

**MOVE Compliance Checklist
2010 General Election
Municipalities**

Complete September Partisan Primary Post Election Activities Using Current Procedures

- By **October 1, 2010 at 5:00pm**, send all Military and Overseas Electors with a valid absentee application an Official Absentee Ballot. All Absentee Ballots sent to Military and Overseas Electors need to include the Special Instructions for Military and Overseas Absentee Voters for the November 2, 2010 notification.
- By **October 4, 2010 at 5:00pm**, enter all Military and Overseas Electors ballot information into the Statewide Voter Registration System (SVRS) including:
 - The name of the military/overseas elector(s)
 - Date the absentee request was received - only required for requests received between October 1-4, 2010
 - Date the ballot was sent
 - The type of ballot sent (either Official or Federal)
 - The way the ballot was transmitted (ex. via mail, via fax, via email).

Reliers must provide this information to their Providers with enough time for the data to be entered into SVRS

- Track all Military and Overseas Electors Absentee Ballots in the Statewide Voter Registration System (SVRS).** Reliers must inform Providers of the ballots sent to and returned from Military and Overseas Electors to be tracked in SVRS.
- Send Official Absentee Ballots to Military and Overseas Electors within 24 hours of receiving the absentee application. Continue to track Military and Overseas Electors Absentee Ballots in SVRS. All Absentee Ballots sent to Military and Overseas Electors need to include the Special Instructions for Military and Overseas Absentee Voters for the November 2, 2010 notification.
- November 2, 2010:** Send Voted Military and Overseas Absentee Ballots to the Polling Place on Election Day to be processed and counted.
- By **November 2, 2010 at 8:00 pm (Election Night):** Determine the number of outstanding military and overseas absentee ballots (the military and overseas electors absentee ballots that have not been returned to the municipal clerk's office) and:
 - Post the number in the clerk's office
 - Post the number on the municipal website (if applicable)
 - Notify the appropriate County Clerk of the number
 - Email the Government Accountability Board (GABHelpDesk@wi.gov) the number
- By **November 3, 2010 at 4:00pm:** Deliver all election results and materials to County Clerk's office.
- November 4 – 19, 2010:** Deliver any overseas and military absentee ballots received in the clerk's office to the County Clerk's office. Any validly completed absentee ballot received from a military and/or overseas elector postmarked by November 2, 2010, can be counted by the County Board of Canvassers.
- By **December 2, 2010:** Complete and Submit the GAB-190 (with MOVE Supplemental Sheet) to the Government Accountability Board (G.A.B.)
- Through **January 1, 2011:** Update and Resubmit GAB-190 to the G.A.B. as late arriving military and overseas absentee ballots are returned to the municipal clerk's office.