

State of Wisconsin\Government Accountability Board

212 East Washington Avenue, 3rd Floor
Post Office Box 7984
Madison, WI 53707-7984
Voice (608) 261-2028
Fax (608) 267-0500
E-mail: gab@wisconsin.gov
<http://gab.wi.gov>



JUDGE GERALD C. NICHOL
Chair

KEVIN J. KENNEDY
Director and General Counsel

DATE: December 18, 2015

TO: Wisconsin County Clerks
Wisconsin Municipal Clerks
City of Milwaukee Election Commission
Milwaukee County Election Commission

FROM: Michael Haas, Elections Division Administrator
Marianne Griffin, Elections Specialist

SUBJECT: WisVote Update #7

This is the seventh in a series of clerk communications to keep Wisconsin Election Officials informed about WisVote, the modernized SVRS. WisVote will be live on Monday, January 11, 2016. In order to transfer data and technology infrastructure, SVRS will be changed to “Read-Only” on December 31, 2015.

Election Set-up Checklist

We have created an Election Set-Up Checklist that includes steps that should be completed once you are able to access WisVote on January 11. This checklist will help you prioritize your election and WisVote tasks once the system is live, and assist your preparation for the Primary Election on February 16. The checklist was posted with this update.

MyVote

MyVote Wisconsin (myvote.wi.gov) will be in a “Read-Only” state during the transition period between December 31, 2015 and January 11, 2016. Basic search tools, such as voter search and polling place lookup, will be available, but users will not be able to make any updates to their voter record.

During this two-week transition period, MyVote will have a fillable absentee request form available for Military and Permanently Overseas voters that want to make their calendar-year absentee requests.

The registration function in MyVote, also known as “Click & Mail,” will be disabled as of December 31. This interruption is only temporary, and the function will be added back into the website when MyVote 2.0 redevelopment is completed in July 2016. Until then, there will be a fillable voter registration form that voters can fill out, print, and mail to their clerk, along with their Proof of Residence document. Clerks will receive the paper form rather than seeing a Pending Application in WisVote.

Reminder: Send us your Local Office Positions!

We are going to enter all local office positions into WisVote so they will automatically be set up for each election. An email was sent on November 20 requesting information about your local office positions. Please respond to that email if you have not yet done so. You can also email Jodi Kitts directly: jodi.kitts@wi.gov

It should also be noted that if you receive any voter applications for confidential voters or if you need to update any voter records to a Confidential Voter status you should continue to do that in SVRS through December 30. Because of the small number of confidential voter records, we are entering that data manually into WisVote rather than develop coding to include it in the data transfer. Therefore, if you add or modify any confidential voter records between December 18 and the end of the year, please contact the G.A.B. helpdesk immediately, so that we can include changes in WisVote.

Learning Center and WisVote Manual

The WisVote Learning Center will continue to be available for clerks to familiarize themselves with the new system and to view the learning materials. The WisVote Learning Center is an online platform that consists of interactive tutorials, section overviews, and the WisVote Manual. The Learning Center allows clerks and other election staff to complete training on their own time and should be utilized as a reference at any point during the election process. Additional training materials are being developed and will be made available on the Learning Center once they are completed. G.A.B. staff is also finalizing a WisVote training curriculum that will include the requirements for online certification in the WisVote system and will be available prior to January 11, 2016.

WisVote Learning Center: <http://www.electiontraining.gab.wi.gov/>

Username: *Your SVRS username*

Password: *Wisvote1*

The complete version of the WisVote Manual will be available on the Learning Center, as well as the GAB website, on January 6, 2015. The Test Environment Manual will remain posted in the meantime.

Licenses

WisVote differs from SVRS in that it utilizes Device CALs (Client Access Licenses) rather than the security certificate associated with the Citrix platform. The CALs are based on the device used, rather than by user.

When WisVote is launched in January, each current SVRS user will be assigned a CAL. That CAL can only be associated with a single computer. To minimize cost, we ask that users work in WisVote on only one computer.

We are developing an equitable policy regarding users who wish to obtain licenses for more than one computer (such as for office and home workstations). You may contact us if you would be interested in obtaining more than one CAL for any users, and we will provide additional guidance regarding those requests at a future date.

WisVote Password Information

In order to maintain updated password information and proper security protection, users will have to maintain the Citrix application on their computers. Citrix will continue to be utilized to update and reset your password every 60 days until the password management system is incorporated into WisVote.

WisVote Integration with other Election Management Tools

There are several other applications that are used for election administration in Wisconsin. Here is a brief overview of how each of those systems will be affected by the transition to WisVote:

Badger Voters, the election-related data request site will be available on January 11, 2016 in its current format. Clerks utilizing the Ineligible List and the Adjudicated Incompetent Voter list from *CRM 2011* will continue to be able to do so with no change. The *Canvass Reporting System (CRS)*, which currently utilizes data directly from SVRS, will be integrated with the WisVote system before the Spring Primary in February.

We greatly appreciate the feedback from users that have explored the WisVote Test Environment and will continue to collaborate with you on any ongoing questions or concerns. Your knowledge and experience of the election process provides us with valuable feedback and we are working to incorporate this feedback into the initial launch of WisVote and any future development of the system. We appreciate your continued partnership and patience during this transition.