

Wisconsin Elections Commission Calendar of Election Events

Special Primary and Special Election – State Senate District 1 and State Assembly District 42

Special Primary (if required) - May 15, 2018

Special Election – June 12, 2018

*Note: If a deadline falls on a Saturday where you do not have regular office hours, a Sunday, or a State legal holiday, the deadline is moved to the next secular day. Wis. Stat. § 990.001(4). See Wis. Stat. § 995.20 for a list of legal holidays.

The election events that have variable or non-specific deadline dates are indicated by a dash (-), please see the statute column for details.

| April 2018 | Statute | |
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| 10 | Deadline for municipal governing body to designate an alternate location for requesting and voting an absentee ballot. This location will remain in use through the June Special election. | 6.855(1) – no fewer than 14 days prior to the time that absentee ballots are available |
| *16 | Deadline for governing body of municipality to pass resolution combining wards for Special Primary. | 5.15(6)(b) – 30 days before primary |
| *16 | Deadline for governing body of municipality to establish polling places for Special Primary. | 5.25(3) – 30 days before primary |
| *16 | Deadline for governing body of municipality to authorize appointment of tabulators for Special Primary. | 7.30(3)(a) – 30 days before primary |
| 17 | Municipal clerks publish Type E notice of absentee voting instructions for Special Primary. | 10.01(2)(e), 10.06(3)(cm) – 4 th Tuesday preceding the primary |
| 17 | Deadline (5:00 p.m.) for candidates to file nomination papers, declarations of candidacy, and campaign registration statements for the Special Election with the WEC. | Per Special Election Order |
| 20 | Deadline (4:30 p.m.) for candidates to file Statement of Economic Interests with Wisconsin Ethics Commission. | 19.43(4) – 3 rd day following deadline for nomination papers |
| 20 | Deadline for filing officer to accept challenges to nomination papers. | 8.07, EL 2.07 – within 3 calendar days of the deadline to file nomination papers |
| - | Filing officer arranges to deliver a copy of the challenge to the challenged candidate. | EL 2.07(2)(a) – within 24 hours of receipt of challenge |
| - | Deadline for challenged candidate to file a verified response with the filing officer. | EL 2.07(2)(b) – within 3 calendar days of the challenge being filed |
| - | Filing officers draw names of candidates by lot for placement on the Special Primary ballot. | 5.60(1)(b), 5.62(3), (4) |
| -- | Wisconsin Elections Commission sends Type B notice information and certification of candidates to county clerks for Special Primary. | 10.01(2)(b), 10.06(1)(h) – as soon as possible |
| - | County clerks prepare ballots and send proofs to Wisconsin Elections Commission for review as soon as possible before printing. | 5.72(1), 7.10(2) – as soon as possible |
| 23 | Deadline for county clerks to deliver ballots and supplies to municipal clerks for the Special Primary. | 7.10(1),(3) – 22 days before primary |
| Date Set by Municipality | Clerks issue absentee ballots in person in the clerk’s office or other designated location(s). Start date set by municipality, in person absentee ballots can be issued as soon as ballots are available. | Per One Wisconsin Institute Court Order – start date set by municipality |

| April 2018 | | Statute |
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| - | Municipal clerks send absentee ballots to electors with valid requests on file for the Special Primary as soon as they are available. All absentee ballots must be recorded in WisVote. | 42 U.S.C. § 1973ff-1, Wis. Stat. § 7.15(1)(cm) – as soon as ballots are available |
| 23 | First day for special voting deputies to conduct absentee voting for residents in nursing homes and authorized care facilities for the Special Primary. | 6.875(6) – 4 th Monday preceding the primary |
| 24 | Deadline for municipal clerks to send absentee ballots to electors with valid requests on file for the Special Primary. | 7.15(1)(cm) – 21 days before primary |
| 25 | Deadline for electors to register by mail or online to vote in the Special Primary. After this date, electors must register in person in the municipal clerk's office or at the polling place. | 6.28(1) – must be postmarked no later than the 3 rd Wednesday before the election. Online registration closes at 11:59 p.m. |
| 26 | First day for clerks to issue certificate of registrations (EL-133) to late registrants who register to vote in person. | 6.29(2)(a) |
| 26 | Clerks must have the Ineligible Voter List available for in person voter registrations. | 6.20(2)(am) |
| May 2018 | | Statute |
| 5 | First day for municipal or county clerk to conduct public test of electronic voting equipment. | 5.84(1) – 10 days before primary |
| - | Municipal or county clerk must publish notice of electronic voting equipment public test at least 48 hours prior to test. | 5.84(1) – 48 hours prior to public test |
| 5 | Last day for electors to begin to acquire residence for the Special Primary. Electors moving after this date may vote from their prior address. | Per One Wisconsin Institute Court Order – 10-day residency requirement |
| 7 | Last day (5:00 p.m.) for special voting deputies to make arrangements for absentee voting with nursing home and authorized care facility administrators. | 6.875(6) – the 6 th working day before the primary |
| 8 | Last day for municipal clerk to post notice of absentee voting at nursing homes and authorized care facilities. | 6.875(6)(a) – at least 5 working days before the visit |
| 10 | Deadline (5:00 p.m.) for regular electors to request absentee ballots by mail (online, email or fax) for Special Primary. | 6.86(1)(b) – 5th day preceding the primary |
| 11 | Deadline (12:00 p.m.) for write-in candidates to file a registration statement with the filing officer for the Special Primary. | 7.50(2)(em) – noon the Friday preceding the primary |
| 11 | Deadline (5:00 p.m.) for indefinitely confined and military electors not on active duty away from their voting residence to request absentee ballots by mail (online, email or fax) for the Special Primary. | 6.86(1)(c), (2)(a) – Friday preceding the primary |
| 11 | Deadline (5:00 p.m.) for electors to register to vote in the municipal clerk's office or other designated location(s). | 6.29(2)(a) – Friday preceding the primary |
| 13 Date Set by Municipality | Deadline (11:59 p.m.) for electors (except hospitalized electors and sequestered jurors) to make application in person for absentee ballots. Date set by municipality, in person absentee voting can end before this date. | Per One Wisconsin Institute Court Order – Sunday preceding the primary |
| *14 | Deadline for governing body of municipality to establish location of polling places for Special Election. | 5.25(3) – 30 days before election |

| May 2018 | Statute | |
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| *14 | Deadline for governing body of municipality to pass resolution combining wards for Special Election. | 5.15(6)(b) – 30 days before election |
| *14 | Deadline for governing body of municipality to authorize appointment of tabulators for Special Election. | 7.30(3)(a) – 30 days before election |
| 14 | Deadline for municipal clerk to submit their Registration and Voting Statistics Report (EL-190F) for the Special Primary via WEDCS. | 6.275 – within 30 days of each primary for a state or national office |
| 14 | County clerks publish Type B notice of voting instructions and facsimile ballots for Special Primary. | 10.01(2)(b), 10.02, 10.06(2)(j) – Monday preceding the primary |
| 14 | Municipal clerks publish Type D notice of the location and hours of polling places for the Special Primary. | 10.01(2)(c) – Monday preceding the primary |
| 14 | Last day (5:00 p.m.) for special voting deputies to conduct absentee voting for residents in nursing homes and authorized care facilities for Special Primary. | 6.875(6) – Monday preceding the primary |
| 15 | Special Primary | Per Special Election Order |
| 15 | Deadline (5:00 p.m.) for sequestered jurors to apply for an absentee ballot for the Special Primary. | 6.86(1)(b) – Primary Day |
| 15 | Deadline (5:00 p.m.) for hospitalized electors to file a registration form and/or apply for an absentee ballot by agent for the Special Primary. | 6.86 (3)(c) –Primary Day |
| 15 | Deadline (8:00 p.m.) for absentee ballots to be delivered to the polling place. | 6.87(6) – Primary Day |
| 15 | Election inspectors complete the returns for all votes cast at the polling place. | 7.51(5)(a) – immediately after the polls close |
| 15 | Election inspectors report results of the Special Primary to proper clerks immediately after the votes are tabulated or counted. | 7.51(4)(b) – immediately after the votes are tabulated or counted |
| 15 | Election inspectors deliver all ballots, statements, tally sheets, voter lists, and envelopes to the municipal clerk. | 7.51(5)(a) – immediately after the polls close |
| 15 | Municipal clerks report the returns, by ward or reporting unit, to the county clerk no later than 2 hours after the votes are tabulated. | 7.51(4)(c) – no later than 2 hours after the votes are tabulated |
| 15 | County clerks post all election returns, by ward or reporting until on the county website no later than 2 hours after receiving the returns. | 7.60(1) – no later than 2 hours after receiving the returns |
| 15 | Municipal clerks post a statement of the number of electors who have cast a provisional ballot at the clerk’s office and the internet. | 7.15(15) – as soon as possible after the polls close on primary night |
| 15 | Municipal clerks enter Provisional Ballot Reporting Form (EL-123r) information into the WisVote Provisional Ballot Tracker. | 42 U.S.C. § 15482 – primary night |
| 16 | Municipal clerks deliver tally sheets, inspectors' statements, ballots, and applicable envelopes and materials to county clerks by 4:00 p.m. | 7.51(5) – the day following the primary |
| 17 | Municipal clerks (in municipalities that canvass absentee ballots at an alternate location) deliver tally sheets, inspectors' statements, ballots, and applicable envelopes and materials to county clerks by 4:00 p.m. | 7.51(5), 7.52 – the 2nd day following the primary |
| 18 | Deadline (4:00 p.m.) for electors who voted provisionally to provide missing information to the municipal clerk. | 6.97(3) – the Friday after the primary |

| May 2018 | | Statute |
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| 21 | Deadline (9:00 a.m.) for the Municipal Board of Canvassers to convene for the canvass of the Special Primary, if necessary. | 7.53(1)(a), 7.53(2)(d) – no later than 9:00 a.m. on the Monday after the primary |
| 21 | Deadline (4:00 p.m.) for the Municipal Board of Canvassers to finish the canvass of the Special Primary. | 7.51(5)(b) – no later than 4:00 p.m. on the Monday after the primary |
| - | Municipal clerks send absentee ballots to electors with valid requests on file for the Special Election as soon as they are available. All absentee ballots must be recorded in WisVote. | 42 U.S.C. § 1973ff-1, Wis. Stat. § 7.15(1)(cm) – as soon as ballots are available |
| 21 | First day for special voting deputies to conduct absentee voting for residents in nursing homes and authorized care facilities for Special Election. | 6.875(6) – 4 th Monday preceding the election |
| 21 | Deadline for county clerks to deliver ballots and supplies to municipal clerks for the Special Election. | 7.10(1), (3) – 22 days before election |
| 22 | Municipal clerks publish Type E notice of absentee voting instructions for Special Election. | 10.01(2)(e), 10.06(3)(f) – 3 rd Tuesday preceding election |
| 22 | Deadline for municipal clerks to send absentee ballots to electors with valid requests on file for the Special Election. | 7.15(1)(c), (cm) – 21 days before election |
| Date Set by Municipality | Clerks issue absentee ballots in person in the clerk’s office or other designated location(s). Start date set by municipality, in person absentee ballots can be issued as soon as ballots are available. | Per One Wisconsin Institute Court Order – start date set by municipality |
| 22 | Deadline (9:00 a.m.) for the County Board of Canvassers to convene for the canvass of the Special Primary. | 7.60(3) – no later than 9:00 a.m. on the Tuesday after the primary |
| - | Wisconsin Elections Commission sends Type B notice information and certification of candidates for Special Election to county clerks. | As soon as possible |
| 23 | Deadline for electors to register by mail or online to vote in the Special Election. After this date, electors must register in person in the municipal clerk's office or at the polling place. | Postmarked no later than the 3 rd Wednesday before the election. Online registration closes at 11:59 p.m. |
| 24 | Last day for county clerks to deliver statement of county canvass of Special Primary for state and federal offices to Wisconsin Elections Commission. | 7.60(5)(a) – 9 days after primary |
| 24 | Last day for chairperson of the Wisconsin Elections Commission to certify the results of the Special Primary. | 7.70(3)(a) – 2 nd Thursday following special primary |
| 24 | First day for clerks to issue certificate of registrations (EL-133) to late registrants who register to vote in person. | 6.29(2)(a) |
| 24 | Clerks must have the Ineligible Voter List available for in person voter registrations. | 6.29(2)(am) |
| 29 | Clerks may clear memory devices for their voting equipment from the Special Primary if the data has been transferred to another medium to be retained for 22 months. | 7.23(1)(g) – 14 days after a primary |
| June 2018 | | Statute |
| 2 | First day for municipal or county clerk to conduct public test of electronic voting equipment. | 5.84(1) – 10 days before election |
| -- | Municipal or county clerk must publish notice of electronic voting equipment public test at least 48 hours prior to test. | 5.84(1) – 48 hours prior to public test |
| 2 | Last day for electors to begin to acquire residence for the Special Election. Electors moving after this date may vote from their prior address. | Per One Wisconsin Institute Court Order – 10-day residency requirement |

| June 2018 | | Statute |
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| 4 | Last day (5:00 p.m.) for special voting deputies to make arrangements for absentee voting with nursing home and authorized care facility administrators. | 6.875(6) – the 6 th working day before the election |
| 5 | Last day for municipal clerk to post notice of absentee voting at nursing homes and authorized care facilities. | 6.875(6)(a) – at least 5 working days before the visit |
| 4 | Last day for municipal clerk to post notice of absentee voting at nursing homes and authorized care facilities. | 6.875(6)(a) – at least 5 working days before the visit |
| 7 | Deadline (5:00 p.m.) for regular and permanent overseas electors to request absentee ballots by mail (online, email or fax) for the Special Election. | 6.86(1)(b) – 5 th day preceding the election |
| 8 | Deadline (12:00 p.m.) for write-in candidates to file a registration statement with the filing officer for the Special Election. | 7.50(2)(em) – noon the Friday preceding the election |
| 8 | Deadline (5:00 p.m.) for electors to register to vote in the municipal clerk's office or other designated location(s). | 6.29(2)(a) – Friday preceding the election |
| 8 | Deadline (5:00 p.m.) for indefinitely confined electors and military electors, not on active duty away from their residence to request absentee ballots by mail (online, email or fax) for the Special Election. | 6.86(1)(b) – Friday preceding the election |
| 10 Date Set by Municipality | Deadline (11:59 p.m.) for electors (except hospitalized electors and sequestered jurors) to make application in person for absentee ballots. Date set by municipality, in person absentee voting can end before this date. | Per One Wisconsin Institute Court Order – Sunday preceding the election |
| 11 | County clerks publish Type B notice of voting instructions and facsimile ballots for Special Election. | 10.01(2)(b), 10.02, 10.06(2)(m) – Monday preceding the election |
| 11 | Municipal clerks publish Type D notice of locations and hours of polling places for Special Election. | 10.01(2)(d), 10.06(3)(d) – Monday preceding the election |
| 11 | Last day (5:00 p.m.) for special voting deputies to conduct absentee voting for residents in nursing homes and authorized care facilities for the Special Election. | 6.875(6) – Monday preceding the election |
| 12 | Special Election | 5.02(5) – Per special election order |
| 12 | Deadline (5:00 p.m.) for sequestered jurors to apply for an absentee ballot for the Special Election. | 6.86(1)(b) – Election Day |
| 12 | Deadline (5:00 p.m.) for hospitalized electors to file a registration form and/or apply for an absentee ballot by agent for the Special Election. | 6.86 (3)(c) – Election Day |
| 12 | Deadline (8:00 p.m.) for absentee ballots to be delivered to the polling place. | 6.87(6) – Election Day |
| 12 | Election inspectors complete the returns for all votes cast at the polling place. | 7.51(5)(a) – immediately after the polls close |
| 12 | Election inspectors report results of the Special Election to proper clerks immediately after the votes are tabulated or counted. | 7.51(4)(b) – immediately after the votes are tabulated or counted |
| 12 | Election inspectors deliver all ballots, statements, tally sheets, voter lists, and envelopes to the municipal clerk. | 7.51(5)(a) – immediately after the polls close |

| June 2018 | | Statute |
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| 12 | Municipal clerks report the returns, by ward or reporting unit, to the county clerk no later than 2 hours after the votes are tabulated. | 7.51(4)(c) – no later than 2 hours after the votes are tabulated |
| 12 | County clerks post all election returns, by ward or reporting unit on the county website no later than 2 hours after receiving the returns. | 7.60(1) – no later than 2 hours after receiving the returns |
| 12 | Municipal clerks post a statement of the number of electors who have cast a provisional ballot at the clerk’s office and the internet. | 7.15(15) – as soon as possible after the polls close on election night |
| 12 | Municipal clerks enter Provisional Ballot Reporting Form (EL-123r) information into the WisVote Provisional Ballot Tracker. | 42 U.S.C. § 15482 – election night |
| 13 | Municipal clerks deliver tally sheets, inspectors' statements, ballots, and applicable envelopes and materials to county clerks by 4:00 p.m. | 7.51(5) – the day following the election |
| 14 | Municipal clerks (in municipalities that canvass absentee ballots at an alternate location) deliver tally sheets, inspectors' statements, ballots, and applicable envelopes and materials to county clerks by 4:00 p.m. | 7.51(5), 7.52 – the 2nd day following the election |
| 15 | Deadline (4:00 p.m.) for electors who voted provisionally to provide missing information to the municipal clerk. | 6.97(3) – the Friday after the election |
| 18 | Deadline (9:00 a.m.) for the Municipal Board of Canvassers to convene for the canvass of the Special Election, if necessary. | 7.53(1)(a), 7.53(2)(d) – no later than 9:00 a.m. on the Monday after the election |
| 18 | Deadline (4:00 p.m.) for the Municipal Board of Canvassers to finish the canvass of the Special Election. | 7.51(5)(b) – no later than 4:00 p.m. on the Monday after the election |
| 19 | Deadline (9:00 a.m.) for the County Board of Canvassers to convene for the canvass of the Special Election. | 7.60(3) – no later than 9:00 a.m. on the Tuesday after the election |
| 22 | Last day for county clerks to deliver statement of county canvass of Special Election for state and federal offices to Wisconsin Elections Commission. | 7.60(5) – 10 days after election |
| 30 | Last day for chairperson of the Wisconsin Elections Commission to certify the results of the Special Election. | 7.70(3)(a) – 18 days after a special election |
| July 2018 | | Statute |
| 3 | Clerks may clear memory devices for their voting equipment from the Special Election if the data has been transferred to another medium to be retained for 22 months. | 7.23(1)(g) – 21 days after an election |
| 12 | Deadline for municipal clerk to submit their Registration and Voting Statistics Report (EL-190F) for the Special Election via WEDCS. | 6.275 – within 30 days of each primary and election for a state or national office |