voting equipment, curbside voting and assistance with the marking the ballot. A polling place set-up guide has been created that serves as a training resource which details accessibility standards for all aspects of a voting location, including the parking area, accessible entrance and voting area. This guide is posted on the website page that contains accessible voting information and resources for [local election officials and poll workers](#). G.A.B. staff has also added information related to accessible voting equipment to the agency website. Tutorial videos focused on the functionalities of these voting systems have been created for use by clerks and voters. These videos provide clerks and poll workers with an overview of accessible voting equipment so they can be prepared to assist voters on Election Day.

Description of activities that displayed innovation which can be shared as “best practices” with other states: A training video was produced to provide local election officials, poll workers and voters with information about accessible voting options in Wisconsin and polling place etiquette for interacting with voters with disabilities. “This Is Where We Vote!” is an eleven minute video featuring voters with disabilities, local election officials and disability advocates talking about the importance of polling place accessibility. Local election officials discuss the importance of accessible polling place set-up while voters with disabilities speak about their previous voting experiences, the need to treat all voters with respect, and the necessity of ensuring that accessible voting equipment is set up and functioning properly on Election Day. Advocates for the disability community appear in the video to present information about forming partnerships to improve voter access and how to properly support voters who need assistance casting a ballot. “This Is Where We Vote!” can be found on the agency website at <http://www.gab.wi.gov/publications/videos/accessibility-training-this-is-where-we-vote>.

This video was produced to educate local election officials and poll workers about the abilities and preferences for voters with disabilities and any voter who may have special needs. The format and tone of “This Is Where We Vote!” emphasized how seemingly inconsequential accommodations and patience from poll workers create a welcoming environment for all voters.

Description of activities in the EAID plan (application) NOT carried out to completion & the barriers and/or reasons: The G.A.B. plans to create a webinar focused on polling place and voter accessibility issues. This video will emphasize the importance of physical accessibility at voting sites, provide comprehensive explanation of ADA standards, identify common accessibility problems and outline cost effective solutions to those problems. The webinar will also stress respectful communication between poll workers and voters. Once completed, this video will be produced and incorporated into the agency's current training protocol.

The G.A.B. also plans to utilize a variety of training development strategies to address generational differences in the learning styles of election officials and the technologies clerks and other election officials have available to receive training. Existing materials will also be converted to a digital format. These activities are currently in progress and should be completed during the next fiscal year.

Description of significant barriers and/or road blocks to carrying out activities & possible solutions: Elections in Wisconsin are organized and carried out at the local municipal level (currently 1,853 municipalities) using approximately 2,700 polling places. Many of these polling places are town halls in rural areas and were built before the requirements of the Americans with Disabilities Act. These municipalities typically do not have the resources to renovate these buildings to make them more accessible. Additionally, many municipal clerks are part-time and have other full-time employment. This proves to be a significant challenge for the G.A.B. in education and training.

Description of collaborative efforts with other organizations or groups: G.A.B. staff meets periodically with our Accessibility Advisory Group and local election officials to obtain feedback on agency activities with regards to accessibility. Most recently during this reporting period, G.A.B. staff has reviewed and offered feedback on informational pamphlets and videos explaining voting rights that were produced by a disability rights organization. Staff also assisted disability rights organizations by reviewing their voter registration materials and providing them with information about the Wisconsin voter photo ID law.

Total amount of HAVA funding expended on activities in Mandate Area 3:

FFY15: \$ 14,943.76

Total: \$ 89,108.31

#### **Mandate Area 4**

- ❖ To provide information to individuals with a full range of disabilities with information about the accessibility of polling places.

#### **Goal/Activity outlined in the FFY 2013 EAID plan (application):**

Description of activities in the EAID plan (application) carried out to completion:

The Government Accountability Board partnered with the Wisconsin Disability Vote Coalition to update and distribute a voting guide for citizens with disabilities in preparation for the November 4, 2014 General Election. "*Voting in Wisconsin: A Guide for Citizens with Disabilities*" provides information on polling place accessibility standards, accessible voting machines and the absentee process. G.A.B. staff assisted with production of this guide by reviewing the guide for accuracy and adherence to state and federal election laws. A version of this guide was also created to include information about the voter photo ID requirements that are now in effect in Wisconsin and this version is now available on the agency website and is being distributed by advocacy groups.

The G.A.B. has not yet completed implementation of the remaining planned activities in this program area. See “Description of activities in the EAID plan (application) NOT carried out to completion & the barriers and/or reasons”.

Description of activities that displayed innovation which can be shared as “best practices” with other states: The Wisconsin Government Accountability Board (G.A.B.) has replaced its former paper-based polling place accessibility survey with a new electronic survey (see Mandate Area #1). When fully functional, the system will integrate with the WisVote election management system that is currently in development to provide the details of each polling place’s accessibility and provide a public portal for that information along with photos, accessible voting equipment information and maps to the polling place through the MyVote Wisconsin website.

Description of activities in the EAID plan (application) NOT carried out to completion & the barriers and/or reasons: The system continues to be integrated with the WisVote election management system that is currently in development to provide the details of each polling place’s accessibility and provide a public portal for that information along with photos, maps to the polling place, accessible voting equipment information and tutorial videos through the MyVote Wisconsin website. This feature is still in the development phase and will be integrated into a MyVote Wisconsin upgrade expected to be completed before the end of FFY 2016.

Description of significant barriers and/or road blocks to carrying out activities & possible solutions: Elections in Wisconsin are organized and carried out at the local municipal level (currently 1,853 municipalities) using approximately 2,700 polling places. The decentralized election administration system makes it difficult to successfully disseminate information about polling place accessibility to all local election officials. Unlike states with county-level election administration, the G.A.B. has 1,924 local election officials to properly train on these standards.

Description of collaborative efforts with other organizations or groups: G.A.B. staff meets periodically with its Accessibility Advisory Group and local election officials to obtain feedback on agency activities with regards to accessibility. Most recently during this reporting period, G.A.B. staff has reviewed and offered feedback on informational pamphlets and videos explaining voting rights that were produced by a disability rights organization.

The G.A.B. met regularly with the Accessibility Advisory Committee in FFY 2015. Representatives from nine different groups that work with people with disabilities serve on the committee and provide G.A.B. staff with information about the needs of voters in their specific communities. The Accessibility Advisory Committee meets in coordination with the fall and spring election cycles with special meetings organized as necessary.

Total amount of HAVA funding expended on activities in Mandate Area 4:

FFY15: \$ 2,681.96  
Total: \$ 23,740.08

### **Continuity of the activities**

There are a number of on-going accessibility projects from the FFY 2015 application and prior applications that will continue into the next fiscal year using existing funds. Please see the application for details.

### **Citizen feedback on voter accessibility issues within your state**

A working collaboration has been established between the Government Accountability Board (G.A.B.) and other governmental and non-profit organizations such as Disability Rights Wisconsin, the Wisconsin Board for People with Developmental Disabilities, and the Wisconsin Coalition of Independent Living Centers. G.A.B. continues to be invited to lectures, special forums and meetings conducted by municipal clerk, county clerk and school district administrator associations. Agency staff participated in over a dozen such events during this reporting period. Each event is an opportunity to communicate and share information with every citizen in Wisconsin and generally the response has been very positive. In return, the G.A.B. benefits by receiving feedback from clerks, election inspectors, and community members. Also, anecdotal information suggests that the attention paid to accessibility of polling places continues to pay dividends with regards to the issue of accessibility in general.

The G.A.B. also maintains a toll-free hotline for citizens to call to report accessibility problems, (1-866-VOTEWIS).

**Funding carried over from previous fiscal years –**

FFY 2011 - \$ 77,681.31

**Explanation of spending trend (use of funds and/or lack of funds used, particularly any FFY 2010 funds sent back to treasury)**

The G.A.B. continues to carry over funds from one previous fiscal year as not all previously described activities have been completed at this time. All FFY 2010 funds have been allocated on schedule and the agency is on pace to expend the remaining FFY 2011 funds at this time. It should be noted that at least since 2008, all funds allocated for accessibility have been expended to advance the goals and objectives of the Accessibility Program Initiative.

# State of Wisconsin\Government Accountability Board

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JUDGE GERALD C. NICHOL  
Chairperson

KEVIN J. KENNEDY  
Director and General Counsel

## **AccessElections!**

### **Government Accountability Board's Accessibility Compliance Program**

Onsite Accessibility Compliance Audits  
2014 - 2015 Accessibility Performance Summary

#### ➤ **Background**

Wisconsin has:

- 3.37 Million active registered voters in SVRS as of October 29, 2015
- 1,853 Municipalities (cities, towns and villages) / Municipal Clerks
- 72 Counties/County Clerks
- 2,755 Number of Polling Places opened for the November 4, 2014, Statewide General Election

#### ➤ **Summary Statistics**

For October 1, 2014 to September 30, 2015:

- 428 Conducted Onsite Accessibility Compliance Audits
- 37 Counties visited
- 242 Municipalities visited
- 15.5% Of the total number of polling places statewide (based on an estimate of 2,755 polling places opened for the November 4, 2014, Statewide General Election).

### **Elections and Onsite Accessibility Compliance Audits**

#### **November 4, 2014, General Election**

(Location Focus: Brown, Dane, Douglas, Fond Du Lac, Green, Iowa, Jefferson, Kewaunee, Lafayette, Manitowoc, Oconto, Outagamie, Pierce, Polk, Sheboygan, St. Croix and Washington counties)

- Onsite Accessibility Compliance Audits conducted in 173 polling places, located in 17 counties and 100 municipalities.

#### **February 17, 2015, Spring Primary**

(Location Focus: Dane, Grant, Jackson, La Crosse, Lafayette, Sheboygan and Waukesha counties)

- Onsite Accessibility Compliance Audits conducted in 107 polling places, located in 7 counties and 58 municipalities.

#### **April 4, 2015, Spring Election**

(Location Focus: Marinette, Marquette, Milwaukee, Oconto, Portage, Walworth, Washington, Waukesha and Waushara counties)

- Onsite Accessibility Compliance Audits conducted in 148 polling places, located in 9 counties, and 83 municipalities.

- Top Ten Accessibility Compliance Issues for 2014 - 2015

1. Required election notices are not always posted and/or those posted are not printed in 18-point font.
2. Insufficient signage for accessible entrances.
3. Lack of accessible parking spaces and/or insufficient signage for accessible parking spaces.
4. Doors that require more than 8 lbs. of force to open.
5. Accessible voting booths that were not set up to ensure voter privacy
6. Lack of ADA-compliant booth or table for voters casting a paper ballot.
7. Gaps and uneven pavement in the pathway from the parking area to the accessible entrance.
8. Accessible voting equipment that was not set up to ensure voter privacy.
9. Interior routes that were not marked by large print signs directing voters to the voting area
10. Accessible pathways that are not on firm, stable and slip-resistant ground or kept clear of hazards on Election Day.

**FEDERAL FINANCIAL REPORT**

1. Federal Agency and U.S. Dept. of Health & Human Services	2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple 39.011 - Help America Vote Act (HAVA) Title II, § 261
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3. Recipient Organization (Name and complete address including Zip code)  
 Wisconsin Government Accountability Board, 212 E. Washington Ave., 3rd Floor, Madison WI 53707-7984

4a. DUNS Number 879324119	4b. EIN 06-1819765	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR CDFA# 93.617 CAN 2010G993280	6. Report Type	7. Basis of Accounting
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8. Project/Grant Period (Month, Day, Year) From: 10/1/2009 To: 9/30/2015	9. Reporting Period End Date (Month, Day, Year) 9/30/2015
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10. Transactions Cumulative

*(Use lines a-c for single or multiple grant reporting)*

**Federal Cash (To report multiple grants, also use FFR Attachment):**

a. Cash Receipts	
b. Cash Disbursements	
c. Cash on Hand (line a minus b)	

*(Use lines d-o for single grant reporting)*

**Federal Expenditures and Unobligated Balance:**

d. Total Federal funds authorized	\$	201,091.00
e. Federal share of expenditures	\$	201,091.00
f. Federal share of unliquidated obligations		
g. Total Federal share (sum of lines e and f)	\$	201,091.00
h. Unobligated balance of Federal funds (line d minus g)	\$	-

**Recipient Share:**

i. Total recipient share required	\$	-
j. Recipient share of expenditures	\$	-
k. Remaining recipient share to be provided (line i minus j)	\$	-

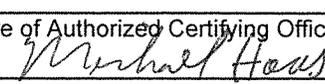
**Program Income:**

l. Total Federal program income earned	\$	-
m. Program income expended in accordance with the deduction alternative	\$	-
n. Program income expended in accordance with the addition alternative	\$	-
o. Unexpended program income (line l minus line m or line n)	\$	-

11. Indirect Expense	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
g. Totals:					0	0	0

12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:

**13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and**

a. Typed or Printed Name and Title of Authorized Certifying Official Michael Haas, Elections Division Administrator, Wisconsin Government Accountability Board	c. Telephone (Area code, number, and extension) (608) 266-0136
b. Signature of Authorized Certifying Official 	d. Email Address Michael.Haas@wi.gov
	e. Date Report Submitted (Month, Day, Year) 11-4-15
14. Agency use only:	

Standard Form 425 - Revised 6/28/2010

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 0348-0061. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0061), Washington, DC 20503.

**FEDERAL FINANCIAL REPORT**

1. Federal Agency and U.S. Dept. of Health & Human Services	2. Federal Grant or Other Identifying Number Assigned by Federal Agency 39.011 - Help America Vote Act (HAVA) Title II, § 261	Page 1 1
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3. Recipient Organization (Name and complete address including Zip code)  
Wisconsin Government Accountability Board, 212 E. Washington Ave., 3rd Floor, Madison WI 53707-7984

4a. DUNS Number 879324119	4b. EIN 06- 1819765	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR CDFA# 93.617 CAN 2011G993280	6. Report Type	7. Basis of Accounting
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8. Project/Grant Period (Month, Day, Year) From: 10/1/2010 To: 9/30/2016	9. Reporting Period End Date (Month, Day, Year) 9/30/2016
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10. Transactions Cumulative

*(Use lines a-c for single or multiple grant reporting)*

**Federal Cash (To report multiple grants, also use FFR Attachment):**

a. Cash Receipts	
b. Cash Disbursements	
c. Cash on Hand (line a minus b)	

*(Use lines d-o for single grant reporting)*

**Federal Expenditures and Unobligated Balance:**

d. Total Federal funds authorized	\$	199,998.00
e. Federal share of expenditures	\$	101,878.69
f. Federal share of unliquidated obligations	\$	20,438.00
g. Total Federal share (sum of lines e and f)	\$	122,316.69
h. Unobligated balance of Federal funds (line d minus g)	\$	77,681.31

**Recipient Share:**

i. Total recipient share required	\$	-
j. Recipient share of expenditures	\$	-
k. Remaining recipient share to be provided (line i minus j)	\$	-

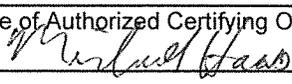
**Program Income:**

l. Total Federal program income earned	\$	-
m. Program income expended in accordance with the deduction alternative	\$	-
n. Program income expended in accordance with the addition alternative	\$	-
o. Unexpended program income (line l minus line m or line n)	\$	-

11. Indirect Expense	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
g. Totals:					0	0	0

12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation:

13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

a. Typed or Printed Name and Title of Authorized Certifying Official Michael Haas, Elections Division Administrator, Wisconsin Government Accountability Board	c. Telephone (Area code, number, and extension) (608) 266-0136
	d. Email Address Michael.Haas@wi.gov
b. Signature of Authorized Certifying Official 	e. Date Report Submitted (Month, Day, Year) 11-4-15
14. Agency use only.	