



Wisconsin Elections Commission

201 West Washington Avenue | Second Floor | P.O. Box 7984 | Madison, WI 53707-7984
(608) 266-8005 | elections@wi.gov | elections.wi.gov

2022 Election Security Subgrant Compliance Form

Appendix A

Jurisdiction: _____

County: _____

The jurisdiction listed above certifies that as of _____ it meets the criteria indicated below. (date)

BASELINE REQUIREMENTS.

1. We possess at least one jurisdiction-owned computer used for performing election related activities that meets the Baseline Security Standards for Hardware and Software (See Appendix B). If 2022 Election Security Subgrant Funds were used to purchase a compliant device, the purchase order is attached as part of this submission. If 2022 Election Security Subgrant Funds were used to contribute towards upgrading a device to attain compliance, a brief description or receipt is attached as part of this submission.
2. We possess either a professional information technology staff member, have access to an IT contractor, or have access to a managed service provider that ensures we receive timely security updates and patches to our operating system and software (see Appendices B and C). If 2022 Election Security Subgrant Funds were used to contribute towards or procure IT support or managed IT services, a copy of the contract or service agreement is attached.
3. We possess a contingency plan for election security. A copy of the contingency plan was previously provided to the Commission and a copy is attached **or** a new contingency plan has been completed and it is included with this form as part of this submission.

Wisconsin Elections Commissioners

Don M. Millis, chair | Marge Bostelmann | Julie M. Glancey | Ann S. Jacobs | Robert Spindell | Mark L. Thomsen

Administrator
Meagan Wolfe

CURRENT STATUS.

Please choose ONE of the following statements that describes the status of the jurisdiction’s compliance with the terms of the 2022 Election Security Subgrant provided by the Commission:

_____ We have completed all requirements listed above and have applied all 2022 Election Security Subgrant funds towards meeting those requirements or the other authorized election security needs, specified in the MOU, that increase the security of the federal elections. Itemized receipts for all subgrant funds expended are attached.

OR

_____ We intend to return remaining election security funds to the WEC.
Remaining funds total: \$ _____

CERTIFICATION.

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, the expenditures, disbursements and cash receipts were exclusively used for the purposes and objectives set forth in the terms and conditions of the award, our jurisdiction will maintain for eight years all documentation of purchases made using subgrant funds, and that we will return all unspent subgrant funds. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729–3730 and 3801–3812).

Signature _____
(Authorized Representative of Jurisdiction)

Date: _____

Printed Name _____
(Authorized Representative of Jurisdiction)

Jurisdiction Contact Phone Number: _____

Jurisdiction Contact E-Mail Address: _____

Submit completed form by February 28, 2023 to:

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Fax: 608-267-0500