

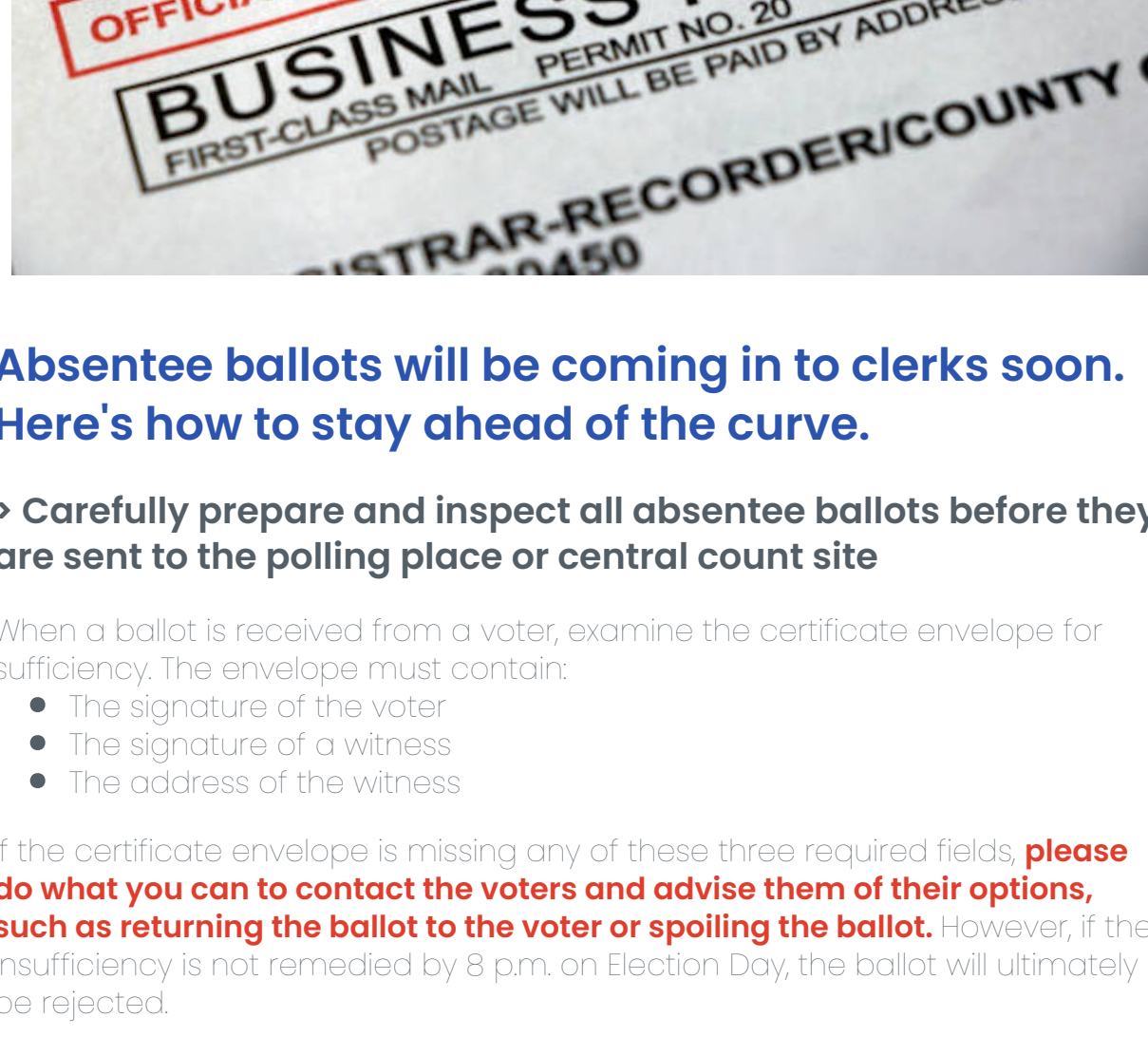


WEC Newsletter

Volume II, Issue XV
September 22, 2022

Today is the day, September 22, 2022: Deadline has arrived for initial mailing of absentee ballots

Clerks must send out absentee ballots today for any valid requests they have on file.



Absentee ballots will be coming in to clerks soon. Here's how to stay ahead of the curve.

> Carefully prepare and inspect all absentee ballots before they are sent to the polling place or central count site

When a ballot is received from a voter, examine the certificate envelope for sufficiency. The envelope must contain:

- The signature of the voter
- The signature of a witness
- The address of the witness

If the certificate envelope is missing any of these three required fields, **please do what you can to contact the voters and advise them of their options, such as returning the ballot to the voter or spoiling the ballot.** However, if the insufficiency is not remedied by 8 p.m. on Election Day, the ballot will ultimately be rejected.

> Consider sorting ballots by sufficiency, ward, and name

Having a clearly labeled stack of ballots that have sufficient envelopes will help your election inspectors know which ballots to get started on right away. And it's a good idea to remind your inspectors that they should hold ballots with insufficient certificate envelopes for processing until after 8 p.m. on Election Day.

In addition to separating your absentee ballots based on sufficiency of the certificate envelope, you may also consider sorting the ballots alphabetically by ward.

> Do not pre-number absentee ballots prior to Election Day

The election inspectors processing the absentee ballots on Election Day have the ultimate say in whether the envelope is sufficient and whether the ballot will be rejected at the polls. If a ballot has been pre-numbered with a voter number and is rejected, the process for sequential issuance of voter numbers is disrupted and may cause confusion. This could also lead to errors in reconciliation at the end of the night.

Please take any steps you can to efficiently sort and prepare your absentee ballots to be delivered to the polling place, but keep in mind that absentee ballots may not, under any circumstances, be opened or processed prior to 7 a.m. on Election Day.

Check the latest WEC update concerning missing absentee witness addresses

[Read Clerk Communication](#)

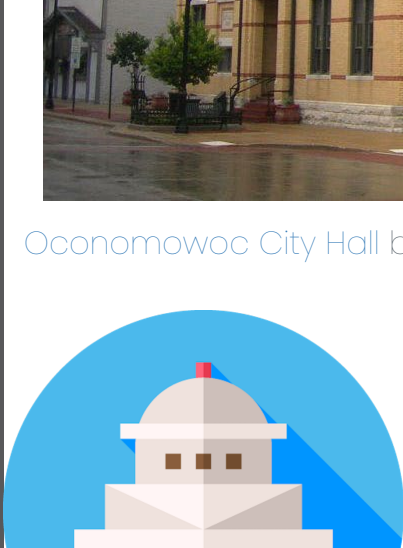
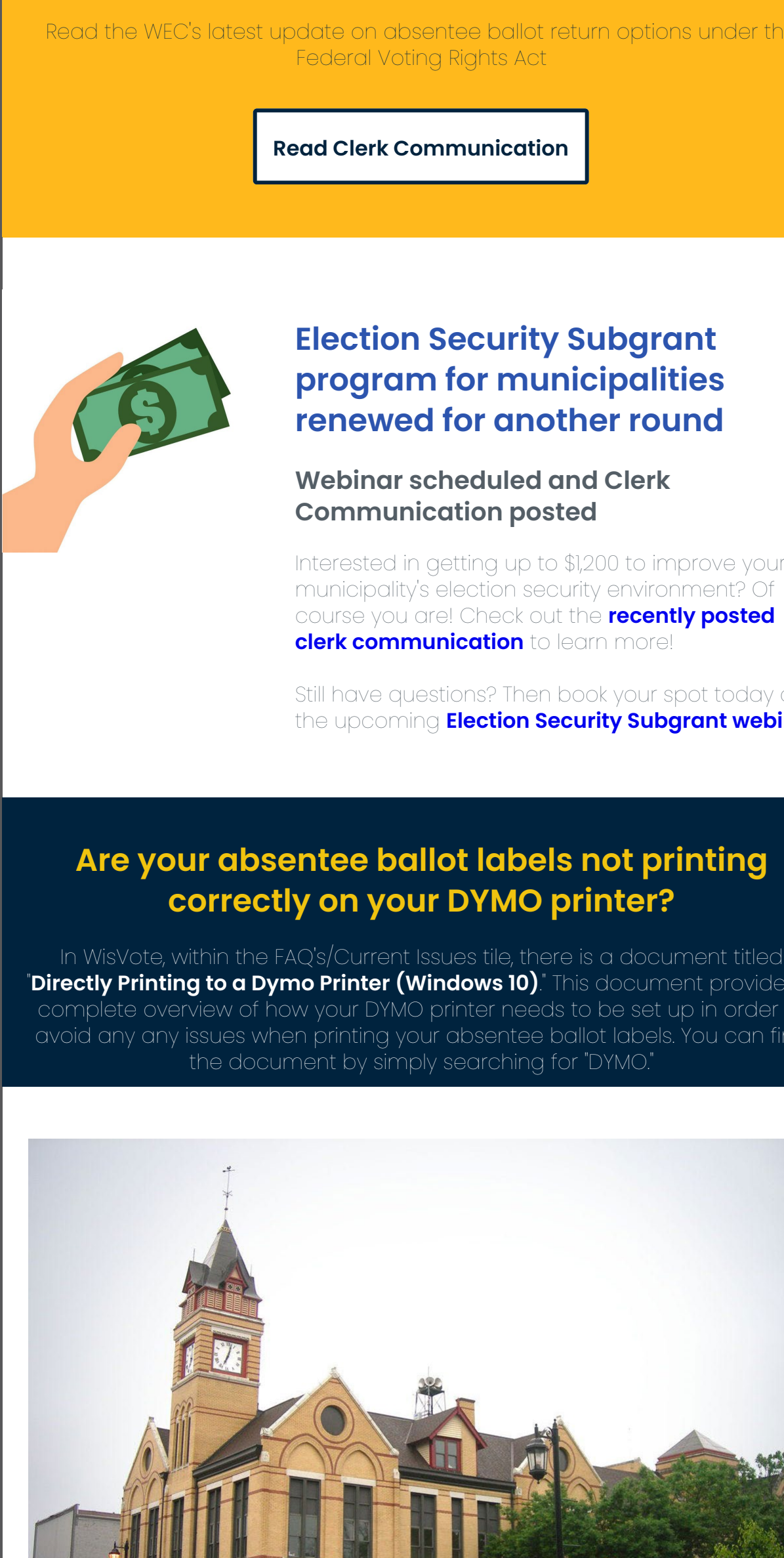


Third quarter movers mailing will be sent Sept. 30

The third quarter movers mailing is scheduled to hit the mail stream on Sept. 30.

As part of Wisconsin's membership in ERIC (Electronic Registration Information Center), the WEC is required to contact voters who have potentially moved. Postcards are now mailed quarterly to these voters.

Information on how to handle returned postcards and the movers mailing process will be posted on [WisVote News](#).



Elections education project live on the WEC website

Starting today, Sept. 22, our "Elections 101" video education project will be live and available on the WEC website at elections.wi.gov/101

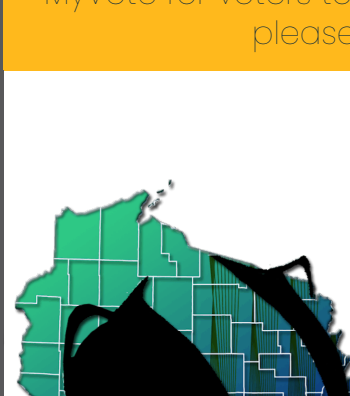
The four-part video series is pointed to high school social studies classrooms and to the general public. The elections education project will be available to teachers starting Sept. 26, and will spell out the basics of voting and offer easy-to-follow information about elections administration in Wisconsin. We hope clerks across the state will join us in sharing this important content on your websites and across your social networks.

Take a look at the project today at elections.wi.gov/101

Things to know: The Federal Voting Rights Act and its impact on absentee ballots

Read the WEC's latest update on absentee ballot return options under the Federal Voting Rights Act

[Read Clerk Communication](#)



Election Security Subgrant program for municipalities renewed for another round

Webinar scheduled and Clerk Communication posted

Interested in getting up to \$1,200 to improve your municipality's election security environment? Of course you are! Check out the [recently posted clerk communication](#) to learn more!

Still have questions? Then book your spot today at the upcoming [Election Security Subgrant webinar](#)

Are your absentee ballot labels not printing correctly on your DYMO printer?

In WisVote, within the FAQs/Current Issues tile, there is a document titled **Directly Printing to a Dymo Printer (Windows 10)**. This document provides a complete overview of how your DYMO printer needs to be set up in order to avoid any issues when printing your absentee ballot labels. You can find the document by simply searching for "DYMO."



Oconomowoc City Hall by Jimmy Emerson, DVM



Complete work now with your local government officials to establish polling places and combine wards

Deadline of October 9th fast approaching

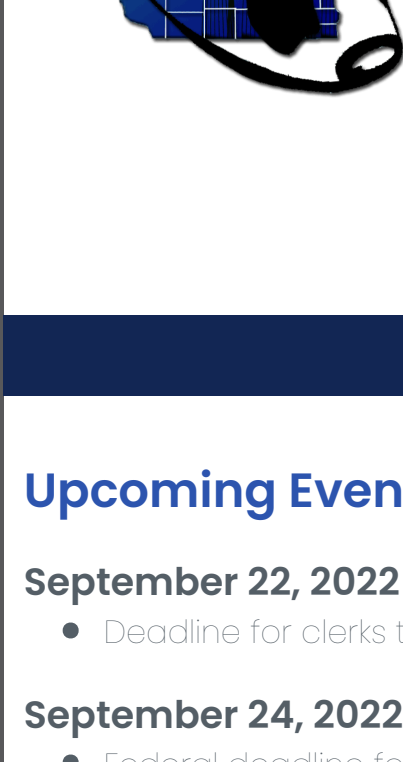
Tabulator authorization, polling place establishment, and ward combinations all need to be approved by your municipality's governing body no later than 30 days prior to the election.

If you haven't already done so, be sure to get these matters slated as an agenda item at your governing body's next scheduled meeting.

Ensure voters can reach you

[Check your contact information](#)

The municipal clerk contact information you provide the WEC plugs directly into MyVote for voters to see, so if your contact information has changed recently please let us know by sending an updated [EL-362](#)



Badger Voters: Your one-stop shop for voter data

Send candidates to BV instead of filling data requests yourself

It's getting to be that time when candidates, campaigns, and citizens might be coming to your office with requests for voter data.

Instead of spending the time filling these requests yourself and calculating associated fees, send them to badgervoters.wi.gov. Most requests can be handled on a self-service basis by the requester, but if needed WEC staff would be happy to assist.

Upcoming Events, Deadlines & Important Dates

- September 22, 2022**
 - Deadline for clerks to mail absentee ballots for any valid requests on file
- September 24, 2022**
 - Federal deadline for clerks to mail absentee ballots for any valid requests on file
- September 28, 2022**
 - Webinar: School District Clerk Duties
- October 5, 2022**
 - Webinar: Accessible Voting Equipment
- October 9, 2022**
 - Deadline for governing bodies to establish polling places, combine wards, and approve tabulators
- October 11, 2022**
 - County and municipal clerks publish type A notice of referenda, if required
 - Municipal clerks publish Type E notice of absentee voting instructions for General Election
 - Last day for voters to establish residency prior to the General Election
- October 12, 2022**
 - Webinar: Reminders for the November Election
- October 17, 2022**
 - First day Special Voting Deputies may visit nursing homes and authorized care facilities for the General Election
- October 19, 2022**
 - Deadline for voters to register by mail or online prior to the General Election

- Upcoming Elections**
 - November 8, 2022 - General Election
 - February 21, 2023 - Spring Primary (if required)
 - April 4, 2023 - Spring Election
- Upcoming Commission Meetings**
 - November 30, 2022 - Fourth Quarterly Meeting

Countdown to the Next Election

46 Days 15 Hours 29 Minutes 58 Seconds

Questions or comments? Call 608-261-2028 or email elections@wigov



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