

State of Wisconsin \ Government Accountability Board

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DATE: February 21, 2012

TO: Wisconsin Municipal Clerks
City of Milwaukee Election Commission
Wisconsin County Clerks
Milwaukee County Election Commission

FROM: Nathaniel E. Robinson
Elections Division Administrator
Government Accountability Board

SUBJECT: SVRS Checklist #3 for February 21, 2012 Spring Primary
Updated directions on Polling Place Assignment Plans and Reporting Unit Plans

- **The SVRS Checklist #3 for the February 2012 primary is attached to this memo on the G.A.B. website.** Several updates have been made to reflect new post-election procedures.
- **Clerks must now post the number of outstanding absentee ballots on the internet and in their office by the close of polls on Election Day.** This requirement stems from Act 115, signed into law on February 17, 2012.
- **Clerks must now log all provisional ballots in the new Provisional Ballot Tracking System on Election Night.** Instructions on this system can be found by following the link in the checklist.
- **Remember that if absentee voters return a copy of their photo ID with their absentee ballot, this must be logged in SVRS.** Poll workers must note that fact on the absentee ballot log or poll list and SVRS users must mark that photo ID has been provided in the voter record in SVRS.

If you have questions on post-election activities in SVRS, please contact the Help Desk at 608-261-2028, or by email at gabhhelpdesk@wi.gov. Thank you.

cc: Kevin J. Kennedy
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Ross Hein
Elections Supervisor
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