

# State of Wisconsin \ Government Accountability Board

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**DATE:** November 11, 2011

**TO:** Wisconsin Municipal Clerks  
City of Milwaukee Election Commission  
Wisconsin County Clerks  
Milwaukee County Election Commission

**FROM:** Nathaniel E. Robinson  
Elections Division Administrator  
Wisconsin Government Accountability Board

**SUBJECT:** Redistricting Update #4: Important Details

As you may know, starting in 2012, districts in SVRS will be managed using maps instead of address ranges. The G.A.B. technical team is finishing up the work in SVRS and we are preparing to make the new information and features available to clerks. There are several very important updates that clerks need to know to be prepared for Redistricting:

- The new districts will be available in SVRS on **December 1, 2011**. All voters will be assigned to new district combos based on the new districts.
- Clerks **should not** update their address ranges or district combos in SVRS before December 1. The address ranges are being archived, preserving the old district boundaries for historical purposes. In the event of a legislative recall election, the old districts will be used. Therefore, if you update address ranges to reflect the new districts, you will NOT be able to generate correct poll books for recall elections. If you have already updated your address ranges or district combos to reflect the new districts, please contact the Help Desk immediately.
- The Spring 2012 election has been set up in SVRS. However, counties and municipalities should not add any local contests to the election prior to December 1. If you have any local contests set up prior to December 1, they will have to be deleted and recreated after the new districts are loaded.
- G.A.B. technical staff has been validating addresses in SVRS in order to get accurate geographic locations for the addresses. This allows the address to be placed on the new district maps, which assigns the voter a district combo. The updated addresses will appear in SVRS on December 1. If clerks have any questions about addresses that were updated in SVRS, they will be able to contact the Help Desk, and we will work with them to make sure everything was updated properly.
- There are certain tasks that clerks will need to do after December 1<sup>st</sup> in order to ensure accurate poll books. This includes creating new Polling Place Assignment Plans and new Reporting Unit Plans for canvassing. More information and training will be forthcoming regarding what clerks will need to do, and how to use the new SVRS features.

If you have questions on the video, or on the Redistricting project, please do not hesitate to contact the Help Desk at [gabhhelpdesk@wi.gov](mailto:gabhhelpdesk@wi.gov), or (608) 261-2028. Thank you.

cc: Kevin J. Kennedy  
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