

State of Wisconsin \ Government Accountability Board

212 East Washington Avenue, 3rd Floor
Post Office Box 7984
Madison, WI 53707-7984
Voice (608) 266-8005
Fax (608) 267-0500
E-mail: gab@wisconsin.gov
<http://gab.wi.gov>



JUDGE THOMAS BARLAND
Chairperson

KEVIN J. KENNEDY
Director and General Counsel

DATE: August 25, 2014

TO: Wisconsin Municipal Clerks
City of Milwaukee Election Commission
Wisconsin County Clerks
Milwaukee County Election Commission

FROM: Lila Walsh
SVRS Specialist

Juanita Borton
SVRS Trainer

Sarah Whitt
SVRS Functional Team Lead

SUBJECT: SVRS November Election Preparation

It's never too early to get ready for the November General Election! The first part of this webinar will contain a review of pre-election SVRS tasks and best practices, including election set-up (PPAP and RUP), re-naming ballot styles to your advantage and a brief review of MyVote Wisconsin – how you and your voters can use it to best advantage.

The last part of the webinar will provide a review of the absentee process in SVRS, including generating absentee ballot labels and the absentee ballot log. This can serve as a good review for clerks who currently use SVRS to track absentee ballots as well as a good opportunity for those interested in using SVRS to manage their absentee voters in SVRS.

<p>Webinar for County and Municipal Clerks SVRS Providers and Self-Providers SVRS November Election Preparation Wednesday, August 27, 2014, 10:00 a.m. – 11:30 a.m. Web link: https://www1.gotomeeting.com/register/838192496</p>
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Reference materials for the webinar have been posted on our website as an attachment. The webcast will be posted by the Thursday following the session on the G.A.B. website for clerks to use for their own education: <http://gab.wi.gov/clerks/education-training/webinars>. The training counts toward clerk recertification whether you participate in the live webinar or review the recording at a later date.

Live Webinar Requirements

You must be able to view videos on your computer, using a media application such as Windows Media Player. You will be connected to audio using your computer's speakers. If you are unable to access the audio over your computer speakers, you may select "Use Telephone" after joining the webinar. Using the telephone for audio is a toll charge. If you have questions about the technical aspects of the webinar, please contact the Help Desk at gabhelpdesk@wi.gov or (608) 261-2028.

The webinar has a maximum of 500 participants. In response to input from clerks, phones will be muted to reduce ambient noise. Questions may be typed in and will be answered by G.A.B. staff for the benefit of the participants as time allows. A list of Frequently Asked Questions (FAQs) generated from the webinar will be posted after the webcast.

We look forward to you joining us for the webinar on Wednesday. If you have ideas or suggestions for future webinar topics, please contact: allison.coakley@wi.gov or (608) 261-2033. Thank you.