



Wisconsin Elections Commission

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DATE: July 11, 2022

TO: Wisconsin Municipal Clerks
City of Milwaukee Election Commission
Wisconsin County Clerks
Milwaukee County Election Commission

FROM: Allison Coakley
Training Coordinator

SUBJECT: Polling Place Set Up Webinar

Webinar for Clerks, Chief Inspectors and Poll Workers
Polling Place Set Up
Thursday, July 14, 2022: 10:00 a.m. – 11:00 a.m.

Registration Link: https://us06web.zoom.us/webinar/register/WN_PiqLUKFFQUCG0g2FW2dwrw

In this webinar, we will be going over how to set-up a polling place with an emphasis on accessibility and the perspectives of voters with disabilities. This will include the basics like statutory requirements and ADA compliance as well as breaking down some more nebulous concepts like privacy and visibility and discussing temporary fixes. Materials for the webinar will be posted shortly.

You can now access the live webinars from The Learning Center (TLC), under the EA Webinar Series tile for automatic recording of your participation there and to download a meeting reminder to your calendar. Instructions for accessing the webinars in TLC follow the webinar schedule. The webinars can also be joined without accessing TLC through the link posted with the webinar schedule. Tracking is not possible if you join the webinar using this method.

We will continue to post Live Webinar access information and related materials under “Recent Clerk Communications” no later than the Monday prior to each webinar. You must be able to view videos on your computer using your computer’s speakers and use a media application such as Windows Media Player.

The webinar recording, related materials, and a list of frequently asked questions, will be posted shortly after the webcast in TLC. The posted webcasts will include indexing links to allow clerks to go directly to a specific topic covered during a webinar. The programs and materials are free for you to access from TLC or a disc may be ordered for a small fee: <https://elections.wi.gov/node/6554>. The live or recorded webcasts may be counted toward the hours clerks and election officials need for recertification purposes.

We look forward to you joining us for the webinar on Thursday. If you have any questions, please contact allison.coakley@wi.gov or (608) 261-2033. Thank you.

Wisconsin Elections Commissioners

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