

# State of Wisconsin\Government Accountability Board

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Director and General Counsel

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**DATE:** August 31, 2010

**TO:** Wisconsin County Clerks  
Milwaukee County Board of Election Commissioners

**FROM:** Nathaniel E. Robinson  
Elections Division Administrator  
Government Accountability Board

**SUBJECT:** Training Opportunities for the Government Accountability Board (G.A.B.) Canvass Reporting System G.A.B. Canvass Reporting System Protocol

I am pleased to announce training opportunities for the use of the G.A.B. Canvass Reporting System. This is the new system that was demonstrated at the County Clerk Conference in June 2010. Since we met with you during your 105<sup>th</sup> Annual Training Symposium on June 22, based on clerks feedback, the G.A.B. Canvass Reporting System development team has been busy making and testing refinements to the system.

The team is about finished with the changes and the system currently is being further tested. We are poised to provide a webinar training for County Clerks during the week of September 5, 2010. Our trainers are completing training materials and have set the following schedule for training.

- Wednesday, September 8, 2010 – First day for county clerks to view a recorded training presentation on the entry of results into the G.A.B. Canvass Reporting System. The presentation will be viewable from the G.A.B. website (<http://gab.wi.gov>). Written instructions will also be available on the website. This recorded training can be accessed at your convenience at your desktop, day or night.
- Friday, September 10, 2010, 1:00 p.m. – 2:00 p.m. – Pre-Election Webinar to allow county clerks to ask questions and receive answers about the canvass process, allowing for open dialog. **Details on accessing the Webinar will be forthcoming.**
- Wednesday, September 15, 2010, 2:00 p.m. – 3:30 p.m. – Post-Election Webinar to allow county clerks to ask questions and receive answers about the canvass process, allowing for open dialog. **Details on accessing the Webinar will be forthcoming.**
- Staff will be available to answer individual questions as county clerks use this canvass reporting system. Please contact the G.A.B. Help Desk at 608-261-2028 or [GABHelpDesk@wi.gov](mailto:GABHelpDesk@wi.gov).

Attached to this communication is a canvass standards memorandum outlining the standards that should be adhered to for the September 14, 2010, Partisan Primary. In order for the canvass process to run smoothly, certain standard practices must be followed for consistency and compliance with state statutes. These standard practices will reduce both County Clerks and Board staff time certifying canvass results.

The County Clerks who saw the new canvass prototype demonstrated at the WCCA meeting on June 22 found the system easy to use and gave positive feedback. These clerks also thought it would improve the efficiency of the administrative processes at both the municipal and county clerk offices.

We are committed to certifying the primary results before the September 28, 2010 deadline. Your cooperation in using the G.A.B. Canvass Reporting System will enable us to certify candidates for the General Election ballot and enable you to print your ballots sooner.

cc: Kevin J. Kennedy  
Director and General Counsel  
Government Accountability Board

Barbara A. Hansen  
SVRS Director  
Government Accountability Board