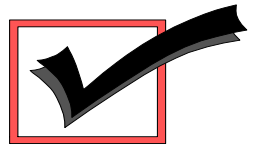


## 2024 BALLOT ACCESS CHECKLIST FOR MULTI-JURISDICTIONAL MUNICIPAL JUDGE CANDIDATES



Each of the following forms must be completed and filed on time by candidates for Municipal Judge serving more than one municipality in order for the candidate's name to be placed on the ballot at the **February 20, 2024 Spring Primary** and the **April 2, 2024 Spring Election**.

The filing officer for Municipal Judges serving more than one municipality in a joint court is the County Clerk of the county having the largest portion of the population in the jurisdiction served by the judge. Candidates should contact their filing officer for further information or to obtain any of the necessary forms.

**Complete and Submit a Registration Statement (Form CF-1)** to the filing officer prior to raising or spending any money and no later than **5:00 p.m. on Tuesday, January 2, 2024**, or the candidate's name will not be placed on the ballot. If the form is faxed or emailed, the original document must follow postmarked no later than January 2, 2024. Wis. Stat. §§ 8.10(5), 8.30(2), Wis. Admin. Code EL § 6.04.

➤ *New Candidates*

File a campaign registration statement before campaign funds are collected or spent or before submitting nomination papers. Wis. Stat. §§ 11.0202(1)(a), 11.0101(1).

➤ *Continuing Candidates*

Amend your current registration, indicating the office sought and the new primary and election dates. Wis. Stat. §§ 11.0202 (1)(a), 11.0101(1).

**Complete and Submit a Declaration of Candidacy (Form EL-162)** to the filing officer no later than **5:00 p.m. on Tuesday, January 2, 2023** or the candidate's name will not be placed on the ballot. If the form is faxed or emailed, the original document must follow, postmarked no later than January 2, 2024. Wis. Stat. §§ 8.10(5), 8.21, 8.30(4), Wis. Admin. Code EL § 6.04.

**Circulate and Submit Nomination Papers for Nonpartisan Office (Form EL-169)** to the filing officer no later than **5:00 p.m. on Tuesday, January 2, 2024**. Only original nomination papers (no photocopies, faxes, or emailed documents) will be accepted. Nomination papers may not be circulated before December 1, 2023. Wis. Stat. § 8.10(2), Wis. Admin. Code EL § 6.04(2).

**The number of signatures required is as follows:**

Multi-Jurisdictional Municipal Judge                      20 - 100

**Complete and submit a Statement of Economic Interests (SEI)** to the Wisconsin Ethics Commission office using the website <https://sei.wi.gov>. Incumbents will be emailed a notice about December 1. New candidates must sign up on the website so staff can set them up to file electronically. The SEI must be received no later than 4:30 p.m. on Friday, January 5, 2024, or the candidate's name will not appear on the ballot. Wis. Stat. §§ 8.10(5), 8.30(3), 19.43(4). Candidates may also print the SEI form and instructions from the Ethics Commission website (<https://ethics.wi.gov>), and return those forms by email or fax. For more information, please contact the Ethics Commission at 608-266-8123 or [ethics@wi.gov](mailto:ethics@wi.gov).