

# WISCONSIN ELECTIONS COMMISSION

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**DATE:** July 25, 2016

**TO:** Wisconsin Municipal Clerks  
City of Milwaukee Election Commission  
Wisconsin County Clerks  
Milwaukee County Election Commission

**FROM:** Michael Haas  
Elections Commission Administrator  
Wisconsin Elections Commission

Jodi Kitts  
WisVote Elections Specialist

**SUBJECT:** WisVote Checklist II for the 2016 Partisan Primary Election

WisVote Checklist II for the August 9, 2016 Partisan Primary Election is now available. The Checklist contains guidance on how to handle post-election activities and the EL-190F information.

Please review the document carefully and thoroughly. This is the best source of information regarding WisVote related election cycle tasks and information. This checklist includes information and guidance on the following items:

- Processing of Late Registrations and Election Day Registrations; recording voter participation in WisVote, and making sure the voter participation total corresponds to the total number of voters in your poll book.
- The [EL-190F](#) (Election Voting and Registration Statistics Report for Federal Elections) is required for all municipalities for the 2016 Spring Election and Presidential Preference. The [EL-190F](#) is entered into the Wisconsin Election Data Collection system ([WEDC](#)) and is due by September 8, 2016.
- Entering EDR Postcard Statistics in [WEDC](#). WEC will mail out the EDR postcards and clerks are required, per state law, to enter EDR postcard statistics by November 7, 2016. WEC will post statistics after 90 days and the clerk shall update on a monthly basis, should any statistical information change.