



Polling Place Set-up

**General Instructions:
Please Review Fully**Please use uppercase (**CAPITAL**) letters only. Fill in circles as appropriate.

This form is used to document polling place set-up information from a Relier to a Provider. This document should be used to capture all information about a single polling place to be set-up in WisVote. After entering information into WisVote, Providers should file this form for reference.

Contact/Jurisdiction Information

Relier Information	
1	Clerk Name
	Municipality <input type="radio"/> Town <input type="radio"/> Village <input type="radio"/> City
	County
	Telephone Number
	Fax Number
	HINDI #
Provider Information	
2	Clerk Name
	County
	Municipality <input type="radio"/> Town <input type="radio"/> Village <input type="radio"/> City
	HINDI #
	HINDI #

Polling Place Information

3	Location Name (e.g., Main St School)
	Street Number and Name
	City
	State
	ZIP + 4
	Polling Place Status (choose only one) <input type="radio"/> Available <input type="radio"/> Canceled <input type="radio"/> Prospective <input type="radio"/> Temporary <input type="radio"/> Unavailable
	Bldg Contact Telephone
	Bldg Contact Last Name
	Bldg Contact First Name
	Bldg Classification (choose only one) <input type="radio"/> Business <input type="radio"/> Church <input type="radio"/> Government Building <input type="radio"/> Private Building <input type="radio"/> School
	Optional: Voting Area Size (sq. ft.)
	Optional: Key Required? <input type="radio"/> Yes <input type="radio"/> No Accessible Location? <input type="radio"/> Yes <input type="radio"/> No
Location Comments	
Instructions for Voter (Please note: these instructions will be posted online)	
Additional Comments for Worker	
Additional Comments for Delivery	

Signature

Relier Signature	X	Date (MM/DD/YYYY)	/ /
Provider Signature	X	Date (MM/DD/YYYY)	/ /