

State of Wisconsin \ Government Accountability Board

212 East Washington Avenue, 3rd Floor
Post Office Box 7984
Madison, WI 53707-7984
Voice (608) 266-8005
Fax (608) 267-0500
E-mail: gab@wisconsin.gov
<http://gab.wi.gov>



JUDGE THOMAS BARLAND
Chairperson

KEVIN J. KENNEDY
Director and General Counsel

DATE: August 26, 2014

TO: Wisconsin Municipal Clerks
City of Milwaukee Election Commission
Wisconsin County Clerks
Milwaukee County Election Commission

FROM: Allison Coakley
Elections Training Coordinator

SUBJECT: SVRS Application Training Schedule for September 2014 – October 2014

Based on county and municipal clerk responses to the 2014 Election Administration and SVRS training survey posted after the April election, Board staff has scheduled additional SVRS training schedule in preparation for the November election. Clerks new to SVRS are required to take the 2-day beginning Application, Election Management and HAVA Interfaces training class to be fully certified to work in the system. Absentee Process training is optional and consists of a full day of training with a hands-on workshop in the afternoon.

Priority seating will be given to clerks new to SVRS and the number of students able to register per municipality or county may be limited as necessary. All registrants will be initially placed on a waiting list. **A separate email will confirm your attendance for the class.** You must register separately for the beginning Application and Absentee training classes. For class details and to register online: <http://gab.wi.gov/clerks/education-training/schedule>.

SVRS training has been scheduled in the following locations:

Dates	Location	County
September 23-25, 2014: 8 a.m. – 5 p.m.	Madison	Dane
September 30-October 2, 2014: 8 a.m. – 5 p.m.	Eau Claire	Eau Claire

A third class may be scheduled in October if needed. If you have not already done so and need SVRS training for new staff, please contact me: allison.coakley@wi.gov or (608) 261-2033.