

WISCONSIN ELECTIONS COMMISSION

212 EAST WASHINGTON AVENUE, 3RD FLOOR
POST OFFICE BOX 7984
MADISON, WI 53707-7984
(608) 261-2028
ELECTIONS@WI.GOV
ELECTIONS.WI.GOV



COMMISSIONERS

BEVERLY R. GILL
JULIE M. GLANCEY
ANN S. JACOBS
STEVE KING
DON MILLIS
MARK L. THOMSEN, CHAIR

ADMINISTRATOR MICHAEL HAAS

Wisconsin Elections Commission
Wisconsin Elections Commission Offices
212 E. Washington Avenue, Third Floor
Madison, Wisconsin
10 a.m. Thursday, June 30, 2016

Open Session Minutes

| <u>Summary of Significant Actions Taken</u> | <u>Page</u> |
|--|-------------|
| C. Selected Commission Officers | 2 |
| F. Set Meeting Dates | 3 |
| F. Authorized Contract for Voter ID Information Campaign | 3 |
| K. Authorized Per Diem | 4 |

Present: Commissioner Beverly Gill, Commissioner Barbara Glancey, Commissioner Steve King, Commissioner Ann Jacobs, Commissioner Don Millis and Commissioner Mark Thomsen

Staff present: Michael Haas, Ross Hein, Nathan Judnic, Sharrie Hauge, Allison Coakley, Meagan Wolfe, Ann Oberle and Reid Magney

A. Call to Order

Interim Administrator Michael Haas called the meeting to order at 10:04 a.m.

B. Director's Report of Appropriate Meeting Notice

Mr. Haas informed the Commissioners that proper notice was given for the meeting.

C. Selection of Commission Chair and Other Officers

Mr. Haas directed Commissioners to the memo on page 3 of the meeting materials regarding selection of the chair.

MOTION: That the term of the Chair of the Wisconsin Elections Commission by political party be effective upon selection at this meeting and a new Chair is selected from the opposite political party biannually at the June meeting when the Commission addresses nomination papers.

Moved by Commissioner Millis, seconded by Commissioner Thomsen. Motion carried unanimously.

MOTION: That the Vice-Chair of the Commission be a member of the same political party as the Chair and the secretary of the Commission be a member of the opposite party. Moved by Commissioner Thomsen, seconded by Commissioner Millis. Motion carried unanimously.

Mr. Haas placed two folded pieces of paper in a container, one containing the name Democratic Party and one containing the name Republican Party. Commissioner Millis asked Commission staff member Ann Oberle to draw one name randomly. The paper for the Democratic Party was drawn from the container, and therefore the Chair was to be selected from the Commissioners affiliated with the Democratic Party.

MOTION: To elect Commissioner Mark Thomsen as chair of the Wisconsin Elections Commission. Moved by Commissioner Jacobs, seconded by Commissioner Millis. Motion carried unanimously.

Chair Thomsen conducted the remainder of the meeting as Chair.

MOTION: To elect Commissioner Ann Jacobs as Vice-Chair and Commissioner Beverly Gill as Secretary of the Wisconsin Elections Commission. Moved by Commissioner Millis, seconded by Commissioner Glancey. Motion carried unanimously.

D. Minutes of Previous Meetings

MOTION: Approve minutes of the May 12, 2016 meeting of the members of the Wisconsin Election Commission as presented. Moved by Commissioner King, seconded by Commissioner Jacobs. Motion carried unanimously.

E. Agency Transition Update

Mr. Haas directed Commissioners to the memo on page 7 of the meeting materials regarding the transition from the Government Accountability Board to the Elections Commission.

Chief Administrative Officer Sharrie Hauge made an oral presentation and answered questions from Commissioners.

F. Organizational Matters

1. Conduct of Meetings

Mr. Haas directed Commissioners to the memo on page 15 of the meeting materials regarding key statutory provisions regarding the conduct of Commission meetings.

2. Commissioner and Staff Roles

Mr. Haas discussed the roles of Commissioners and staff and answered questions from the Commission.

Chair Thomsen discussed proposed motions for delegation of authority to the administrator. He proposed proceeding status quo until the next meeting to ensure a smooth primary election in August.

MOTION: Proceed status quo as to delegation of authority to the Commission Administrator with the Commission to revisit the delegation at its October 2016 meeting, and direct staff to institute a more formal method for reporting to the Commission on delegated authority. Moved by Commissioner Millis, seconded by Commissioner Jacobs. Motion carried unanimously.

3. Memoranda of Understanding with Wisconsin Ethics Commission

Staff Counsel Nathan Judnic directed Commissioners to the memo on page 23 of the meeting materials regarding memoranda of understanding with the Wisconsin Ethics Commission for shared office space, resources and staff. Commissioners discussed details of the proposed agreements but took no action pending input from the Ethics Commission once an Administrator was appointed.

4. Future Meeting Schedule

Commissioners discussed a proposed meeting schedule on page 49 of the meeting materials regarding future meeting dates. By consensus, the Commissioners agreed to meet at 10 a.m. on the following dates:

Tuesday, August 30, 2016

Friday, October 14, 2016

Wednesday, December 14, 2016

Tuesday, January 10, 2017

G. Voter Photo ID Informational Campaign

Mr. Haas directed Commissioners to the memo on page 53 of the meeting materials regarding the public information campaign for the voter photo ID law. Public Information Officer Reid Magney introduced Andy Wallman and Jennifer Savino of Knupp, Watson & Wallman (KW2), who gave a presentation on the Bring It to the Ballot campaign and answered questions. Commissioners viewed public service announcements and other elements of the campaign.

MOTION: Authorize the administrator to enter into a contract with KW2 in the amount of at least \$202,000, and with the Wisconsin Broadcasters Association for not more than \$48,000. Moved by Commissioner Jacobs, seconded by Commissioner King.

Commissioner Millis offered a friendly amendment for staff to look at options for out-of-home advertising.

Motion carried unanimously.

H. Preparations for August Partisan Primary Election

Mr. Haas and his staff updated Commissioners on preparations for the 2016 Partisan Primary Election on August 9.

Training Coordinator Allison Coakley made an oral presentation based on a written report starting on page 81 of the meeting materials regarding election official training, and answered questions from Commissioners.

Voter Outreach Specialist Meagan Wolfe made an oral presentation based on a written report starting on page 65 of the meeting materials regarding redevelopment of the MyVote Wisconsin website, and answered questions from Commissioners.

Mr. Haas directed Commissioners to the memo on page 85 of the meeting materials regarding requirements that county clerks post all Election Night returns on their websites. Because several clerks have asked that the Commission to wait to address the issue, it will be considered at a future meeting once more information can be gathered.

I. Biennial Budget Preparations

Ms. Hauge made an oral presentation based on a written report starting on page 85 of the meeting materials regarding preparations for the 2017-19 budget process, and she answered questions from Commissioners. The Commission took no action.

F. Organizational Matters (continued)

Mr. Haas directed Commissioners back to the memo on page 16 of the meeting materials regarding how Commissioners wish to conduct its meetings, specifically on the means of taking public comments and when to provide Commissioners with meeting materials.

By consensus, the commissioners directed staff to provide meeting materials one week in advance and to schedule up to 30 minutes of public comments, subject to the discretion of the chair.

J. Future Agenda Items

Mr. Haas directed Commissioners to the memo on page 95 of the meeting materials regarding future agenda items. Following discussion, staff will prepare a presentation on administrative rules.

K. Per Diem Authorization

MOTION: Authorize one day's per diem for the June 30, 2016 meeting. Moved by Commissioner Jacobs, seconded by Commissioner King. Motion carried unanimously.

L. Closed Session

Adjourn to closed session as required by statutes to confer with counsel concerning pending litigation; and to deliberate or negotiate the investing of public funds or conducting other specified public business whenever competitive or bargaining reasons require a closed session..

MOTION: Move to closed session pursuant to §§ 19.85(1)(g) and 19.85(1)(e) to confer with counsel concerning pending litigation, and to deliberate or negotiate the investing of public funds or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Moved by Commissioner Jacobs, seconded by Commissioner King.

Roll call vote: Gill: Aye Glancey: Aye
 King: Aye Jacobs: Aye
 King: Aye Thomsen: Aye

Motion carried unanimously. The Commission recessed at 1:22 p.m. and convened in closed session at 1:33 p.m.

Summary of Significant Actions Taken in Closed Session:

- A. Vendor Contract Negotiations: One contract considered.
- B. Litigation: Four pending matters considered.

F. Adjourn

The Commission adjourned in closed session at 2:12 p.m.

####

The next regular meeting of the Wisconsin Elections Commission is scheduled for Tuesday, August 30, 2016, at the Commission's offices in Madison, Wisconsin beginning at 10:00 a.m.

June 30, 2016 Wisconsin Elections Commission meeting minutes prepared by:



Reid Magney, Public Information Officer

August 19, 2016

June 30, 2016 Wisconsin Elections Commission meeting minutes certified by:

Beverly Gill, Commission Secretary

August 30, 2016