State of Wisconsin\Government Accountability Board

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JUDGE THOMAS H. BARLAND
Chair

KEVIN J. KENNEDY
Director and General Counsel

November 3, 2011

Mr. Brad Courtney, State Chair
Republican Party of Wisconsin
148 East Johnson Street
Madison, Wisconsin 53703

Dear Chairman Courtney:

This is a friendly reminder that Wednesday, November 30, 2011, is the statutory deadline for political parties to submit nominations of qualified voters who are willing to serve as poll workers (election inspectors) in Wisconsin municipalities for the coming two years.

I am asking you to please inform your county party chairs of their opportunity and responsibility to assist in the appointment process. We are also sending out a reminder to municipal clerks about their duty to use names provided by the political parties when appointing inspectors. For your information, a copy of that correspondence is attached.

Local party chairpersons are responsible for submitting lists of nominated individuals to the Mayor, Village President or Town Board Chairperson of the municipality for each polling place. The list must be submitted no later than November 30 of odd-numbered years, and may be supplemented at any time. Nominated individuals must be qualified electors of the wards in which they serve.

The list may also designate any individuals as first-choice nominees, and if those individuals qualify, the governing body must appoint each first choice nominee as long as positions are available. Please consult Section (7.30(4)), Wis. Stats. for exact instructions.

If a local party does not submit a list, or does not submit enough names, the Mayor, Village President or Town Board Chairperson may nominate qualified individuals on a non-partisan basis, without regard to party affiliation. The governing body of the municipality appoints the inspectors for a two-year term before December 31, 2011.

Please refer to the Election Official section of the Election Administration Manual for additional information. If you have questions, please contact the G.A.B. Help Desk at (608) 261-2028, or gabhelpdes@wi.gov.

Thank you for your assistance in ensuring that Wisconsin's elections remain among open, fair and transparent, and America's best-run elections by providing our 1,850 municipal clerks with your lists of qualified poll workers. Thank you!

Best wishes and kind regards,

NATHANIEL E. ROBINSON
Elections Division Administrator
Government Accountability Board

cc: Kevin J. Kennedy
Director and General Counsel
Government Accountability Board

Attach.