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Election Security Subgrant

Overview



1. Review subgrant documents and process
2. Self-assessment of current baseline security compliance and need for funds
3. MOU (subgrant application)
4. Certify Compliance at end of grant period (and/or return unspent funds)

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Election Security Subgrant

Clerk Communication September 13, 2022

2022 Election Security Subgrant Program for Municipalities
Tuesday, September 13, 2022

- General info
- Authorized uses
- How to apply, link to web page

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Election Security Subgrant



MOU or Subgrant application

1. Program requirements
2. Security Self-Assessment
3. Funding, deadlines
4. Compliance and certifications

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MOU Section III. Program Requirements

Baseline security requirements must be met before funds can be used for other eligible expenses

1. Hardware & software that meets minimum standards
2. In-house or contracted IT support
3. Election Security Contingency Plan

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MOU Section IV. Security Self-Assessment

Baseline Security Requirements

Select the best response to each compliance statement

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Hardware. The computer used in the receiving jurisdiction for election-related business is owned by the jurisdiction and meets or exceeds the Baseline Hardware and Software Standards as described in [Appendix B](#).

Our jurisdiction is already compliant. We **do not** need \$600 for a computer.

or

Our jurisdiction **needs funds** to obtain a compliant computer. We **do** need a new computer and are requesting \$600 to purchase one.

IT Support. The receiving jurisdiction has competent in-house, shared or contracted Information Technology (IT) support capable of maintaining minimum security standards as described in [Appendices B and C](#).

Our jurisdiction is already compliant. We **do not** need \$600 for IT support.

or

Our jurisdiction **needs funds** to obtain or maintain IT support. We **do** need IT support and are requesting \$600 to secure IT support.

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Subgrant Request Amount

The amount requested column must be complete and in agreement with the prior responses.

| Subgrant Request Breakdown | Maximum \$1,200 | Amount requested |
|---------------------------------------|----------------------|------------------|
| Baseline hardware | \$600 | |
| Baseline Managed IT | \$600 | |
| Additional Election Security Expenses | \$1200 | |
| Total request | Not to exceed \$1200 | |

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Election Security Subgrant

Subgrant Request Amount

The amount requested column must be complete and in agreement with the prior responses.

Example: \$600 for computer and \$600 for Managed IT.

| Subgrant Request Breakdown | Maximum \$1,200 | Amount requested |
|---------------------------------------|----------------------|------------------|
| Baseline hardware | \$600 | \$600 |
| Baseline Managed IT | \$600 | \$600 |
| Additional Election Security Expenses | \$1200 | 0 |
| Total request | Not to exceed \$1200 | \$1,200 |

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Subgrant Request Amount

The amount requested column must be complete and in agreement with the prior responses.

Example: Don't need \$600 for computer but do need \$600 for Managed IT. Want additional \$600 for Cyber Security Trainings.

| Subgrant Request Breakdown | Maximum \$1,200 | Amount requested |
|---------------------------------------|----------------------|------------------|
| Baseline hardware | \$600 | 0 |
| Baseline Managed IT | \$600 | \$600 |
| Additional Election Security Expenses | \$1200 | \$600 |
| Total request | Not to exceed \$1200 | \$1,200 |

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Appendix B – Compliance Standards

Compliant Hardware (Software) Device

- Check operating system – Windows 10 or 11
- New computers only
- Owned by municipality
- Documentation provided to WEC for funds expended



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Appendices B & C – Compliance Standards

IT Support (Managed or In-house)

- Managed Service Provider or other in-house, shared or contracted IT support capable of maintaining minimum standards through 2024
- Must provide:
 - Software support and maintenance
 - Communication
- Recommended:
 - Data backups and recovery
 - Authentication
 - Network monitoring

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Contingency Plan

- WEC recommends for every municipality
- Sample template available on The Learning Center (TLC)
- Submit copy with Appendix A Compliance Form

Security TTX & Co...

Elections Security Materials and Exercises



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MOU \$\$\$ Compliance

Highlights:

- Subgrant period: July 22, 2022 – February 28, 2023
- MOU deadline: December 31, 2022
- Compliance form deadline: February 28, 2023
 - Account for all expenses by submitting invoices/receipts
 - Return unspent or undocumented funds.
 - Must confirm baseline security requirement compliance

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Compliance Form – Appendix A

- Submit at end of subgrant term
- Confirm baseline requirements
- Submit ALL receipts
- Return unused funds

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Compliance Standards & How To – App. B & C

- What are baseline security requirements?
- How do I?
 - Purchase hardware/software
 - Procure managed IT support
 - Receive Cyber alerts
 - Verify OS
 - Create a contingency plan

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FAQ's

- Included:**
 - Payments to IT providers
 - Firewall
 - .gov domain costs
 - Locked storage cabinet for voting equipment (physical security)
- Not included**
 - Voting equipment
 - Badger Books
 - Printer
 - Plexi to cover Election Notices

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FAQ's

- Do jurisdictions have to prove they used the funds?
 - Yes, receipts/invoices are required, attach to the compliance form
- \$1,200 per computer or per municipality?
 - Municipality
- Can I purchase a computer that costs more than \$600?
 - Yes, but \$600 is the maximum amount for the baseline. Can use additional \$600 if available for additional security expenses
- I already bought a computer. Can I get reimbursed?
 - If the expense is/was incurred during the subgrant period
- Can excess baseline funds be used for other expenses?
 - Yes

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Important Dates:

- Subgrant period:
 - July 22, 2022 – February 28, 2023
- MOU deadline: December 31, 2022
- Compliance form deadline: February 28, 2023

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