

State of Wisconsin \ Government Accountability Board

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DATE: July 8, 2011

TO: Wisconsin County Clerks
Milwaukee County Election Commission
Wisconsin Municipal Clerks
City of Milwaukee Election Commission

FROM: Nathaniel E. Robinson
Elections Division Administrator
Government Accountability Board

SUBJECT: Guidance Regarding Poll Book Printing for the Summer Elections and Future Elections

The requirement that voters sign the poll book is now the law, effective with all elections, starting with the 2011 Recall and Special Elections! If a voter is not physically disabled and still refuses to sign, that voter will not be eligible to receive a ballot for voting. Please refer to our website under "Recent Clerk Communications" for Photo ID documents that provide additional details.

Based on advice of county and municipal clerks who made recommendations to us on how to best meet this "sign-the-poll-book" provision of the new Photo ID law, we moved the certification page to be the first page of the poll book.

Since the updates to poll books with the new upside down signature line for the voters, the file size of the poll box has gotten larger. Municipalities that use SVRS may no longer be able to print directly to the printer or use the "V:\\" or "U:\\" shortcuts when exporting poll books. These municipalities will need to export their poll books to the "My Documents" folder on the Citrix login page, then copy the file to their PC for printing.

If needed, you can find detailed instructions on pages 7-13 of the SVRS Instructional Manual, available at the following link: <http://gab.wi.gov/clerks/education-training/svrs-manual>, and click on "Poll Books Chapter June 28, 2010."

Also if you need assistance, as always, you may call our Help Desk at (608) 261-2028, or email the Help Desk at GABHelpDesk@wi.gov. Thank you!

cc: Kevin J. Kennedy
Director and General Counsel
Government Accountability Board

Ross Hein
Elections Supervisor
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