



Back to Basics: February Primary

January 25, 2023



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Agenda

- Overview
- Voter Registration Application
- Proof of Residence
- Ineligible Voter List
- Counting Write-In Votes Reminders
- Resources

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Webinar Access and Materials

- Live webinar access information will be posted to the event on [the WEC web calendar](#), no later than the Monday prior to each webinar.
- Related materials may also be found on the calendar when they become available.
- Recordings and materials can still be found in The Learning Center and through the Vimeo link.

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January 2023						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1 Deadline to set a date for caucus.	2 First day to hold caucus WEC Office Closed	3 05:00 pm Deadline for Candidates to File Ballot Access Papers	4	5	6 Deadline for Filing Challenges to Nomination Papers +2 more	7
8	9	10 Drawing of Names for Ballot Placement +2 more	11 10:00 am - 11:00 am Webinar: Canvass Procedures	12	13	14

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Overview

- Election Inspectors register voters at the polls on Election Day.
- The clerk may also appoint Election Registration Officials (EROs) to register voters at the polls. EROs do not count toward the odd number of election workers needed in the polling area on Election Day.
- EROs can also be appointed as election inspectors and substitute for inspectors during breaks, lunch, etc.
- At a voter's request, an election inspector can assist a voter with filling out a voter registration application and filling out a ballot.

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Box 1: Voter Qualifications

If you cannot check every box, do **NOT** complete this form

- | | |
|--|---|
| <input type="checkbox"/> Are a citizen of the United States | <input type="checkbox"/> Will be at least 18 years old on or before Election Day |
| <input type="checkbox"/> Have resided at the address provided below for at least 28 consecutive days prior to the election and do not currently intend to move | <input type="checkbox"/> Are not currently serving a sentence including incarceration, parole, probation, or extended supervision for a felony conviction |

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Box 2: Voter Name

Your Name

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Last _____ Suffix (Jr., II, etc.) _____

First _____ Middle _____

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Box 3: Date of Birth and Contact Information

About You phone number and email are optional	3 Date of Birth (MM/DD/YYYY) ____ / ____ / ____	Phone Number (____) _____ Email Address _____
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Box 4: Residential Address

The Address Where You Live

your residential voting address,
which cannot be a P.O. Box

if you do not have a street address,
please use the map on the back of
this form

4

Street Address _____ Apt/Room # _____

City/Town/Village of _____ WI Zip _____

Mailing Municipality _____
(if different)

Are you military or permanent overseas voter?

☐

Military

☐

Permanent Overseas

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Box 5: Mailing Address

**Your Mailing
Address**
if different from above

5

Street Address (or P.O. Box) _____

City/State/Country/Zip _____

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Box 6: Previous Registration Information

Prior Registration Information

complete this field if you are
updating your registration due to a
change in name or address

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Full Name on Previous Registration _____

Full Address on Previous Registration (if known) _____

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(check the box that applies to you)

WI Driver License or ID number
required if unexpired and valid.
SSN required if DL/ID not valid or
never issued

☐ I have an unexpired and valid WI Driver License or WI DOT issued ID. Provide number and expiration date below

Expiration Date / /

☐ I do not have a valid WI Driver License or WI DOT issued ID

Provide the last four digits of your Social Security Number XXX-XX-__ __ __ __

☐ I have neither a valid WI Driver License/ID nor a Social Security Number (see back for more information and next steps)

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Box 8: Proof of Residence

Proof of Residence

military and permanent overseas voters are not required to provide proof of residence

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☐ Voters must provide a proof of residence document when registering to vote. Please check this box to affirm that you are providing a copy of a valid form of proof of residence with this application

Examples include: a copy of a valid and unexpired Wisconsin Driver License or ID Card, a utility bill, a paycheck/pay stub, or correspondence from a unit of government (see back of application for additional information and examples)

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Box 9: Voter Certification

Signature and Certification

9

By signing below, I hereby certify that, to the best of my knowledge, I am a **qualified elector**, having resided at the above residential address for at least 28 consecutive days immediately preceding this election, that I have no present intent to move, and I have not voted in this election. I also certify that I am not otherwise disqualified from voting and that all statements on this form are true and correct. If I have provided false information, I may be subject to fine or imprisonment under State and Federal laws

X

Voter Signature

/

/

Today's Date

Falsification of information on this form is punishable under Wisconsin law as a Class I felony

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Box 10: Voter Assistant

Assistant

if someone assisted you by signing this form, they must complete this section

10 X

Assistant Signature

Assistant Address

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Official Use Only Section

This Section for Official Use Only													
Proof of Residence Type	WI DL	WI ID	UTIL	BANK/CC	PYCK	STUNT ID	GOV DOC	LSE	GOV ID	EMPL ID	RES CARE	TAX	HMLSS
Proof of Residence Issuing Entity				Proof of Residence #			Date Complete/POR Received / /		Election Day Voter Number				
WisVote ID # _____						<input type="checkbox"/> Submitted by Mail		X _____					
Confidential Elector ID # _____						Official's Signature							
Ward		Sch. District		Alder		Cty. Supr.		Ct. Of App.		Assembly		St. Senate	

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Proof of Residence

- An unexpired **WI Driver's License or WI State ID card** (or receipt)
- Other **official or government-issued ID card**
- Any **identification card issued by an employer** in the normal course of business and bearing a photo of the card holder, but not including a business card.
- **Real estate tax bill** or receipt (for current year or year before)
- A **Utility Bill** dated no earlier than 90 days before Election Day
- **Residential Lease** (not for voters who registered by mail)
- **Bank statement**, includes credit card statements, mortgage statements and retail credit card statements

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Proof of Residence

- **Paycheck or pay stub**, including direct deposit documents
- A **check or other document issued by a unit of government**
- A **University, college, or tech college ID with a photo**. It must be accompanied by a fee receipt dated within the last 9 months or a certified housing list provided by the educational institution to the municipal clerk. The certified housing list does not have to indicate that the student is a U.S. citizen due to the 2016 One WI Institute court decision.
- A **letter on public or private social service agency** letterhead identifying a homeless voter and describing the individual's residence for voting purposes.
- A **contract or intake document prepared by a residential care facility** that specifies that the occupant currently resides there. A room number not required.

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Ineligible Voter List

- Election inspectors must review the Ineligible Voter List for all election day registrations and absentee ballots to determine that the elector is eligible to vote on Election Day
- If the elector's name appears on the list, contact the WEC for verification of felony status
 - If voter is confirmed eligible to vote, indicate on EL-131 "eligible to vote per DOC."
 - If voter is confirmed ineligible to vote, issue information sheet (EL-119), mark the EL-131 "ineligible to vote per DOC," and if elector wishes to vote, the inspectors shall challenge the ballot
 - If inspectors are unable to contact the Wisconsin Elections Commission, and the elector wishes to vote, the inspectors shall challenge the ballot

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Registered Write-Ins

- A candidate who wishes to run as a write-in is required to file a Campaign Registration Statement (CF-1) by 12:00 p.m. the Friday before the election.
- If the candidate has already filed an CF-1 with the filing officer and decides to run as a write-in, WEC recommends the candidate submit a written statement to that effect to the filing officer.
- The municipal clerk should give the election inspectors a list of registered write-ins. A voter who asks if there are any registered write-ins should be allowed to look at the list. The list should not be posted or otherwise offered to voters.

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The Four Principles for Determining Eligibility of Write-In Votes

1. If the number of ballot candidates for a given office is equal to or greater than the number seats to be filled—
Only votes for registered write-in candidates are eligible for counting.
2. If there are fewer ballot candidates for a given office than the number of seats to be filled—
All write-in votes are eligible for counting.
3. If there are any ballot candidates for a given office and one or more has passed away—
All write-in votes are eligible for counting.
4. If there are enough write-in votes to fill the number of seats up for election (regardless of the eligibility of the write-in votes)--
Votes for ballot candidates may not be considered.

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Training Example

Registered Write-in Candidates

Fanny Hill
Lizzy Serton

Village Trustee Vote for not more than 3
<input checked="" type="radio"/> Wanda Round
<input checked="" type="radio"/> Rob R. Barron
<input checked="" type="radio"/> write-in: <u>April Shawers</u>
<input type="radio"/> write-in: _____
<input type="radio"/> write-in: _____

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Training Example

Registered Write-in Candidates
Don L. Duck

1
Mayor
Vote for 1
<input checked="" type="radio"/> write-in: <u>Micky Mouse</u>

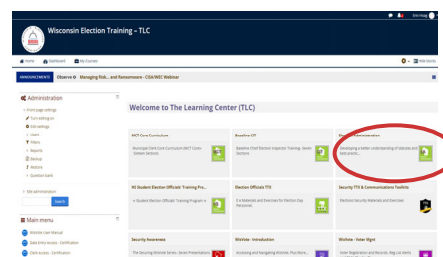
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Resources

- The Learning Center (TLC)
 - Election Administration tile
 - Baseline Chief Inspector Training
 - EA Webinar Series archive
- WEC Website
 - Voter Registration Application (EL-131)
 - Counting Votes Manual





Thank you!

For further information, contact WEC.
PH: 608-266-8005 Email: elections@wi.gov