

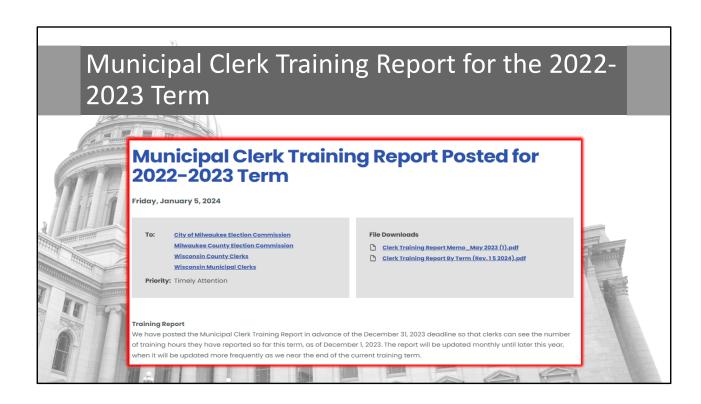
Agenda

Training Requirements & Reporting

- Clerk Training Report Posted
- Clerk Training Term
- Reporting Training
- MCT Reporting Form/WisVote Entry

The Photo ID Law

- Acceptable Photo IDs
- Reviewing Photo IDs
- Photo ID Exemptions/Substitutions
- Who must always provide Photo ID?
- Additional Documents
 - Photo ID Picture Guide
 - POR/POI Standards



Training Requirements



Clerk Training Term

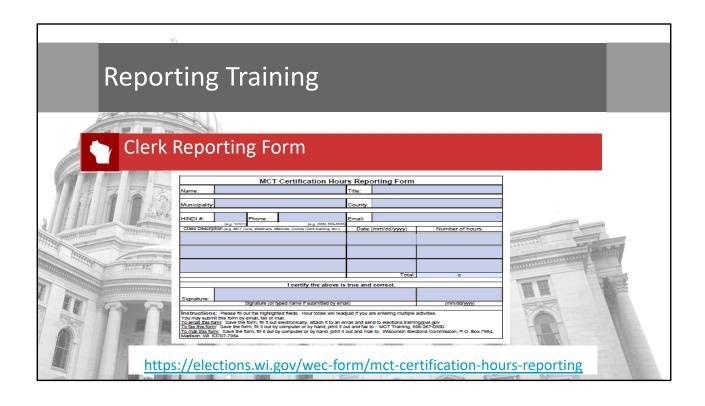
- Municipal clerks needed to take and report at least six hours of election training for the 2022-2023 training term.
- Training taken during this term is applied toward recertification for the 2024-2025 training term.
- Clerks should check the report for their reported hours. We will continue to enter training from last term until January 19.
- The WEC is required to contact the governing body if a clerk has not reported sufficient training hours for the term. Letters will be mailed by the end of January.

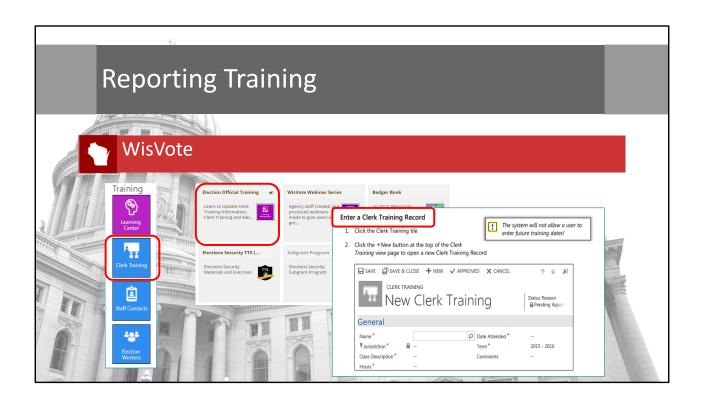
Training Requirements



Report Training

- The Municipal Clerk Training Report was posted on the WEC website starting in May 2023 and updated frequently.
- If you do not appear on the list or appear incorrectly, please contact us right away.
- Deputy clerks and other office staff who have submitted training information are not listed on this report as they are not required by state law to be certified.
- All election training should be reported using the form on our website or by entering into WisVote if the clerk is a self-provider.







Acceptable Photo IDs

- Proof of Identification is required from all voters, except those with an exemption or substitution allowed by law.
- The following documents must be unexpired or expired after *November 8, 2022 (last general election)*:
 - WI Driver License or WI State-Issued ID card
 - Military ID (including retired military)
 - Passport (book or card)



Acceptable Photo IDs continued

- The following types of documents must be unexpired:
 - Certificate of naturalization (issued no earlier than two years before the election)
 - Receipt for WI DL or State ID (valid for 45 days)
 - IDPP (valid for 60 days)
 - A veteran's photo ID issued by the Veterans Health Administration of the federal Department of Veterans Affairs.



Acceptable Photo IDs continued

- The following types of documents may be expired or unexpired:
 - University, College, or Tech College photo ID
 - o If expired, must include proof of enrollment
 - o If unexpired, no secondary documentation is required
- The following type of document is valid regardless of expiration:
 - A Tribal ID



Reviewing the Photo ID (both inspectors at poll book)

- Review the Elector's Photograph
 - The photo must reasonably resemble the elector, but keep in mind that appearances change over the years
- Review the Elector's name
 - The elector's name must conform to the name on their voter registration, but does not have to be identical
- Review if there is an expiration date
 - If the ID has an expiration date, it must meet the requirements listed previously



What does not have to be reviewed on the photo ID

- A current address
 - The ID does not have to list a current address
- The voter's signature to match to the poll list or registration application
 - Election inspectors are not handwriting experts and don't have to verify the signature of the voter
- Don't confuse photo ID with proof of residence.
 - Some documents can provide both, but they are two different procedures with different statutory requirements.

Photo ID I	Exemptions		
Type of Elector	Description	Proof of Identification	Duration of Ballots
Confidential	Voter has applied for this status with the clerk and has the requirement documentation to qualify.	Not required with application. Clerk will issue a confidential elector card with identifying number.	Specific elections or calendar year requests.
Military	Members of a uniformed service (at home or away), members of the merchant marine and their spouses or voting- age dependents.	Exempt	Specific elections or calendar year requests.
Overseas	An elector who is permanently outside of the U.S. with no intent to return to their residence may only vote for federal offices.	Exempt	Specific elections or calendar year requests. Federal offices only.

The Photo ID Law **Photo ID Substitutions** Type of Elector Description Proof of Identification **Duration of Ballots** Not required with application. Clerks By Mail Voter requesting absentee Specific elections or calendar year requests. Photo ID on file does not ballot by mail who has should check if voter previously voted absentee by mail and has a photo ID on already submitted a photo ID with a previous "expire" unless voter request. changes name and/or address. Indefinitely Confined Receive ballots for as Voter indefinitely Not required with the application. By confined in their home or other facility due to age, signing the absentee certificate envelope, the witness is certifying they have long as they return them. disability, physical illness or infirmity. verified the name and address of the voter. Electors served by Voters residing in a Not required with the application. By Specific elections or qualified care facility or retirement home that is signing the absentee certificate envelope, both SVDs verify the voter's name and Special Voting Deputies calendar year requests. served by special voting deputies. address is correct. Specific elections or Electors at eligible Voters residing in a For regular voter, a copy of photo ID residential care facilitie not served by Special qualified care facility or submitted with application or returned calendar year requests. ballot -OR- by signing the absentee certificate envelope, the witness and retirement home that is NOT served by special Voting Deputies representative of the care facility are certifying that they have verified the voting deputies. voter's name and address are correct



Voters who must always provide photo ID

- Anyone voting in-person at the polls or in the clerk's office, including military and permanent overseas voters – except for confidential electors
- Temporarily overseas absentee voters
- First time by-mail absentee voters
- Voters changing their name and/or address (must re-register as well)
- Curbside voters
- Voters hospitalized within 7 days of an election
- Sequestered jurors



Reminders

- Voters must be registered to receive an absentee ballot
- Photo ID on file for by mail voter does not "expire" unless voter changes name and/or address.
- No voter (except confidential voters) may be issued a ballot at the polls on Election Day without showing Photo ID.
- Voters must show photo ID each time they vote in-person, even if ID on file from previous election.
- Any voter unable or unwilling to provide Photo ID at the polls on Election Day must be offered a provisional ballot.



	FRESIDENCE	S. PROOF OF IDENTIFICATION	
Proof of Residence (Registration)	Standards	Proof of ID (issuing a ballot)	Standards
State of WI Driver License or Instructional Permit (Cannot be used as POR if hole punched)	- May be revoked or suspended Unexpired	State of WI Driver License or Instructional Permit (May be used if hole punched and date visible)	- May be revoked or suspended - Unexpired or expired after 11/8/2022
State of WI Identification Card (Cannot be used as POR if hold punched)	- Unexpired	State of WI Identification Card (May be used if hole punched)	- Unexpired, or expired after 11/8/2022
Identification card issued by WI governmental body or unit	- Valid on date of registration*	Military ID card issued by a U.S. Uniformed Service	- Unexpired, or expired after 11/8/2022
Identification card issued by employer (not a business card)	- Valid on date of registration* - Photo required	Military ID card issued to a <i>veteran</i> by a U.S. Uniformed Service.	- May be expired—some may indicate "indefinite."
Real estate tax bill or receipt	- For current year or year preceding date of the election	Photo ID issued by the federal Dept. of Veterans Affairs	- Unexpired or has no expiration date
Wisconsin University, College or Technical College ID	Photo required – Address not required on ID Plus fee receipt with address dated within last 9 months OR the clerk may verify the ID against the certified housing list	Wisconsin University, College or Technical College ID	May be expired - Date of issuance Signature of student - Photo required Expiration date no later than 2 years after date of issuance. Document that proves enrollment. (not required if ID is unexpired)
Utility bill (gas, electric,	- For period that starts no earlier	U.S. Passport booklet or card	- Unexpired, or expired after 11/8/2022
phone, cell phone, cable TV, satellite, internet, garbage)	than 90 days before registration	Certificate of Naturalization	- Unexpired - issued not earlier than 2 years before election
Bank or Credit Union Statement	- Any bank or CU account statement, regardless of the type of account.	WI DOT Driving Receipt WI DOT ID Card Receipt	- Unexpired - Valid for 45 days - Unexpired - Valid for 45 days
Credit Card Statement	- any credit card statement, including retail	Citation or Notice to Revoke	- Unexpired
Paycheck or stub	- None	or Suspend WI Driver License	- Dated within 60 days of the election
Check or other document issued by a unit of government	- Valid on date of registration*	IDPP receipt	- Unexpired, valid for 60 days.
Residential Lease	Effective on date of registration* Cannot be used as POR when registering by mail.	ID card issued by federally recognized WI tribe	- Expired or unexpired
Care Facility Contract or Intake Document	Must indicate voter resides at facility Is not required to indicate room number	Proof of Identification documents do not have to list a current address to	

POR vs Photo ID Standards

