

State of Wisconsin\Government Accountability Board

212 East Washington Avenue, 3rd Floor
Post Office Box 7984
Madison, WI 53707-7984
Voice (608) 266-8005
Fax (608) 267-0500
E-mail: gab@wisconsin.gov
<http://gab.wi.gov>



JUDGE THOMAS H. BARLAND
Chairperson

KEVIN J. KENNEDY
Director and General Counsel

DATE: October 27, 2014

TO: Wisconsin Municipal Clerks
City of Milwaukee Election Commission
Wisconsin County Clerks
Milwaukee County Election Commission

FROM: Michael Haas
Elections Division Administrator
Government Accountability Board

Jodi Kitts
SVRS Elections Specialist

SUBJECT: SVRS Checklist III for 2014 General Election

SVRS Checklist III for the November 4, 2014 General Election is now available. The Checklist contains county and municipal information regarding Election Night tasks and Post-Election activities.

Please review the document carefully and thoroughly and contact the G.A.B. Help Desk with any questions. *Please do not disregard the instructions on this checklist.*

- **Election Night tasks include the following:**
 - Recording each provisional ballot (or recording that no provisional ballots were issued) using the Provisional Ballot Tracking System located on the CRM ElectionData website.
 - Posting of outstanding absentee ballots.
 - Sending a poll list copy to County Clerk and School Districts, (if you had School District referenda on your ballots).
- **Post-Election activities include the following:**
 - Completing SVRS related tasks, including: processing late registrations and Election Day Registrations (EDRs), recording voter participation, recording or canceling late absentee ballots, and updating SVRS with any poll book corrections.
 - Completing forms GAB-190F, GAB-191, and GAB-192 using the Wisconsin Election Data Collection system (WEDCS).
 - Entry and Completion of EDR Postcards Report in WEDCS.

Please contact the G.A.B. Help Desk at gabhhelpdesk@wi.gov or (608) 261-2028, with any questions. Thank you.