



March 9, 2020

Mr. Jerome Lovato
Election Assistance Commission
1335 East West Highway, Suite 4300
Silver Spring, MD 20910

****sent via email****

Re: EAC email request on 3/6/2020 requesting “cleaning recommendations for each of your devices (polling place and central count)”

Dear Jerome:

Below are Clear Ballot’s responses to the EAC’s request referenced above.

As with many processes in election administration, Clear Ballot adheres to and recommends best practices as a rule. This includes polling place infrastructure, ClearVote ballot tabulation and marking devices, and poll worker hygiene.

Polling Place Infrastructure

Clear Ballot recommends routine cleaning of frequently touched surfaces by poll workers, including voting booths, tables, doorknobs, light switches, handles, desks, toilets, faucets, sinks, and so on. Ideally surfaces should be disinfected via products with EPA-approved emerging viral pathogens claims.

ClearVote Ballot Tabulation and Marking Devices

The vast majority of voters hand mark ballots, then cast these ballots via ClearCast, and often have no physical contact with the ClearCast tabulation device. In that light, it is more important for poll workers to periodically clean/disinfect marking devices



issued to and used by voters throughout the voting day.

ClearCast Chassis

External chassis surfaces can be cleaned with isopropyl alcohol wipes, while also ensuring that no liquids spill on the tabulation device or enter its interior.

ClearCast Touchscreen

Clean the touchscreen with a microfiber cloth dampened with window cleaner. Isopropyl alcohol or sprayed glass cleaner may not be applied to the device's touchscreen.

ClearAccess Ballot Marking Device

The ClearAccess tablet, printer, and personal assistive devices should be cleaned prior to each election. Use a microfiber cloth dampened with water or glass cleaner to clean external surfaces. Remove stains with isopropyl alcohol. The touchscreen should be cleaned with a microfiber cloth dampened with window cleaner. Do not apply isopropyl alcohol to the touchscreen.

ClearCount Central Scanners & Peripherals

In general, Clear Ballot recommends exterior clean and disinfecting central scanners and associated peripherals (scanners, laptops, computer mice, keyboards) using manufacturer-approved products with EPA-approved emerging viral pathogens claims.

Pollworkers

Pollworkers should wash hands frequently with soap and water for a duration of at least 20 seconds. If soap and water are not readily available, an alcohol-based hand sanitizer that contains at least 60% alcohol is an effective remedy.



Clear Ballot

Instructions for cleaning all ClearVote hardware components are included in user guides associated with certified versions of ClearVote. It is important to note that ClearVote customers must follow the manufacturer's instructions for all device cleaning procedures and approved disinfection products.

Best regards,

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Federal Certification Program Manager

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