

WISCONSIN ELECTIONS COMMISSION

212 EAST WASHINGTON AVENUE, 3RD FLOOR
POST OFFICE BOX 7984
MADISON, WI 53707-7984
(608) 261-2028
ELECTIONS@WI.GOV
ELECTIONS.WI.GOV



COMMISSIONERS

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JULIE M. GLANCEY
ANN S. JACOBS
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DON MILLIS

ADMINISTRATOR MICHAEL HAAS

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DATE: December 21, 2016

TO: Wisconsin County Clerks
Milwaukee County Election Commission
Wisconsin Municipal Clerks
Milwaukee City Election Commission

FROM: Michael Haas
Elections Commission Administrator

SUBJECT: Data Entry and EL-190 Deadlines for the 2016 General Election

The Wisconsin Elections Commission recognizes the remarkable job done by county and local election officials in conducting the 2016 General Election and the Presidential recount. We realize that the recount of the Presidential vote was an unexpected task that came at a very busy time for municipal and county clerks. We have heard from a number of clerks who have expressed concerns about their inability to complete data entry tasks for the 2016 General Election by the statutory deadline, specifically with regards to completing entry of Election Day Registrations (EDR) and voter participation into WisVote, and completion of the EL-190F report in WEDCS. We appreciate those who have personally contacted the WEC expressing their concerns and requesting an extension of time to complete their work on these tasks.

Election Day Registration Forms

Under Wis. Stat. § 6.33(5)(a)3., EDR data must be entered within 30 days of each election, except after a general election when the deadline is extended to 45 days, which would be December 23, 2016. Also, after a general election, the WEC may, upon the request of a municipal clerk, permit the clerk to update EDR entries within 60 days after that election. In response to clerks' requests, and given the priority given to completing the recount of the Presidential contest, WEC is extending the deadline to January 7, 2017 to permit all municipal clerks to update EDR entries within 60 days after the 2016 General Election.

Voter Participation and Voting Statistics Report (EL-190F)

Wis. Stat. § 7.15(4) requires municipal clerks to record voter participation in WisVote within 30 days after each election, with the exception of entering EDRs which automatically records voter participation for the election at which the person registered and voted when the application is processed. Wis. Stat. § 6.275(1) requires clerks to submit the EL-190F report (general election voting statistics) in WEDCS "no later than 30 days after reach primary and election at which a state or nation office is filled." Unlike Wis. Stat. § 6.33(5), the statutes requiring data entry of voter participation and the submission of certain voting statistics do not specifically authorize the WEC to grant an extension of time for clerks to complete those tasks. However, WEC staff knows that the WEDCS data cannot be entered until EDR and voter participation records have

been updated. WEC staff does not plan to issue reminders regarding any of these post-election data entry or reporting requirements until after January 7, 2017. We do ask, however, that you continue to do your best to complete these requirements so that our focus may shift to the Spring Election, and so that the WEC can complete its own federal and state reporting requirements on behalf of local election officials.

Thank you for your continued assistance in wrapping up the 2016 Presidential and General Election. WEC staff is happy to assist or help answer any questions you may have as you continue to complete these statutory requirements. If you have questions with respect to this memorandum, please contact the WEC Help Desk at 608-261-2028 or elections@wisconsin.gov.