

State of Wisconsin \ Government Accountability Board

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DATE: December 14, 2011

TO: Wisconsin Municipal Clerks
City of Milwaukee Election Commission
Wisconsin County Clerks
Milwaukee County Election Commission

FROM: Nathaniel E. Robinson
Elections Division Administrator
Wisconsin Government Accountability Board

SUBJECT: Redistricting in SVRS begins Monday, December 5th

This is an update of the memo that was sent to all clerks on December 2nd.

Only two changes have been made:

- 1) The counties who are still waiting for corrected map files have changed. See the list below.
- 2) We have added webinars Thursday evening, December 15th, and Saturday morning, December 17th. See the attached invitation for details on logging in.

SVRS will be available again on Monday, December 5th. SVRS has been unavailable since November 23rd, when technical staff at the G.A.B. began loading in new districts and mapping applications for the redistricting process. The G.A.B. is still working on correcting some data and minor issues with the software, but SVRS is ready for clerks to begin checking their districts and fixing voters with no district combo.

- **Some counties should avoid nonessential work in SVRS, as their districts will change.** Everyone will have access to SVRS. However, we are still getting corrected district files from some counties. They are **Chippewa, Manitowoc, Vernon, and Waushara** counties. Clerks in Milwaukee County may begin work. Clerks in these counties and municipalities should wait until the G.A.B. contacts them to begin redistricting work in SVRS.
- **Clerks in other counties must attend a webinar to learn about the new features of SVRS before beginning work. If your municipality uses SVRS, at least one SVRS User must attend a webinar or view the recording, even if your municipality had no district changes.** A schedule of webinars is attached to this email, along with a link to register for the webinar of your choice. All you need is a computer that shows video and a telephone. At least one person per office should attend a webinar, but every SVRS user is not required. If you absolutely cannot attend a webinar, please contact the G.A.B. directly and we will attempt to provide alternate training possibilities.

- **Provider clerks will need to work closely with their Relier clerks during the redistricting process.** G.A.B. will be sending a separate Provider/Relier redistricting guidance memo to Provider clerks.
- **The attached training instructions cover Phase One of the redistricting process.** These instructions walk you through verifying your districts, entering polling place assignment plans and fixing voters with no district combination.
- **Instructions for Phase Two of the redistricting process will be sent to clerks in the next two weeks.** These instructions will explain how to deal with addresses that may be placed in the wrong location, addresses that have changed their school district, and double-checking corrections of addresses by Post Office Software.
- **Once the filing deadline for the February 2012 Primary has passed, clerks should notify the G.A.B. immediately if they have a primary election,** and whether they use SVRS to issue absentee ballots. G.A.B. staff will prioritize supporting clerks with a February Primary. **Please don't inherit the election in SVRS until you are sure you will have a February Primary.**

If you have questions on the Redistricting project, please do not hesitate to contact the Help Desk at gabhelpdesk@wi.gov, or (608) 261-2028. Thank you.

cc: Kevin J. Kennedy
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