

State of Wisconsin \ Government Accountability Board

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JUDGE THOMAS H. BARLAND
Chairperson

KEVIN J. KENNEDY
Director and General Counsel

DATE: November 28, 2011

TO: Wisconsin Municipal Clerks
City of Milwaukee Election Commission

FROM: Nathaniel E. Robinson
Elections Division Administrator
Government Accountability Board

SUBJECT: Request Regarding Estimated Costs of a 2012 Statewide Recall Election
Requested Information by: Friday, December 9, 2011

I am writing to request your assistance in fulfilling a request for information. The Government Accountability Board (G.A.B.) received a formal request from a member of the Wisconsin State Legislature to provide the estimated cost of a 2012 statewide recall election. As many of you are aware, a similar request was made of the Government Accountability Board which asked for the cost of the 2011 July and August Recall Elections. Those of you who participated, we appreciate your cooperation in providing information for responding to that request.

Details of the Request of Estimated Costs of a 2012 Statewide Recall Election: Since the Government Accountability Board does not collect data on the cost of conducting elections, we are asking you to assist in collecting the most accurate assessment as to how much you estimate your county will likely pay for a possible statewide 2012 recall election. As a basis for determining the most accurate estimate, we suggest that you use the actual costs accrued by your office during November 2, 2010 General Election, and the April 5, 2011 Spring Election. So that we are as complete and as accurate in our response to the legislative request, we ask you to breakdown the costs in accordance with the following cost centers:

- Cost of Training Poll Workers and Election Inspectors
- Cost of Absentee Ballot Preparation, including Postage
- Cost of Obtaining Memory Devices for Electronic Voting Equipment
- Cost of Programming Electronic Voting Equipment
- Cost of Wages for Poll Workers, other Election Inspectors
- Cost of Staffs' Time

Note that we are making a similar request directly to county clerks.

A Quick and Easy Way to Provide Information on Estimated Costs of a Statewide Recall Election: In order to facilitate the collection of the estimated cost information for a statewide recall election, for your convenience, we have created a web portal to allow you to enter the data. The sample and instructions are summarized on the second page.

Requested Due Date/G.A.B. Contact Person: Please provide all responses by the close of business on **Friday, December 9, 2011**. We appreciate your usual cooperation and assistance in helping us to fulfill this legislative request on such short notice. Should you have questions, please contact Aaron Frailing at (608) 267- 7891, or via email at gabrecallcost@wi.gov. Thank you!

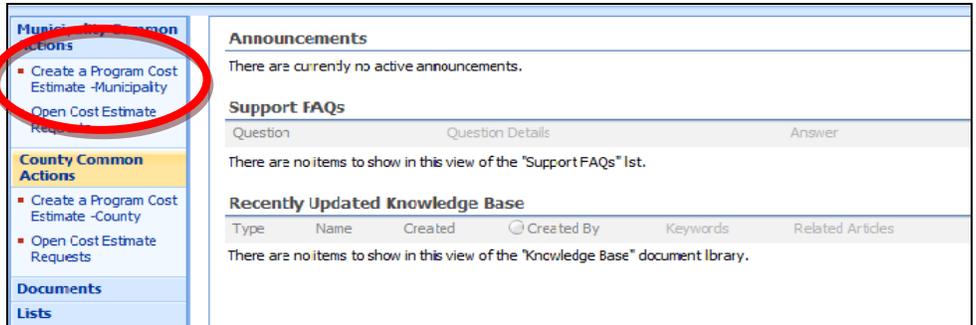
Request Regarding Estimated Costs of a 2012 Statewide Recall Election
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Method for Providing/Submitting Information on the
 Estimated Costs of a 2012 Statewide Recall Election

In order to facilitate the collection of the estimated cost information for a statewide recall election, for your convenience, we have created a web portal to allow you to enter the data. The sample and instructions are summarized below, please follow the following simple steps.

1. Enter the following url into any web browser - <http://wisapps.wi.gov/sites/GAB/CostCenter/default.aspx>

2. Once the webpage has opened, click on the link on the left of the screen entitled "Create a Program Cost Estimate-Municipality."



3. Once the form has opened, enter the name of the county and the municipality into the fields.

4. Please enter the cost for each of the applicable cost centers.



If there is any data inputted for the Cost Center "Cost of Extemporaneous requirements not enumerated in the categories above," please specify what these costs were in the details field.

| | | |
|--|----------------------|---|
| Poll worker | <input type="text"/> | Cost of Training Poll worker and Election Inspectors |
| Training | <input type="text"/> | Cost of Absentee Ballot preparation, including postage |
| Obtaining Memory Devices for Electronic Voting Equipment | <input type="text"/> | Cost of Obtaining Memory Devices for Electronic Voting Equipment |
| Program Electronic Voting Equipment | <input type="text"/> | Cost of programming Electronic Voting Equipment |
| Absentee | <input type="text"/> | Cost of training Poll Workers and Election Inspectors |
| Ballot Bags | <input type="text"/> | Cost of ballot bags and security seals |
| Staff | <input type="text"/> | Cost of staffs' time |
| MISC | <input type="text"/> | Cost of Extemporaneous requirements not enumerated in the categories above (please specify) |

5. Once you have entered the information press the "OK" button at the top or bottom of the screen



Thank you!