WISVOTE
Data Entry Access Certification

The training plan outlined below can be customized by the clerk depending on the entity tasks you need to perform in WisVote

Introduction (Required)
- ☐ Intro: Wisconsin Election Training – TLC
- ☐ Client Access Licenses
- ☐ WisVote Login & Permissions
- ☐ Multi-Factor Authentication -FIDO Key
- ☐ Navigating WisVote

Voter Management
- ☐ Voter Management Overview
- ☐ Voter Registration I
- ☐ Voter Registration II
- ☐ Registration List Alerts
- ☐ DMV Checks

Post-Election Activities
- ☐ Post-Election Overview
- ☐ Record Votes
- ☐ Election Day Registration

Address Management
- ☐ Address Overview
- ☐ Create an Address
- ☐ Edit an Existing Address
- ☐ Address Functions on Voter Screens
- ☐ Districts/Mapping Overview

Absentee Voting
- ☐ Absentee Voting Overview
- ☐ Add an Absentee Application
- ☐ Absentee Administration
- ☐ Issue Absentee Ballot1
- ☐ Issue Absentee Ballot2
- ☐ Generate Absentee Labels
- ☐ Record Returned Ballots
- ☐ Add a Care Facility

Security Training Required)
- ☐ Complete Security Series (7 videos)

I have completed the training curriculum listed above. I am requesting Data Entry access in WisVote.

Name of Municipality/County: _____ HINDI: _____

Name of User: _____

Signature of Clerk or Authorized Designee: _____ Date: _____

9/22/2021