

2024 BALLOT ACCESS CHECKLIST FOR LEGISLATIVE OFFICE CANDIDATES



Each of the following forms must be completed and filed on time by a candidate for statewide constitutional or legislative office for the candidate's name to be placed on the ballot for the **August 13, 2024 Partisan Primary** and **November 5, 2024 General Election**. All statewide constitutional and legislative office candidates, except independent candidates, appear on the primary ballot.

- Register your Campaign Committee** online with the Wisconsin Ethics Commission. A current Campaign Registration Statement must be filed with the Ethics Commission by **5:00 p.m., on Monday, June 3, 2024**. Wis. Stat. §§ 8.10(5), 8.30(2), Wis. Admin. Code EL § 6.04.
 - *New candidates*
Register online at <http://cfis.wi.gov/Public/Registration.aspx?page=Candidate> before campaign funds are collected or spent or submitting nomination papers. Wis. Stat. §§ 11.0202(1)(a), 11.0101(1). Submit a signed copy of the form to the Ethics Commission by email, fax or mail.
 - *Continuing candidates*
Amend your current registration, indicating the office sought and the new primary and election dates, at <http://cfis.wi.gov/Login.aspx>. Please log in by entering your username (your 7-digit registrant number beginning with "0") and the password emailed to you when you originally registered. If you do not have or do not know your username or password, please contact the Ethics Commission at (608) 266-8123.

- Complete and Submit a Declaration of Candidacy (Form [EL-162](#))** to the Wisconsin Elections Commission (WEC). The Declaration of Candidacy must be received in the WEC office no later than **5:00 p.m., on Monday, June 3, 2024**, or the candidate's name will not be placed on the ballot. If the form is faxed or emailed, the original document must follow, postmarked no later than June 3, 2024. Wis. Stat. §§ 8.15(4)(b), 8.21, 8.30(4), EL § 6.04, Wis. Adm. Code.

- Circulate and Submit Nomination Paper for Partisan Office (Form [EL-168](#))** to the Wisconsin Elections Commission (WEC) no later than 5:00 p.m. on Monday, June 3, 2024.

Only original nomination papers will be accepted (no photocopies, faxes or emailed documents). Signatures must be received in the WEC office no later than **5:00 p.m. on Monday, June 3, 2024**. Nomination papers may not be circulated before April 15, 2024. Wis. Stat. §8.15(1), EL § 6.04(2), Wis. Adm. Code.

The number of signatures required are as follows:

State Senator	400 - 800
Representative to the Assembly	200 - 400

- Complete and Submit a Statement of Economic Interests (SEI)** to the Ethics Commission using the website <https://sei.wi.gov>. Faxed or emailed forms are also acceptable. The SEI must be received no later than **4:30 p.m. on Thursday, June 6, 2024**, or the candidate's name will not appear on the ballot. Wis. Stat. §§ 8.15(4)(b), 8.30(3), 19.43(4). Incumbent candidates must file an SEI by Tuesday, April 30, 2024 and that satisfies this requirement. New candidates will receive an email notice within one or two days of registering their committee. Any time after January 1, 2024, a candidate may print the *Statement of Economic Interests* form and instructions from the Ethics Commission website <https://ethics.wi.gov>.

For further information regarding **registering your campaign or filing your SEI**, please contact the Wisconsin Ethics Commission at 608-266-8123 or ethics@wi.gov. All other ballot access questions may be directed to the Elections Commission at 608-261-8005 or elections@wi.gov.