Clerk Access Certification

Introduction

- ☐ Intro: Wisconsin Election Training – TLC
- ☐ Client Access License
- ☐ WisVote Login & Permissions
- ☐ Multi-Factor Authentication -FIDO Key
- ☐ Navigating WisVote

Absentee Voting

- ☐ Absentee Voting Overview
- ☐ Add an Absentee Application
- ☐ Absentee Administration (Not In-Person)
- ☐ Issue Absentee Ballot I
- ☐ Issue Absentee Ballot II
- ☐ Generate Absentee Labels
- ☐ Manage Absentee Ballots
- ☐ Record Returned Ballots
- ☐ Add a Care Facility

Post-Election Activities

- ☐ Post-Election Activities Overview
- ☐ Record Votes
- ☐ Election Day Registration
- ☐ Track Provisional Ballots

Voter Management

- ☐ Voter Management Overview
- ☐ Voter Registration I
- ☐ Voter Registration II
- ☐ Registration List Alerts
- ☐ DMV Checks

Election Management

- ☐ Election Management Overview
- ☐ Election Setup Overview
- ☐ Polling Places
- ☐ Setup Election Plans
- ☐ Print the Poll Book
- ☐ Election Checkpoints
- ☐ Add a Candidate
- ☐ Add a Contest

Address Management

- ☐ Create an Address
- ☐ Edit an Existing Address
- ☐ Address Functions on Voter Screens
- ☐ Districts/Mapping Overview

WisVote Security Series (All Videos Required)

☐   Securing WisVote

☐   WisVote Agreement Policy

☐   Phishing Facts

☐   Password Protocols

☐   Browser Safety

☐   Computer Safeguards

☐   Security Incidents

I have completed the training curriculum listed above. I am requesting Clerk access in WisVote.

Name of Municipality/County: _____ HINDI: _____

Name of User: _____

Signature of User: _____ Date: _____

Return signed forms to the Wisconsin Election Commission – Elections Division, P.O. Box 7984, Madison, WI 53707-7984 | elections@wisconsin.gov | 608-261-2028 FAX 608-267-0500