**[Insert municipal letterhead]**

Agenda

**[Board of Absentee Ballot Canvassers] AND/OR [Local Board of Canvassers] AND/OR [Municipal Board of Canvassers]**

**[Insert address, room number]**

**[Insert meeting date(s), time(s)]**

(Clerks: please indicate above if the MBOC will meet immediately upon adjournment of the LBOC; notices for canvasses conducted on the same day can be combined or posted separately)

In accordance with **[insert municipal code of general ordinance]** andWis. Stats. § 7.51, 7.52 and 7.53(m), and pursuant to the order of the United States District Court Judge William M. Conley dated April 2, 2020, the [**insert** **municipality**] **[insert Board of Absentee Ballot Canvassers and/or Local Board of Canvassers and/or Municipal Board of Canvassers]** will convene on the date(s) and time(s) indicated above to canvass the April 7, 2020 Presidential Preference and Spring Election absentee ballots and conduct the Municipal canvass if required.

**[If the building is not open to the public, information must be including as to how the public may view the proceedings remotely.]**

If you are disabled and need assistance, please call (insert telephone number) before this meeting to make arrangements for reasonable accommodations.