

# State of Wisconsin\Government Accountability Board

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**DATE:** March 28, 2016

**TO:** Wisconsin County Clerks  
Wisconsin Municipal Clerks  
City of Milwaukee Election Commission  
Milwaukee County Election Commission

**FROM:** Michael Haas, Elections Division Administrator  
Marianne Griffin, Elections Specialist

**SUBJECT:** WisVote Live Update #5

## Entering zero provisional ballots

After the February primary, we received several reports of providers not being able to change jurisdictions in order to check the “provisionals complete” checkpoint for municipalities with zero provisional ballots.

WisVote was operating slowly due to the high volume of users attempting to change their jurisdiction at the same time. To avoid this problem on April 5, we ask that you only enter provisional ballots for municipalities that issued them. If a municipality did not issue any provisional ballots, please wait until later in the week to check the “provisionals complete” check point in WisVote. This task does not need to be completed on Election Day.

Voters must be able to track the status of their provisional ballot through MyVote, but there is no requirement that you check the checkpoint on election night if you issued zero provisional ballots.

## Recent updates to WisVote

G.A.B. staff is continually making changes and updating WisVote in response to suggestions from clerks and in preparation for the Spring Election and Presidential Preference Vote on April 5, 2016. Below are some of the changes that were put in over the weekend:

- New POR type for voter registration: With the enactment of Wisconsin Act 261, clerks can enter a “Care Facility Document” as a type of proof of residence.
- The “Transferred Out Voters” report is now available in WisVote to assist clerks in identifying voters who have moved out of their municipality.
- Absentee ballot sent dates are now being updated properly when labels are printed or exported.
- Absentee ballot labels now include the voter’s middle name/initial(s).
- The system will no longer allow more than one absentee application for the same voter in the same election.
- When contests were added by the county or state, not all municipalities were seeing those contests. This issue has been corrected.

- When recording election participation for a voter or when processing an EDR, the system will notify the user if the voter already has participation recorded for that election.
- Provisional form updates: The provisional form in WisVote has been updated to better reflect clerk's processes at the end of Election Day and correspond with the GAB-123r form.
- A new view for "My Addresses Missing DC" is available in the Address tile to find active addresses that are not assigned to a District Combo.
- A new "District Combo Compare" report is available that displays all the district combos in a municipality and all the districts within them, similar to the district combo data grid that was previously available in SVRS.

### **Post-Election Checklist II posted**

The Spring Primary Checklist II: Post-Election Tasks is now posted as a scheduled task on the clerk communication page. The checklist includes the post-election tasks that need to be completed beginning on Election Day. There have been some changes to this checklist from the one posted for the February Primary. Please take a look at this updated checklist for the most current instructions.

### **Direct Communication to the WisVote ListServ**

G.A.B. staff is going to be creating a listserv of all WisVote users. This list will be used to send direct e-mails regarding known problems and updates to all users. We hope this will be a more effective way to let WisVote users—not only clerks and deputy clerks—know about any current changes and fixes to the system. This new communication approach is in response to numerous clerks asking for a more efficient way of being informed of system issues, common questions, or updates. Please let us know your thoughts on this new communication process and after a few weeks we will evaluate to see the effectiveness of the trial communication approach and whether to continue, amend or discontinue.