

# WISCONSIN ELECTIONS COMMISSION

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COMMISSIONERS

BEVERLY R. GILL  
JULIE M. GLANCEY  
ANN S. JACOBS  
JODI JENSEN  
DEAN KNUDSON  
MARK L. THOMSEN, CHAIR

INTERIM ADMINISTRATOR MEAGAN WOLFE

**Wisconsin Elections Commission**  
Wisconsin Elections Commission Offices  
212 East Washington Avenue  
Madison, Wisconsin  
9:00 a.m. Wednesday, April 18, 2018

## Open Session Minutes

Present: Commissioner Mark Thomsen (in person), Commissioner Ann Jacobs, Commissioner Julie Glancey, Commissioner Jodi Jensen and Commissioner Dean Knudson (all by telephone)

Absent: Commissioner Beverly Gill

Staff present: Meagan Wolfe and Richard Rydecki (by telephone), Michael Haas, Nathan Judnic, Sharrie Hauge and Reid Magney (in person)

### **A. Call to Order**

Commission Chair Mark Thomsen called the meeting to order at 9:00 a.m.

### **B. Administrator's Report of Appropriate Meeting Notice**

Interim Administrator Meagan Wolfe informed the Commissioners that proper notice was given for the meeting.

### **C. Request for Approval to Accept and Utilize HAVA Security Funds**

Ms. Wolfe made a presentation based on a memorandum starting on page 1 of the April 18 meeting materials. She discussed the staff's recommendations regarding \$6,978,318 in federal Help America Vote Act (HAVA) funds recently approved for Wisconsin by Congress, including initial plans to address immediate security needs and longer-term objectives to be determined through consultation with local election officials and the public.

Commissioners and staff discussed issues regarding Wisconsin Department of Administration approval to receive the HAVA funds, as well as approval for purchases and creation of federally-funded positions. Chair Thomsen said he would entertain motions.

**MOTION:** Approve the execution and submission of the §16.54 request to accept HAVA election security grant funds to DOA for approval. Moved by Commissioner Jensen, seconded by Commissioner Knudson. Motion carried unanimously.

**MOTION:** Approve WEC staff exploring and making purchases related to immediate security needs including the following expenditures above the \$100,000 limit delegated to the WEC Administrator: 1) Purchase of Multi-Factor Authentication (MFA) software and implementation tools and resources, one-time expenditure not to exceed \$200,000; and 2) enter into up to two annual contracts for IT development services, with each contract not to exceed \$225,000 annually. Moved by Commissioner Jacobs, seconded by Commissioner Jensen. Motion carried unanimously.

**MOTION:** Grant staff authority to submit additional §16.54 requests to create federally-funded positions. WEC staff will create position descriptions and determine appropriate classifications based on immediate security needs as well as future needs as identified through feedback collected from elections security partners. Moved by Commissioner Jensen, seconded by Commissioner Jacobs.

Commissioner Knudson offered an amendment that the cost of the positions may not exceed \$600,000 a year. Commissioners Jensen and Jacobs agreed to the amendment.

Motion carried unanimously.

## **D. Discussion of Future Meeting Dates**

Ms. Wolfe asked commissioners to consider setting future special meeting dates to deal with certifications for special elections and to discuss election security updates. The Commission is scheduled to meet June 11 at the State Capitol, but the agenda will be limited to certification of candidates for the August Partisan Primary. The Commission agreed to the following dates:

- Teleconference meeting April 23 or 24 to certify list of candidates in special elections, depending on whether challenges are filed to any candidates.
- In-person meeting at 10 a.m. on Thursday, May 24 to certify special election primary results and discuss election security and conduct other business necessary to prepare for the Partisan Primary.

## **E. Certification of Spring Election Results**

Chair Thomsen signed the canvass certifications for the 2018 Spring Election for Supreme Court Justice, Court of Appeals Judge, Circuit Court Judge and the Constitutional Amendment Referendum.

## **F. Adjourn**


**MOTION:** To adjourn. Moved by Commissioner Jacobs, seconded by Commissioner Glancey. Motion carried unanimously.

The Commission adjourned at 9:45 a.m.

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The next regular meeting of the Wisconsin Elections Commission is scheduled for Thursday, May 24, 2018, at the Commission's offices in Madison, Wisconsin beginning at 10:00 a.m.

April 18, 2018 Wisconsin Elections Commission meeting minutes prepared by:

  
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Reid Magney, Public Information Officer

April 18, 2018

April 18, 2018 Wisconsin Elections Commission meeting minutes certified by:

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Beverly Gill, Commission Secretary

May 24, 2018