

2.1 Voter Search

The Voter Search page is organized by four main focuses: Search, General, District, and Election. To search for a voter, enter information into a data field and click the Search button. To remove all information from the data fields and start a new search, click the Clear button. To help refine the search, information may be entered into multiple data fields and search focuses. Use the Count Only voter search feature to retrieve numeric search results only.

Introduction to the Voter Search Page

■ Search Focus

The search focus determines the jurisdiction of the voter search. Use the Muni, County, State focus to search for voters within the selected jurisdiction. The search focus will default to the user jurisdiction.

Search Focus		
<input checked="" type="radio"/> MUNI	TOWN OF ABRAMS - OCONTO COUNTY	<input type="radio"/> COUNTY
		<input type="radio"/> STATE

■ General Focus

Use the general focus to search for voter records using specific criteria (Name, Voter Type, Address). There are three columns of data search fields; enter information into multiple data fields to narrow the search results.

General Focus					
First Name	<input type="text"/>	House#	<input type="text"/>	Voter Type	<input type="text"/>
Middle Name	<input type="text"/>	Street	<input type="text"/>	Voter Status	Active
Last Name	<input type="text"/>	District Combo	<input type="text"/>	Status Reason	<input type="text"/>
DOB	<input type="text"/>	Reg Date (From)	<input type="text"/>	Last Modified (From)	<input type="text"/>
DL/ID	<input type="text"/>	(To)	<input type="text"/>	(To)	<input type="text"/>
SSN	<input type="text"/>	Voter Reg Num	<input type="text"/>		
Prev First Name	<input type="text"/>				
Prev Last Name	<input type="text"/>				

General Focus Search Fields

- First Name
- Middle Name
- Last Name
- Date of Birth (DOB)
- Wisconsin Driver License or Identification Card (DL/ID)
- Social Security Number (SSN): last four digits
- Previous First Name
- Previous Last Name
- **House Number:** enter the exact house number; partial entries will not yield accurate results (e.g. 21 will result in 21 W DAVID DR, but not 212 HIGHLAND ST)
- **Street:** enter the full or partial street name, then select the street from the drop-down list
- **District Combo:** a specific Muni or County search focus must be selected to search by DC
- **Registration Date:** manually enter or select the date range from the calendar; leave the (To) field blank to search all voter records (From) a specific date to "today's date"
- **Voter Registration Number**
- **Voter Type:** Regular, Military, Permanently Overseas
- **Voter Status:** All, Active, Inactive; the default status is Active
- **Status Reason:** Registered, Suspended 30 day notice, Suspended 4 year notice
- **Last Modified:** manually enter or select the date range from the calendar; leave the (To) field blank to search all voter records (From) a specific date to "today's date"



For optimal system performance, search using at least the first 3 letters of the first or last name!

■ District Focus

Use the district focus to search for records of voters who live within a specific district. The district focus is comprised of two data fields; District Type and Districts. The District Type data field will display a drop-down list of district types that are tied to the jurisdiction selected in the search focus.

- **Muni District Search:** districts tied to any of the district combos in that municipality
- **County District Search:** districts of the selected type tied to any of the district combos in any municipality in that county
- **State District Search:** districts tied to any district combos in the state

District Focus

District Type ▼

Districts ▼

■ Election Focus

Use the Election Focus to locate records of voters who voted in a specific election. Click the checkbox next to the election name to select one or multiple elections to search for voters with participation recorded in any or all of the elections checked.

The election focus grid will display elections that are associated with the jurisdiction selected in the search focus.

- **Muni Election Search:** state, county and municipal elections for the selected municipality
- **County Election Search:** state, county and municipal elections within the selected county
- **State Election Search:** statewide elections

Election Focus		
Elections <input type="radio"/> Any <input checked="" type="radio"/> All		
<input type="checkbox"/>	Description	Election Date
<input checked="" type="checkbox"/>	4/5/2005 ELECTION	04/05/2005
<input checked="" type="checkbox"/>	2/15/2005 ELECTION	02/15/2005
<input checked="" type="checkbox"/>	11/2/2004 ELECTION	11/02/2004
<input type="checkbox"/>	4/6/2004 ELECTION	04/06/2004

■ Voter Search Results Grid

Search results are displayed in the grid at the bottom of the page. The Search grid will not appear on the Voter Search page until the user clicks the Search button. If the Clear button is selected, the search grid will disappear.

Voters								
<input type="checkbox"/>	Name	Voter Reg Num	DOB	Address	DL/ID	SSN	Municipality	Status/Reason
<input type="checkbox"/>	Kapellusch, Jordan Robert	700011775	08/19/1986	1209 N ONEIDA ST UNIT 1/2, APPL	L363-1077-9094	3796	CITY OF APPLETON	Active/Registered
<input type="checkbox"/>	Carroll, Katherine Leah	700053043	06/01/1980	937 E NORTH ST, APPLETON, WI	5R100-1059-7846		CITY OF APPLETON	Active/Registered
<input type="checkbox"/>	Bastien, Cynthia A	700053138	05/01/1989	312 S BUCHANAN ST, APPLETON,	W5363-0138-4365	1339	CITY OF APPLETON	Active/Registered
<input type="checkbox"/>	Robinson, Riley D	700053153	06/10/1990	112 S MATTHIAS ST, APPLETON,	WI N263-0169-2760	1386	CITY OF APPLETON	Active/Registered
<input type="checkbox"/>	Blazek, Doratheia J	700053190	11/05/1980	121 S FIDELIS ST, APPLETON, WI	5O523-1168-1417	1339	CITY OF APPLETON	Active/Registered
<input type="checkbox"/>	Mauthe, Andrew Joel	700053268	12/28/1962	2324 E PETER ST, APPLETON, WI	5K524-1128-9827	0176	CITY OF APPLETON	Active/Registered
<input type="checkbox"/>	Minten, Daniel R	700055489	07/01/1989	230 S MIDPARK DR, APPLETON, WI	5V535-9304-8097	1933	CITY OF APPLETON	Active/Registered
<input type="checkbox"/>	Kienast, Connie J	700056670	02/24/1986	2315 E PETER ST APT 2, APPLETO	W535-1014-9791	4490	CITY OF APPLETON	Active/Registered
<input type="checkbox"/>	Ott, Sonia M	700056753	02/26/1941	340 N KENSINGTON DR APT 8, AP	PFH630-6814-4372		CITY OF APPLETON	Active/Registered
<input type="checkbox"/>	Halverson, Nathan A	700056827	10/27/1976	619 S FREDFRICK ST. APPI FTON.	W420-8924-3662	2669	CITY OF APPI FTON	Active/Registered

Show/Hide Column Export to Excel Export to PDF Page 1 of 52 View 1 - 100 of 5,164

Search for a Voter by Municipality

1. Click the Voter Search tile
2. Select the Muni search focus
3. Select the municipality from the drop-down list
Note: the municipality will default to the user jurisdiction
4. Enter additional information into the general focus fields to narrow the search results
5. Click search, results will display in the search grid

6. To open a Voter Record, double click the name of the voter

To export the search results, click the Export to Excel button or Export to PDF button at the bottom of the search grid. The Show/Hide Column can modify what data is included in the exports

Note: there is a 10,000 voter export record limit. Reports with 10,000+ records can be exported from Advanced Find. This will be done as a scheduled nightly task so you will be able to access that information the next day. (See 1.5 Advanced Features).

Voters				
	Name	Voter Reg Num	DOB	Address
<input type="checkbox"/>	Schulz, Roberta Kay	700000447	08/22/1986	3109 E LAKE PARK XING AI
<input type="checkbox"/>	Heil, Constance F	700006628	06/14/1980	610 E CARRINGTON LN, AP
<input type="checkbox"/>	Hagen, Adrienne Kees	700006760	05/18/1989	4727 N BROOKRIDGE LN AI
<input type="checkbox"/>	Thiel, Jessica Ann	700008172	06/16/1990	2425 N MASON ST APT 205
<input type="checkbox"/>	Espinosa, Paul K	700008196	11/22/1980	1003 W ELSIE ST, APPLC
<input type="checkbox"/>	Mclaughlin, Tami Shong	700011578	12/08/1962	42 FIESTA CT APT B, APPL
<input type="checkbox"/>	Holcomb, Karen Diane	700011738	07/31/1989	618 E MCARTHUR ST, APPI
<input type="checkbox"/>	Kapellusch, Jordan Robert	700011775	02/19/1986	3516 S CHRISTOPHER CT, .
<input type="checkbox"/>	Bond, Abigail L	700011954	02/04/1941	1757 E SYLVAN AVE, APPL
<input type="checkbox"/>	Prnle, Sandv I	700011982	10/26/1976	1016 S ARI INGTION ST. AP

Show/Hide Column
 Export to Excel
 Export to PDF
 Page

Search for a Voter by County

1. Click the Voter Search tile
2. Select the County search focus
3. Select the county from the drop-down list
4. Enter additional information into the general focus fields to narrow the search results
5. Click search, results will be display in the search grid

The screenshot shows a search interface for voters by county. At the top right, there are two buttons: 'Search' (with a magnifying glass icon) and 'Clear' (with a trash can icon). Below these, there are three radio buttons: 'COUNTY' (selected), 'STATE', and 'COUNT ONLY'. Under 'COUNTY', a dropdown menu shows 'ADAMS COUNTY'. Below the radio buttons, there are several input fields and dropdown menus: 'Voter Type' (Military), 'Voter Status' (Active), and 'Status Reason' (empty). There are also three empty input fields on the left side of the form.

6. To open a Voter Record, double click the name of the voter
7. To export the search results, click the Export to Excel button or Export to PDF button at the bottom of the voters grid

Statewide Voter Search

1. Click the Voter Search tile
2. Select the State search focus
3. Enter information into the general focus fields to narrow the search results
4. Click search, results will be displayed in the search grid

The screenshot shows a search interface for voters statewide. At the top right, there are two buttons: 'Search' (with a magnifying glass icon) and 'Clear' (with a trash can icon). Below these, there are two radio buttons: 'STATE' (selected) and 'COUNT ONLY'. Below the radio buttons, there are three dropdown menus: 'Regular', 'Inactive', and 'Incomplete EDR'. There are also three empty input fields on the left side of the form.

5. To export the search results, click the Export to Excel button or Export to PDF button at the bottom of the search grid

Count Only Voter Search

1. Click the Voter Search tile
2. Select the Muni, County or State search focus
Note: the search focus will default to the user jurisdiction
3. Select the Count Only box
4. Enter additional information into the general focus fields to narrow the search results
5. Click search, the count will display at the bottom of the page



Search for a Voter by District

1. Click the Voter Search tile
2. Select the Muni, County or State search focus
3. Select the district type from the District Type drop-down list
4. Select the district from the districts grid

District Focus

District Type

- Aldermanic
- Circuit Court
- Congressional
- County
- County Supervisory
- Court of Appeals
- District Attorney
- First Class School
- High School
- Incorporation
- Multi-Jurisdictional Judge
- Municipality
- Sanitary
- School
- State
- State Assembly
- State Senate
- Technical College
- Ward

Election Focus

Districts

<input type="checkbox"/>	Name	DisplayOrder
<input checked="" type="checkbox"/>	Algoma Aldermanic District	1
<input type="checkbox"/>	Algoma Aldermanic District	2
<input type="checkbox"/>	Algoma Aldermanic District	3
<input type="checkbox"/>	Algoma Aldermanic District	4

5. Click search, results will be displayed in the search grid
6. To export the search results, click the Export to Excel button or Export to PDF button at the bottom of the search grid

Search for a Voter by Election

1. Click the Voter Search tile
2. Select the Muni, County or State search focus
3. Select the specific election or elections in the elections grid
4. Select "Any" to search for voters who participated in any of the selected elections
Note: any is the default selection

Election Focus

Elections Any All

<input type="checkbox"/>	Description	Election Date
<input checked="" type="checkbox"/>	4/5/2005 ELECTION	04/05/2005
<input checked="" type="checkbox"/>	2/15/2005 ELECTION	02/15/2005
<input checked="" type="checkbox"/>	11/2/2004 ELECTION	11/02/2004
<input type="checkbox"/>	4/6/2004 ELECTION	04/06/2004

5. Select "All" to search for the voters who participated in all of the selected elections

Election Focus

Elections Any All

<input type="checkbox"/>	Description	Election Date
<input checked="" type="checkbox"/>	4/5/2005 ELECTION	04/05/2005
<input checked="" type="checkbox"/>	2/15/2005 ELECTION	02/15/2005
<input checked="" type="checkbox"/>	11/2/2004 ELECTION	11/02/2004
<input type="checkbox"/>	4/6/2004 ELECTION	04/06/2004

6. Click search, results will be displayed in the search grid
7. To export the search results, click the Export to Excel button or Export to PDF button at the bottom of the search grid