



# Wisconsin Elections Commission

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**Wisconsin Elections Commission**  
Special Teleconference Meeting  
201 W. Washington Avenue, Second Floor  
Madison, Wisconsin  
1:00 p.m. March 3, 2023

Open Session Minutes

**Present:** Commissioner Marge Bostelmann, Commissioner Julie Glancey, Commissioner Ann Jacobs, Commissioner Don M. Millis, Commissioner Robert Spindell Jr., and Commissioner Mark Thomsen, all by teleconference.

**Staff present:** Brandon Hunzicker, Robert Kehoe, Anna Langdon, Sara Linski, Riley Vetterkind, Riley Willman, Jim Witecha, and Meagan Wolfe, all by teleconference.

**A. Call to Order**

Commission Chair Millis called the meeting to order at 1:00 p.m. and called the roll. All Commissioners were present.

**B. Administrator's Report of Appropriate Meeting Notice**

Administrator Meagan Wolfe informed the Commission that the meeting was noticed in accordance with Wisconsin's open meetings laws.

**C. Internal Control Plan**

Administrator Wolfe presented the Wisconsin Elections Commission's 2023 Internal Control Plan to the Commission.

Discussion.

**MOTION:** Approve WEC 2023 Internal Control Plan and authorize staff to submit the Plan to the Chief Clerks of the Senate and Assembly for distribution to the appropriate standing committees and to the State Controller's Office.

Moved by Commissioner Thomsen. Seconded by Commissioner Bostelmann.

Roll call vote:	Bostelmann:	Aye	Glancey:	Aye
	Jacobs:	Aye	Spindell:	Aye
	Millis:	Aye	Thomsen:	Aye

*Wisconsin Elections Commissioners*

Don M. Millis, chair | Marge Bostelmann | Julie M. Glancey | Ann S. Jacobs | Robert Spindell | Mark L. Thomsen

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Administrator  
Meagan Wolfe

Motion carried 6-0.

## **D. HAVA Grant Spending Proposal**

Deputy Administrator Robert Kehoe presented the spending proposal for the 2023 HAVA election security grant funds awarded to the Wisconsin Elections Commission by the U.S. Elections Assistance Commission.

Discussion.

**MOTION:** To approve the three motions on page 57 of the Commission's materials:

Motion #1: The Commission directs WEC staff to submit a \$16.54 request to the Department of Administration requesting the acceptance of HAVA election security grant funds.

Motion #2: The Commission directs WEC staff to develop an Absentee Ballot Envelope Redesign subgrant program, Accessible Voting Technology subgrant program, and Learning Center modernization program, as outlined above, in order to apply 2023 HAVA election security grant funds.

Motion #3: The Commission directs WEC staff to submit the 2023 HAVA Security Grant spending plan to the US EAC outlining the concepts outlined above.

Moved by Commissioner Thomsen. Seconded by Commissioner Spindell.

Roll call vote:	Bostelmann:	Aye	Glancey:	Aye
	Jacobs:	Aye	Spindell:	Aye
	Millis:	Aye	Thomsen:	Aye

Motion carried 6-0.

## **E. Consideration of a One-Time Deviation from the Delegation of Authority Pertaining to Wis. Stat. § 5.06 Complaints and Commission Meeting Requests**

Chair Millis confirmed with Administrator Wolfe that there was nothing to discuss for agenda items E and F.

## **F. Possible Discussion and Action on Wis. Stat. § 5.06 Complaints Relating to Local Ballot Access Decisions**

See above.

## **G. Closed Session**

**MOTION:** To adjourn into closed session pursuant to Wis. Stat. § 19.851.

Moved by Commissioner Jacobs. Seconded by Commissioner Bostelmann.

Roll call vote:	Bostelmann:	Aye	Glancey:	Aye
	Jacobs:	Aye	Spindell:	Aye
	Millis:	Aye	Thomsen:	Aye

Motion carried 6-0.

The Commission convened into closed session at 1:27 p.m.

## **H. Adjourn**

The Commission adjourned in closed session at 2:04 p.m.

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March 3, 2023, Wisconsin Election Commission meeting minutes prepared by:



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Anna Langdon, Help Desk Staff

March 3, 2023

March 3, 2023, Wisconsin Election Commission meeting minutes certified by:



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Julie Glancey, Commission Secretary

April 28, 2023