

Recommended Process For Addressing Clerks' Election Administration Concerns

Charge Statement to the Inter-Organizational Taskforce

The Charge to the taskforce is to review and identify options and recommendations for addressing municipal and county clerks' election administration workloads:

1. Assess the statutory (legal) roles and requirements for clerks and the G.A.B. respectively;
2. Within the statutory requirements, explore options for reducing clerks' election administration duties;
3. Develop an action plan including a timetable for addressing clerks' concerns; and,
4. Recommend legislative action designed to promote effective election administration



Recommended Review Process

1. The Government Accountability Board (G.A.B.) staff and clerk representatives should take joint responsibility as appropriate, for preparing a 1-2 page concept paper that frames and contexts each issue for discussion by the Taskforce.
2. The concept papers should summarize the problem and identify options for resolution. Concept papers may, but do not need to contain specific recommendations.
3. The Taskforce should strive to consider 1-3 issues during each meeting.
4. Each issue should be thoroughly vetted by the Taskforce.
5. Following a full airing of each issue, the Taskforce will be asked to make a recommendation.
6. Each recommendation should at least include :
 - The specific recommendation with supporting statutory references as appropriate.
 - Background information and discussion.
 - Information on who should be responsible for implementation the recommendation, and why.
 - A suggested effective date.
7. Recommendations that the Taskforce makes to the G.A.B. will be done by an extraordinary or super majority (2/3's) vote.
8. G.A.B. staff will draft a Report of the Clerks' Deliberation and Recommendations for the Taskforce's review and approval. Any Taskforce member may submit a minority or supplemental report to the G.A.B. staff, and/or to members of the Government Accountability Board.
9. The G.A.B. staff will submit the Taskforce's Report along with any supplemental reports to members of the Government Accountability Board. The G.A.B. staff reserve the right to make independent recommendations to the Board.