



Wisconsin Elections Commission

201 West Washington Avenue | Second Floor | P.O. Box 7984 | Madison, WI 53707-7984
(608) 266-8005 | elections@wi.gov | elections.wi.gov

Wisconsin Elections Commission
Special Teleconference Meeting
201 W. Washington Avenue, Second Floor
Madison, Wisconsin
1:30 p.m. November 1, 2024

Open Session Minutes

Present: Commissioner Marge Bostelmann, Commissioner Ann Jacobs, Commissioner Don M. Millis, Commissioner Carrie Riepl, Commissioner Robert Spindell Jr., and Commissioner Mark Thomsen, all by teleconference.

Staff present: Sharrie Hauge, Brandon Hunzicker, Robert Kehoe, Anna Langdon, Angela Sharpe, Riley Vetterkind, Jim Witecha, and Meagan Wolfe, all by teleconference.

A. Call to Order

Commission Chair Jacobs called the meeting to order at 1:31 p.m. and called the roll. All Commissioners were present.

B. Administrator's Report of Appropriate Meeting Notice

Administrator Meagan Wolfe informed the Commission that the meeting was noticed in accordance with Wisconsin's open meetings laws.

C. Consideration and Resolution of Wis. Stat. § 5.06 Complaints

a. EL 24-32 – Patrick Gitzlaff v. Julie Sigmund et al

Chair Jacobs directed the Commission to their meeting materials for the summary and supporting materials for each complaint.

Staff Attorney Brandon Hunzicker provided a summary and staff's recommendation regarding the complaint.

MOTION: The Commission has reviewed the proposed draft decision letter in Appendix 1, and decides this matter pursuant to Wis. Stat. § 5.06(6) by adopting the proposed decision letter in full. The Commission directs staff to immediately transmit a copy of this order to the parties.

Moved by Commissioner Thomsen. Seconded by Commissioner Bostelmann.

Roll call vote: Bostelmann: Aye Riepl: Aye

Wisconsin Elections Commissioners

Ann S. Jacobs, chair | Marge Bostelmann | Don M. Millis | Carrie Riepl | Robert Spindell | Mark L. Thomsen

Administrator
Meagan Wolfe

Jacobs: Aye Spindell: Aye
Millis: Aye Thomsen: Aye

Motion carried 6-0.

b. EL 24-35 – Glen Hogan et al v. Celestine Jeffreys

Staff Attorney Angela Sharpe provided a summary and staff’s recommendation regarding the complaint.

MOTION: The Commission has reviewed the proposed draft decision letter in Appendix 2, and decides this matter pursuant to Wis. Stat. § 5.06(6) by adopting the proposed decision letter in full. The Commission directs staff to immediately transmit a copy of this order to the parties.

Moved by Commissioner Bostelmann. Seconded by Commissioner Spindell.

Roll call vote: Bostelmann: Aye Riepl: Aye
Jacobs: Aye Spindell: Aye
Millis: Aye Thomsen: Aye

Motion carried 6-0.

Attorney Sharpe fielded questions from Commissioner Thomsen and Commissioner Millis on how clerks report undeliverable Election Day Registration postcards to the Commission.

D. Consideration and Resolution of Wis. Stat. § 5.061 Complaint

a. Disability Rights Wisconsin v. Suzanne Pinnow et al

Chief Legal Counsel Jim Witecha provided a summary and staff’s recommendation regarding the complaint.

Discussion.

MOTION: The Commission has reviewed the proposed draft decision letter in Appendix 3, and decides this matter pursuant to Wis. Stat. § 5.061(4) by adopting the proposed decision letter in full. The Commission directs staff to immediately transmit a copy of this order to the parties. The first sentence of the second paragraph under the header, “Commission’s Findings,” is amended to read, “Clerk Pinnow and the Town of Thornapple are ordered to take affirmative steps to comply with Wis. Stat. § 5.25(4)(a) and employ accessible electronic voting equipment in Wisconsin elections as described in this decision.”

Moved by Commissioner Thomsen. Seconded by Commissioner Riepl.

Roll call vote: Bostelmann: Aye Riepl: Aye
Jacobs: Aye Spindell: Aye
Millis: Aye Thomsen: Aye

Motion carried 6-0.

E. Discussion, Review, and Possible Action Pertaining to Clerk Communication on Planning for a Potential Presidential Recount

Administrator Wolfe provided background information regarding the clerk communication. She summarized the communication and the proposed minor changes to the recount manual for the Commission.

Discussion.

MOTION: The Wisconsin Elections Commission approves the clerk communication that accompanies this memo, which includes approval of the proposed recount timeline, and revisions to the Recount Manual. Staff are instructed to immediately transmit the communication and supplemental materials to all clerks.

Moved by Commissioner Bostelmann. Seconded by Commissioner Thomsen.

Roll call vote:	Bostelmann:	Aye	Riepl:	Aye
	Jacobs:	Aye	Spindell:	Aye
	Millis:	Aye	Thomsen:	Aye

Motion carried 6-0.

F. Discussion, Review, and Possible Action Pertaining to Clerk Guidance for “Limited Term” and “Non-Domiciled” Designations on Division of Motor Vehicles Products

Attorney Sharpe presented a brief summary of the agenda item.

Discussion.

Attorney Witecha clarified with the Commission that instances where the month and day on the date of birth and expiration date on a Wisconsin ID are different would only appear on a Limited Term or Non-Domiciled ID.

Discussion.

MOTION: The Commission has reviewed the draft clerk communication provided in Appendix 1 and directs staff to make revisions consistent with discussion, if necessary. Staff are directed to immediately transmit this communication to Wisconsin’s municipal and county clerks, as well as the Milwaukee County Elections Commission and the City of Milwaukee Elections Commission. The Commission approves the script provided by staff to be given to poll workers.

Moved by Commissioner Millis. Seconded by Commissioner Riepl.

Roll call vote:	Bostelmann:	Aye	Riepl:	Aye
	Jacobs:	Aye	Spindell:	No
	Millis:	Aye	Thomsen:	Aye

Motion carried 5-1.

G. Discussion, Review, and Possible Action Pertaining to Extension of the HAVA Federal Subgrant to Reimburse Local Election Offices for the Cost of Absentee Envelopes

Administrator Wolfe explained the reason why this item was put on the agenda and that it would be a better discussion for after the election. She clarified that there was no Commission action required for the item.

Discussion.

Commissioner Thomsen noted a typo in the materials for Item F and recommended correcting “73 counties” to “72 counties.”

Administrator Wolfe noted an additional point for Item E and advised the Commission that they would need to hold an emergency meeting to issue an order for a recount in the case a candidate requested a recount for the upcoming election.

H. Adjourn

MOTION: To adjourn.

Moved by Commissioner Spindell. Seconded by Commissioner Bostelmann.

Roll call vote:	Bostelmann:	Aye	Riepl:	Aye
	Jacobs:	Aye	Spindell:	Aye
	Millis:	Aye	Thomsen:	Aye

Motion carried 6-0.

The Commission adjourned at 2:36 p.m.

####

November 1, 2024, Wisconsin Election Commission meeting minutes prepared by:



Anna Langdon, Help Desk Staff

March 7, 2025

November 1, 2024, Wisconsin Election Commission meeting minutes certified by:

A handwritten signature in black ink that reads "Marge Bostelmann". The signature is written in a cursive, flowing style.

Marge Bostelmann, Commission Secretary

March 7, 2025