

# State of Wisconsin \ Government Accountability Board

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**DATE:** October 8, 2012

**TO:** Wisconsin Municipal Clerks  
City of Milwaukee Election Commission  
Wisconsin County Clerks  
Milwaukee County Election Commission

**FROM:** Nathaniel E. Robinson  
Election Division Administrator  
Government Accountability Board

**SUBJECT:** Preparing for the November General Election Webinar

In late August, the G.A.B. launched our “Back to Basics” approach to election administration education and training with the “Preparing for the August Partisan Primary. The fifth webinar in our training series is:

<p>Webinar for Clerks, Chief Inspectors and Election Inspectors Preparing for the November General Election <b>Wednesday, October 10, 2012, 9:00 a.m. – 11:00 a.m.</b> Web link: <a href="https://www1.gotomeeting.com/register/485717480">https://www1.gotomeeting.com/register/485717480</a></p>
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The **Preparing for the November General Election** Webinar will cover specific topics related to the duties and responsibilities of election officials before, during and after The November 6, 2012 election that merit additional clarification, based on requests from clerks and the experiences of and lessons learned from this year’s elections:

- Elimination of Straight Party Voting
- In-Person Absentee Voting
- Absentee Voting at the Polls
- Processing Late-Arriving Absentee and Provisional Ballots
- Reconciling Poll Lists
- And More!

Reference materials for the webinar will be posted by Tuesday morning in this location for clerks to print off. This webinar will be posted by the Friday following the session on the G.A.B. website for clerks to use for their own education and training their election inspectors and counts toward recertification: <http://gab.wi.gov/clerks/education-training/webinars>. The training counts whether you and/or your election inspectors participate in the live webinar or review the recording at a later date.

## **Live Webinar Requirements**

Participants must be able to view videos on their computer, using a media application such as Windows Media Player. You will need to use your telephone to access the audio portion of the webinar, rather than using the computer's audio functionality. **This is a toll call.** If you have questions about the technical aspects of the webinar, please contact the Help Desk at [gabhlpdesk@wi.gov](mailto:gabhlpdesk@wi.gov) or (608) 261-2028.

The webinar has a maximum of 500 lines available. In response to input from clerks, phones will be muted to reduce ambient noise. Questions may be typed in and will be answered by G.A.B. staff for the benefit of the participants as time allows. A list of Frequently Asked Questions (FAQs) generated from the webinar and posted to our website after the webcast.

We look forward to you joining us for the webinar on Wednesday. If you have ideas or suggestions for future webinar topics, please send them to Allison Coakley: [allison.coakley@wi.gov](mailto:allison.coakley@wi.gov). Thank you.

cc: Kevin J. Kennedy  
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Ross Hein  
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