

# WISCONSIN ELECTIONS COMMISSION

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## MEMORANDUM

**TO:** Wisconsin County Clerks  
Wisconsin Municipal Clerks  
Milwaukee County Election Commission  
Milwaukee City Election Commission

**FROM:** Diane Lowe, Lead Elections Specialist  
Wisconsin Elections Commission

**DATE:** January 9, 2018

**SUBJECT:** Certification of Nomination of Candidates for the 2018 Spring Primary and Election  
Ballot Order  
Type B Notices  
Primary and Election Information  
Sample Ballots

The Spring Primary will be held on February 20, 2018, and the Spring Election will be held on April 3, 2018. Accompanying this email is the primary certification of candidates for Justice of the Supreme Court and judicial office in the counties where a primary is required (Columbia and Manitowoc). Also included is the certification of candidates for judicial offices in counties where a primary is not required. Candidates on Ballot reports for the spring primary and spring election are attached and may also be located on the WEC website as attachments here: <http://elections.wi.gov/elections-voting/2018/spring>.

### Certification of Candidates for Spring Primary

A Certificate of Nomination for the February 20, 2018 Spring Primary is attached. **All counties will hold a primary for the office of Justice of the Supreme Court.** The following counties are required to hold a judicial primary for **Circuit Court Judge: Columbia and Manitowoc.**

### Certification of Candidates for Spring Election

Certificates of Nomination for the April 3, 2018 Spring Election are attached for counties where judicial offices do not require a primary.

**Court of Appeals Judge, District 1** – This office will appear on the judicial ballot in Milwaukee County.

**Court of Appeals Judge, District 4** – This office will appear on the judicial ballot in the counties of Adams, Clark, Columbia, Crawford, Dane, Dodge, Grant, Green, Iowa, Jackson,

Jefferson, Juneau, La Crosse, Lafayette, Marquette, Monroe, Portage, Richland, Rock, Sauk, Vernon, Waupaca, Waushara and Wood.

**Circuit Court Judge** – This office will appear at least once on the judicial ballot in the counties of Ashland, Brown, Buffalo, Burnett, Calumet, Chippewa, Clark, Columbia, Dane, Door, Eau Claire, Jefferson, Juneau, Kenosha, Manitowoc, Menominee, Milwaukee, Monroe, Oneida, Outagamie, Pepin, Portage, Racine, Richland, Rock, St. Croix, Sauk, Shawano, Walworth, Washington, Waukesha, Waupaca, Winnebago and Wood.

*Counties with no judicial offices except Justice of the Supreme Court, will not receive a Certification of Nomination for Election at this time. Your Certification of Nomination for election will be sent after completion of the primary canvass.*

*All other counties will receive an amended Certificate of Nomination for the Spring Election following the primary canvass.*

### **Type B Notice**

Sample Type B Notices for the Spring Primary and Spring Election will be posted to the website under Clerks/Election Notices shortly. <http://elections.wi.gov/clerks/notices> (The first two notices under “Type B Notice.”) Please review the sample notices and delete any paragraphs that do not apply to your county. The Type B Notice for the spring primary, including the sample ballots, must be published the day before the primary, Monday, February 19, 2018. The Type B Notice for the spring election, including the sample ballots, must be published the day before the spring election, Monday, April 2, 2018.

If no daily newspaper is published in the county, the notice must be published in the closest issue preceding the election. You may choose to publish the Type B Notice on Saturday or Sunday preceding the election if you determine that more effective notice will be given.

County clerks must provide a copy of the Type B Notice to each municipal clerk within the county. Municipal clerks are required to post a copy of the Information to Electors from the Type B notice and two samples of each ballot at each polling place on Primary and Election Days.

### **Sample Ballots**

Sample paper and optical scan ballots for the Spring Primary may be found on the WEC website. <http://elections.wi.gov/forms/ballots>.

The primary OS ballot series is EL-208. The election OS ballot series is EL-209. The samples should be modified so that any office not up for election is eliminated. Each sample OS ballot is available in both “arrow” and “oval” format.

Sample paper ballots for the spring primary and Spring Election are EL-212 through EL-231.

A ballot memo will be posted to the Recent Clerk Communication page as “Timely Attention Required” later today. Please review the ballot memo for information on paper and optical scan ballots, ballot review, and placement of the offices of Multi-Jurisdictional Municipal Judge and Town Sanitary District Commissioner.

### **Canvass Reporting**

Remember that your **primary canvass** summary statement is to be sent electronically to [elections.canvass@wi.gov](mailto:elections.canvass@wi.gov) or faxed to 608-267-0500, as soon as possible after you complete your canvass, but **no later than March 1, 2018**. *Your original canvass signed by the County Board of Canvassers must be delivered to the WEC as soon as possible.*

Spring **election canvasses** are to be sent electronically to [elections.canvass@wi.gov](mailto:elections.canvass@wi.gov) or faxed to 608-267-0500, as soon as possible after you complete your canvass, but **no later than April 13, 2018**. *Your original canvass signed by the County Board of Canvassers must be delivered to the WEC as soon as possible.*

If you have any questions concerning this memorandum, please contact the Help Desk at 608-261-2028 or [elections@wi.gov](mailto:elections@wi.gov).

Attachments: Primary Certification  
Election Certification (Offices not requiring a primary)  
Ballot order for Spring Primary  
Ballot order Spring Election